

**FY17 RESOLUTIONS**  
**July 1, 2016 to June 30, 2017**

<b>Resolution No.</b>	<b>Contents</b>	<b>Meeting Date</b>
2016-07-89	Resolution Approving Release of the Sanitary Sewer Performance Bond for Applebee's Route 73 Project	07/21/16
2016-07-90	Resolution Approving Expiration of Sanitary Sewer and Water Maintenance Bonds for Walgreen's Pharmacy Rt. 38 & Ark Rd	07/21/16
2016-07-91	Resolution Authorizing Executive Session	07/21/16
2016-07-92	Resolution Authorizing the Award of Professional Service Contract to Maser Consultants to Provide GIS Technical Support Services <b>COA Attached</b>	07/21/16
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2016-08-94	Resolution Authorizing Release of Maintenance Bond for HRWPCF Ultra Violet Disinfection Equipment Improvements MUA Contract No. 2013-05	08/18/16
2016-08-95	Resolution Approving Change Order No. 1 FY-2016 Sanitary Sewer Rehabilitation	08/18/16
2016-08-96	Resolution Approving Change Order No. 4 – Contract No. 2014-21 Hartford Road WPCF and Elbo Lane WTP SCADA – <b>COA Attached</b>	08/18/16
2016-09-97	Resolution Approving Release of Performance Bonds for Veterinary Specialist of North American Project	09/22/16
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2016-09-99	Resolution Authorizing Executive Session	09/22/16
2016-09-100	Resolution Authorizing the Appointment of Willis of New Jersey, Inc. to Provide Property Insurance Coverage Through the American Alternative Company for the Mount Laurel Township MUA – <b>COA Attached</b>	09/22/16
2016-09-101	Resolution Authorizing the Appointment of Willis of New Jersey, Inc to Provide Public Officials Liability Insurance Coverage through the Darwin Nation Insurance Company for the Mount Laurel Township MUA – <b>COA Attached</b>	09/22/16

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<b>Resolution No.</b>	<b>Contents</b>	<b>Meeting Date</b>
2016-09-102	Resolution Authorizing the Appointment of Willis of New Jersey, Inc to Provide Boiler and Machine Insurance Coverage through the Hartford Steam Company for the Mount Laurel Township MUA - <b>COA Attached</b>	09/22/16
2016-09-103	Resolution Authorizing the Appointment of Willis of New Jersey, Inc to Provide Cyber Liability Insurance Coverage Through CSC/Lloyds of London for the Mount Laurel Township MUA – <b>COA Attached</b>	09/22/16
2016-09-104	Resolution Approving Change Order No. 2, Contract 2015-18, East Park and Turnpike Level Control Upgrades – <b>COA Attached</b>	09/22/16
2016-09-105	Resolution Approving Change Order No. 4, Contract No. 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrades – <b>COA Attached</b>	09/22/16
2016-09-106	Resolution Approving Change Order No. 2, Contract No. 2015-19, FY-2016 Sanitary Sewer Rehabilitation – <b>COA Attached</b>	09/22/16
2016-09-107	Resolution Approving Change Order No. 4, Contract No. 2014-15, Country Lane Sanitary Sewer Force Main and Water Main Construction – <b>COA Attached</b>	09/22/16
2016-09-108	Resolution Approving Award of Contract Following Receipt of Competitive Bids, Contract No. 2016-11, Water Meters Contract – <b>COA Attached</b>	09/22/16
2016-09-109	Resolution Approving Award of Contract Following Receipt of Competitive Bids, Contract No. 2016-10, Municipal Wastewater Treatment Plant Sludge Holding Tank Cleaning Sludge, Grit and Rags Removal – <b>COA Attached</b>	09/22/16
2016-09-110	Resolution Authorizing the Appointment of Willis of New Jersey, Inc to Provide Environmental Impairment Liability Insurance Coverage Through Zurich for the Mount Laurel Township MUA – <b>COA Attached</b>	09/22/16
2016-10-111	Resolution Authorizing Entry into a Shared Services Agreement with the County of Burlington (Installation of force main in County Right of way to Facilitate Connection to Authority's Gravity Sanitary Sewer Main)	10/20/16
2016-10-112	Resolution Authorizing Executive Session	10/20/16
2016-10-113	Resolution Authorizing Release of Maintenance Bond for 2014 Sanitary Sewer Rehabilitation Project – MUA Contract No. 2014-10	10/20/16



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2016-10-114	Resolution Authorizing Release of Maintenance Bond for 2014 Sanitary Sewer Lining Project, MUA Contract No. 2014-06	10/20/16
2016-10-115	Resolution Approving Change Order No. 3, Contract No. 2015-19 FY-2016 Sanitary Sewer Rehabilitation – <b>COA Attached</b>	10/20/16
2016-10-116	Resolution Approving Acceptance of the FY-2016 Sanitary Sewer Rehabilitation Project and Initiating the Two Year Maintenance Period MUA Contract 2015-19	10/20/16
2016-10-117	Resolution Approving Change Order No. 1, Contract No. 2016-04 Cleaning and Video of Sanitary Sewer Mains Project – <b>COA Attached</b>	10/20/16
2016-10-118	Resolution Approving Acceptance of MUA Contract No. 2016-04 FY-2016 Sanitary Sewer Cleaning and Video	10/20/16
2016-10-119	Resolution Approving Award of Contract Following Receipt of Competitive Bids – MUA Contract No. 2016-03 – 50hp Gear Drive Motor Units – <b>COA Attached</b>	10/20/16
2016-10-120	Resolution Approving Award of Contract Following Receipt of Competitive Bids – Grant Road and South St. Andrews Drive Water Main Replacement – <b>COA Attached</b>	10/20/16
2016-10-121	Resolution Approving the Mount Laurel Municipal Utilities Authority To Offer an Incentive under the State Health Benefits Program	10/20/16
2016-10-122	Resolution Authorizing Advertisement of Notice of Request, Solicitation and Invitation for Proposals for Various Annual Appointments for Professional Services	10/20/16
2016-11-123	Resolution Authorizing Executive Session	11/17/16
2016-11-124	Resolution Approving Change Order No. 3, Contract No. 2015-18 East Park and Turnpike Level Control Upgrades	11/17/16
2016-11-125	Resolution Concerning Reviewing of Annual Audit Report with Group Affidavit Form Attached	11/17/16
2016-11-126	Resolution Regarding Corrective Action plan Adopted in Response to Annual Audit Report for Fiscal Year Ending June 30, 2016	11/17/16
2016-12-127	Resolution Approving Release of the Performance Bond for the Funplex Project	12/15/16

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2016-12-128	Resolution Approving Release of the Performance Bond for 7000 Midlantic Drive – Restaurant Phase Project	12/15/16
2016-12-129	Resolution Authorizing Executive Session	12/15/16
2016-12-130	Resolution Approving Award of Contract Following Receipt Receipt of Competitive Bids Contract No. 2016-13 (2) 4WD Pick-up Trucks – COA Attached	12/15/16
2016-12-131	Resolution Authorizing the Award of a Contract with the New Jersey Manufactures Insurance Agency to Provide Workers Compensation Insurance Coverage – COA Attached	12/15/16
2016-12-132	Resolution Authorizing Release of Maintenance Bond for Hooten Road Water Main Replacement MUA Contract No. 2013-19	12/15/16
2016-12-133	Resolution Authorizing the Appointment of the Public Agency Compliance Officer (P.A.C.O.) for the Mount Laurel Municipal Utilities Authority	12/15/16
2017-01-01	Resolution Approving Release of the Performance Bonds for the Briggs Offices, LLC, Project Located At 2055, 2057, 2059 & 2061 Briggs Road	1/19/17
2017-01-02	Resolution Approving Release of the Performance Bonds for Phase 1 and Phase 2A of the Funplex Project	1/19/17
2017-01-03	Resolution Declaring the Hilton Garden Inn in Default of its Obligation's to Properly Install Water and Sewer Utilities and Authorizing All Appropriate Action to Recover Posted Performance Guarantees and Financial Assurances for Completion of the Utility Work	1/19/17
2017-01-04	Resolution Approving Expiration of Maintenance Bond For Dunkin Donuts, (3330 Route 38) Project	1/19/17
2017-01-05	Resolution Authorizing Executive Session	1/19/17
2017-01-06	Resolution Authorizing the Award of a Contract with MetLife Company to Provide Dental Insurance Coverage	
2017-01-07	Resolution Authorizing the Award of a Contract with MetLife Insurance Company to Provide Life, Accidental Death and Dismemberment, and Long Term Disability Insurance Coverage	1/19/17

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2017-01-08	Resolution Approving Award of Contract Following Receipt of Competitive Bids (Well No. 3 Redevelopment and Pump Repair)	01/19/17
2017-01-09	Resolution Approving Change Order No.1, Contract No. 2015-09, St. David Drive Water Main Replacement Project	01/19/17
2017-01-10	Resolution Authorizing Release of Maintenance Bond for West Berwin Way Water Main Replacement MUA Contract No. 2013-09	01/19/17
2017-01-11	Resolution Authorizing release of Maintenance Bond for Liberty Road Water Main Replacement, MUA Contract No. 2014-09	01/19/17
2017-01-12	Resolution Authorizing Sale of Solar Renewable EnergyCredits (SRECs)	01/19/17
2017-02-13	Resolution Authorizing Executive Session 1	02/16/17
2017-02-14	Resolution Establishing the Regular Meetings of the Mount Laurel Municipal Utilities Authority	02/16/17
2017-02-15	Resolution Designating the Official Newspaper for the Mount Laurel Municipal Utilities Authority <b>Burlington County Times</b>	02/16/17
2017-02-16	Resolution Designating Depositories and Signatories for the Cash Management Plan – <b>Citizens Bank, Sun National Bank, Wells Fargo Bank and the New Jersey Cash Management Fund</b>	02/16/17
2017-02-17	Resolution Designating Depository for the Mount Laurel Municipal Utilities Authority – <b>Sun National Bank</b>	02/16/17
2017-02-18	Resolution Designating Depository for the Mount Laurel Municipal Utilities Authority – <b>Wells Fargo Bank</b>	02/16/17
2017-02-19	Resolution Designating Depository for the Mount Laurel Municipal Utilities Authority – <b>Citizens Bank</b>	02/16/17
201702-20	Resolution Designating Depository for the Mount Laurel Municipal Utilities Authority – <b>New Jersey Cash Management Fund</b>	02/16/17
2017-02-21	Resolution Authorizing the Appointment of <b>Capehart Scatchard</b> as Solicitor for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-22	Resolution Authorizing the Appointment of <b>Capehart Scatchard</b> as Labor Counsel for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17

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2017-02-23	Resolution Authorizing the Appointment of <b>Capehart Scatchard</b> as Bond Counsel for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-24	Resolution Authorizing the Appointment of <b>Fornaro Francioso, LLC</b> as Special Counsel for the Mount Laurel Municipal Utilities Authority (NJAWC Rate Tariff & Water Supply Agreements) – <b>COA Attached</b>	02/16/17
2017-02-25	Resolution Authorizing the Appointment of <b>Alaimo Group</b> as Consulting Engineer for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-26	Resolution Authorizing the Appointment of <b>Bowman and Company, LLP</b> to provide Accountant/Auditor Services for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-27	Resolution Authorizing the Appointment of <b>GB Associates</b> as Financial as Financial Advisor for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-28	Resolution Authorizing the Appointment of <b>Garden State Laboratories, Inc.</b> to Provide Outside Laboratories Services for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-29	Resolution Authorizing the Appointment of <b>Eurofins QC, Inc.</b> to Provide Outside Laboratories Services for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-30	Resolution Authorizing the Appointment of <b>Parker McCay</b> as Public Hearing Office for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-31	Resolution Authorizing the Appointment of <b>Brown &amp; Connery, LLP</b> as Human Resources Trainer for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-32	Resolution Authorizing the Appointment of <b>Environmental Resolutions, Inc.</b> to Provide Conflict/Auxiliary Engineering Services for the Mount Laurel Municipal Utilities Authority - <b>COA Attached</b>	02/16/17
2017-02-33	Resolution Authorizing the Appointment of <b>Maser Consulting, PA</b> as Conflict/Auxiliary Engineer for Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-34	Resolution Authorizing the Appointment of <b>Certified Health and Safety Services, LLC</b> as Safety Trainer for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17

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2017-02-35	Resolution Authorizing the Appointment of <b>Maser Consultants, PA</b> as GIS Technical Support Services for the Mount Laurel Municipal Utilities Authority – <b>COA Attached</b>	02/16/17
2017-02-36	Resolution Declaring the Rancocas Pointe, SF-1 at Centerton Road Project in Default of its Obligations to Properly Install Water and Sewer Utilities and Authorizing All Appropriate Action to Recover on Posted Performance Guarantees and Financial Assurances for Completion of the Utility Work	02/16/17
2017-02-37	Resolution Declaring the Rancocas Pointe, SF-2 at Centerton Road Project in Default of its Obligations to Properly Install Water and Sewer Utilities and Authorizing All Appropriate Action to Recover on Posted Performance Guarantees and Financial Assurances for Completion of the Utility Work	02/16/17
2017-02-38	Resolution Declaring Ashurst Glen at Clements Court and Church Road Project in Default of its Obligations to Properly Install Water and Sewer Utilities and Authorizing All Appropriate Action to Recover on Posted Performance Guarantees and Financial Assurances for Completion of the Utility Work	02/16/17
2017-02-39	Resolution Approving Renewal of the Authority's Water Conservation Plan and Annual Water Conservation Guidelines	02/16/17
2017-02-40	Resolution Authorizing Executive Session	02/16/17
2017-02-41	Resolution Approving Award of Contract for Fiber Connectivity Services to Line Systems, Inc. – <b>COA Attached</b>	02/16/17
2017-02-42	Resolution Approving Acceptance of FY-2016 Pump Station Painting Project and Initiating the Two-Year Maintenance Period	02/16/17
2017-02-43	Resolution Authorizing Release of Maintenance Bond for Orchard Pump Station Improvements – MUA Contract No. 2012-15	02/16/17
2017-02-44	Resolution Approving Award of Contract Following Receipt of Competitive Bids – Contract No. 2017-01 49kw Generator Transfer Switch, Power Supply Conduit & Lines for East Park Pumping Station – <b>COA Attached</b>	02/16/17
2017-02-45	Resolution Approving Sale of Authority Surplus Equipment through Internet Based Vendor for Online Auction	02/16/17

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2017-03-46	Resolution Declaring the EBSI Holdings, LLC Project Located at 101 Gaither Drive in Default of its Obligations to Properly Install Water and Sewer Utilities and Authorizing All Appropriate Action to Recover on Posted Performance Guarantees and Financial Assurances for Completion of the Utility Work	03/16/17
2017-03-47	Resolution Approving Expiration of Maintenance Bonds for Ryan's Cove at Ariana's Court Project	03/16/17
2017-03-48	Resolution Approving Release of the Performance Bonds for Wendy's Restaurant Project, 1140 Route 73	03/16/17
2017-03-49	Resolution Approving Expiration of Water Distribution Maintenance Bond for Costco Wholesale Fuel Facility At Centerton Square Retail Center Project	03/16/17
2017-03-50	Resolution Authorizing Executive Session	03/16/17
2017-03-51	Resolution Approving Award of Contract Following Receipt of Competitive Bids – Contract No. 2017-02 (4) Reading Devices and (4) Charging Racks – RIO Supply, Inc. – <b>COA Attached</b>	03/16/17
2017-03-52	Resolution Authorizing Entry into a Shared Services Agreement with the Township of Mount Laurel (Lawn Maintenance) – <b>COA Attached</b>	03/16/17
2017-03-53	Resolution Approving Award of Contract Following Receipt of Competitive Bids – MUA Contract No. 2017-04 Chemicals Supply – <b>COA Attached</b>	03/16/17
2017-03-54	Resolution Approving Change Order No. 5 – Contract No. 2014-15 Country Lane Sanitary Sewer Force Main and Water Main Construction - <b>COA Attached</b>	03/16/17
2017-03-55	Resolution Approving Acceptance of Country Lane Sanitary Sewer Sewer Force Main and Water Main Construction Project and Initiating the Two-Year Maintenance Period – MUA Contract No. 2014-15	03/16/17
2017-03-56	Resolution Authorizing Release of Maintenance Bond for Well No. 6 Rehabilitation – MUA Contract No. 2014-20	03/16/17
2017-04-57	Resolution Authorizing Executive Session	04/20/17

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2017-04-58	Resolution Approving Award of Contract Following Receipt of Competitive Bids for MUA Contract No. 2017-05 – Chemical Contract – Hydrogen Peroxide and Bioxide Odor Control to Evoqua Water Technologies, LLC in the amount of \$421,700.00 for Contract Year One and Two, \$430,100 for optional contract years Three and Four, and \$438,500 for optional contract year Five.	04/20/17
2017-04-59	Resolution Approving Award of Contract Following Receipt of Competitive Bids for Hartford Road WPCF Pump Station Upgrade to TKT Construction, Inc. in the amount of \$368,200.	04/20/17
2017-04-60	Resolution Approving Award of Contract Following Receipt of of Competitive Bids for 2017 Pump Station Painting to Ascend Construction Management, Inc. in the amount of \$92,000.	04-20-17
2017-04-61	Resolution Endorsing Modification to the Renewal and Replacement Reserve Fund	04/20/17
2017-04-62	Resolution Approving Authority Budget for Water Service and Facilities for Fiscal Year from July 1, 2017 to June 30, 2018	04/20/17
2017-04-63	Resolution Approving Authority Budget for Sewer Service and Facilities for Fiscal Year July 1, 2017 to June 30, 2018	04/20/17
2017-05-64	Resolution Approving Release of Minutes of Certain Closed Session Authority Board Meetings for Months July 2015 Through June 2016	05/18/17
2017-05-65	Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Proposed Amendment to the Tri-County Water Quality Management Plan For the Walton Avenue Development	05/18/17
2017-05-66	Resolution Authorizing Executive Session	05/18/17
2017-05-67	Resolution Approving Change Order No. 1, Contract No. 2015-22 Hartford Road WPCF UV Disinfection Equipment	05/18/17
2017-05-68	Resolution Approving Change Order No. 1, Contract No. 2016-12, Well No. 3 Redevelopment & Pump Repair	05/18/17
2017-05-69	Resolution Approving Award of Contract Following Receipt of Competitive Bids (Hartford Road Force Main Replacement Phase 1) to Montana Construction	05/18/17
2017-05-70	Resolution Authorizing Release of Maintenance Bond for Amsterdam Road Water Main Replacement – MUA Contract No. 2014-19	05/18/17

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2017-05-71	Resolution Authorizing Release of Maintenance Bond for 85 Elbo Lane Electrical Upgrades and Fostertown Tank Emergency Power Supply – MUA Contract No. 2013-18	05/18/17
2017-05-72	Resolution Approving Contract Extension for Sludge Hauling Services Pursuant to MUA Contract No. 2016-05 (re-bid)	05/18/17
2017-05-73	Resolution Approving Acceptance of Birchfield and Timbercrest Pump Stations Level Control Upgrades Project and Initiating the Two Year Maintenance Period – MUA Contract No. 2015-04	05/18/17
2017-05-74	Resolution Approving Change Order No. 5, Contract No. 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrade	05/18/17
2017-05-75	Authority Budget Adoption for Water Service and Facilities	05/18/17
2017-05-76	Authority Budget Adoption for Sewer Service and Facilities	05/18/17
2017-06-77	Resolution Approving Release of the Performance Bonds for the 5158 Church Road Project Contingent Upon the Posting of an Appropriate Maintenance Bond	06/15/17
2017-06-78	Resolution Approving Release of the Performance Bond for the TD Bank, Phase 1 Project	06/15/17
2017-06-79	Resolution Approving Release of the Performance Bonds for the Liberty Walk at East Gate Project	06/15/17
2017-06-80	Resolution Approving Release of the Performance Bonds for the Krysta Court Project	06/15/17
2017-06-81	Resolution Approving Agreement for Fence License over Utility Easement at 7 Transom Court	06/15/17
2017-06-82	Resolution Approving Agreement for Fence License over Utility Easement at 204 Ark Road	06/15/17
2017-06-83	Resolution Approving Release of Performance Bonds for the Centerton Square Project	06/15/17
2017-06-84	Resolution Authorizing Executive Session	06/15/17
2017-06-85	Resolution Approving Change Order No. 5, Contract No. 2014-21, Hartford Road WPCF and Elbo Lane WTP SCADA	06/15/17
2017-06-86	Resolution Authorizing Release of Maintenance Bond for 81 Elbo Lane Site Improvements MUA Contract No. 2017-07	06/15/17



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2017-06-87	Resolution Authorizing the Appointment of Concord Engineering Group, Inc. To Provide MEP Engineering Services for Mount Laurel Township Municipal Utilities Authority	06/15/17
2017-06-88	Resolution Approving Change Order No. 1 Contract No. 2016-03 50hp Gear Drive Motor Units	06/15/17
2017-06-89	Resolution Adopting Amended Budget for Fiscal Year 2017	06/15/17

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016 - 07 - 89**

**RESOLUTION APPROVING RELEASE OF  
THE SANITARY SEWER PERFORMANCE BOND  
FOR  
APPLEBEE'S - ROUTE 73 PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the sanitary sewer performance bond for Applebee's - Route 73 project be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's letter indicates that no sewer utility facilities constructed as part of this project will be dedicated to the Authority, but rather will remain privately owned; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

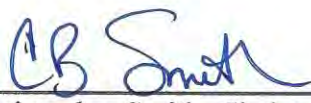
1. The release of the sanitary sewer performance bond for the Applebee's - Route 73 project, without the requirement that the applicant post maintenance bonds, is approved.

Dated: July 21, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on July 21, 2016.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

June 21, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Applebee's – Route 73  
Our File No. M-181-201-304

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the sanitary sewer performance bond. The water system is in the NJAWC franchise area.

The results of our recent inspection revealed that there are no field items to complete. The sanitary sewer easement legal descriptions and exhibits were provided in 2013 to cover the existing sanitary sewer mains located on Block 1301, Lots 1.01 and 1.03. The applicant provided the as-builts in 2014, which were transferred to the Record Drawings and the GIS information was forwarded to the MUA at the same time. Therefore, we recommend release of the sanitary sewer performance bond at this time.

Since the sanitary sewer facilities are to remain privately owned and maintained, no maintenance bond will be required.

The following items are provided to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

	<b><u>Original Bond</u></b>	<b><u>Recommended Bond</u></b>
Sanitary Sewer	\$ 14,718.00	\$ 0.00

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

The following is a list of the facilities that will remain private:

**Sanitary Sewer**

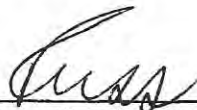
<b><u>Item No.</u></b>	<b><u>Description</u></b>	<b><u>Unit</u></b>	<b><u>Quantity</u></b>	<b><u>Unit Price</u></b>	<b><u>Est. Cost</u></b>
1	4" lateral, complete	UN	1	\$ 1,040.00	\$ 1,040.00
2	Additional 4" lateral	LF	137	\$ 25.00	\$ 3,425.00
3	Grease Trap	LS	1	\$ 5,000.00	\$ 5,000.00
				<b>Total Cost</b>	<b>\$ 9,465.00</b>

By copy of this letter, we request that the Authority's solicitor prepare the resolution to release the sanitary sewer performance bond at this time.

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-07-90**

**RESOLUTION APPROVING EXPIRATION OF  
SANITARY SEWER AND WATER MAINTENANCE BONDS  
FOR WALGREEN'S PHARMACY ROUTE 38 AND ARK ROAD PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the sanitary sewer and water maintenance bonds for the Walgreen's Pharmacy Route 38 and Ark Road project be released, as set forth in the copy of engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The expiration of the sanitary sewer and water maintenance bond for the Walgreen's Pharmacy Route 38 and Ark Road project is approved.

Dated: July 21, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on July 21, 2016.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

June 21, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Walgreen's Pharmacy  
Route 38 and Ark Road  
Our File No. M-183-317

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if there are any latent defects prior to the maintenance bonds expiring.

The results of our recent inspection have revealed that there are no latent defects. Therefore, we recommend the Authority allow the maintenance bonds to expire once the two year period has passed. Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-07-91**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: July 21, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on July 21, 2016.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016- 07 -92**

**RESOLUTION AUTHORIZING THE AWARD OF  
PROFESSIONAL SERVICE CONTRACT TO  
MASER CONSULTANTS TO PROVIDE  
GIS TECHNICAL SUPPORT SERVICES**

**WHEREAS**, there exists a need for GIS technical support consulting engineering services for the Authority related to the maintenance and updating of the Authority's existing GIS system, and for the recommended installation of a new GIS server; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality-based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, the Authority publicly advertised for proposals for the award of a contract to provide GIS technical support consulting services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on July 12, 2016 the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, the Maser Consulting firm has submitted a proposal which states that the firm will provide GIS technical support services on an hourly fee basis, at rates ranging from between \$65.00 to \$160.00; and

**WHEREAS**, funds are available for these services, which are estimated to cost a total of \$75,000.00; and

**WHEREAS**, Ordinance No. 2005-19 requires that any contract that is awarded following the completion of the Authority's fair and open process be announced when awarded;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Chairman and Secretary are hereby authorized and directed to execute and deliver an agreement for professional services to the Maser Consulting firm, consistent with the terms of this Resolution and with the proposal submitted by Maser Consulting.


Section 2. The term of this contract is one year from the date of the award of the contract.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

MOUNT LAUREL TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY

Attest:

  
Cheryl Coco Capri, Secretary

By:   
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on July 21, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Maser Consulting as GIS Technical Support Services

Contract Number: Resolution No. 2016-07-xx

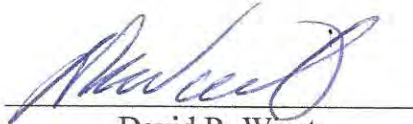
Contract Term: One year

Contract Amount: Not to exceed \$75,000.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

July 21, 2016

**NOTICE OF AWARD**

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES  
AUTHORITY**

**PROFESSIONAL SERVICE  
CONTRACT**

At its Board Meeting on July 21, 2016, the Mount Laurel Township Municipal Utilities Authority (the "Authority") awarded the following Professional Service Contract:

**Engineering Consultant for  
GIS Support Services  
to Maser Consulting  
approximate annual cost  
not to exceed \$75,000**

The contract will run for one year, commencing on July 21, 2016 and concluding on July 20, 2017 or until a successor is selected at the July 2017 regular meeting of the Authority.

The contract will be on file for inspection during regular business hours (Mon-Fri 8:00am to 4:30pm) at the administration building 81 Elbo Lane Mount Laurel, NJ 08054.

**BY THE ORDER OF THE  
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES  
AUTHORITY**

**Jane E. Rottau  
Purchasing Agent**

Adv. Fee: \$27.60  
BCT: July 26, 2016  
Aff. Chg.: \$20.00

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-08-93**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: July 21, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:



Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on July 21, 2016.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-08-94

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
HRWPCF ULTRAVIOLET DISINFECTION EQUIPMENT IMPROVEMENTS  
MUA CONTRACT NO. 2013-05**

WHEREAS, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the HRWPCF Ultraviolet Disinfection Equipment Improvements project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

WHEREAS, the recommendation is in proper form and based on good cause;

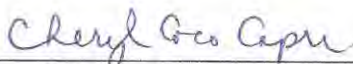
NOW, THEREFORE, BE IT RESOLVED, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the HRWPCF Ultraviolet Disinfection Equipment Improvements, MUA Project 2013-05 is approved, on the condition that the equipment manufacturer, Trojan Technologies, extends the warranty on the Level Control System through to April 2017, which is expected.

Dated: August 18, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

  
Cheryl Coco Capri, Secretary

By:   
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on August 18, 2016.



## *Richard A. Alaimo Associates*

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200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

August 11, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Ultraviolet Disinfection Equipment  
Improvements  
**Bond Release**  
Contract No. 2013-5  
Our File No. M-180-309-001

Dear Mr. Shoemaker:

The two (2) year Maintenance Bond on the above referenced project expires on August 30, 2016. An inspection with MLTMUA staff found two (2) outstanding issues.

- 1) HMI screen goes white and cannot be read. (Trojan Technologies replaced the HMI under warranty).
- 2) Level Control System was relocated due to reading failure winter months. The new location has not been tested during winter conditions. Trojan Technologies has extended the warranty on the Level Control System through April 2017.

\* See attached correspondence from Trojan Technologies.

Based on the above, Alaimo is recommending that the two (2) year Maintenance Bond be released with the exception of the Level Control System.

*- Consulting Engineers -*

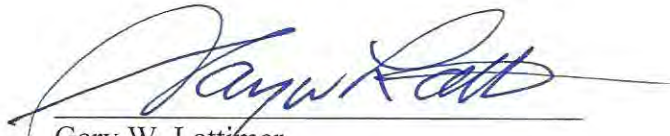
Civil • Structural • Mechanical • Electrical • Environmental • Planners



Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES



Gary W. Lattimer,  
Senior Project Manager

GWL/dal

cc: Pamela Carolan, P.E., Executive Director, MLTMUA  
Charles Bernheimer, Director of Operations, MLTMUA  
Frank Deyhle, Plane Supervisor, MLTMUA  
B & H Contracting, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2016-08-95

RESOLUTION APPROVING CHANGE ORDER NO. 1

CONTRACT NO. 2015-19

FY-2016 SANITARY SEWER REHABILITATION

**WHEREAS**, upon the recommendation of the Authority's Auxiliary Consulting Engineer, Environmental Resolutions, Inc., a copy of which is attached, the Authority has determined that Change Order No. 1 for Contract No. 2015-19, FY-2016 Sanitary Sewer Rehabilitation is necessary to adjust line item quantities to reflect work actually completed;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 1 for Contract 2015-19 FY-2016 Sanitary Sewer Rehabilitation project with a credit of \$1,450.30 is approved, resulting in an adjusted contract amount of \$194,186.70. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$194,186.70, and the contract will be charged against line item appropriations S-12-Y (F) of the Authority's official budget.

Dated: August 18, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

*Cheryl Coco Capri*

Cheryl Coco Capri, Secretary

By:

*C.B. Smith*

Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on August 18, 2016.

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2016-08-96

RESOLUTION APPROVING CHANGE ORDER NO. 4

CONTRACT NO. 2014-21

HARTFORD ROAD WPCF AND ELBO LANE WTP SCADA

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No. 4 for Contract No. 2014-21, Hartford Road WPCF and Elbo Lane WTP SCADA, is necessary to compensate the contractor for additional work associated with replacing the existing Open Enterprise HMI with a Genesis 64 HMI;

**WHEREAS**, the Authority has determined that Change Order No. 4 is necessary and reasonable for the completion of said contract;

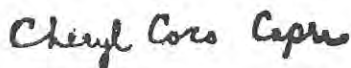
**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 4 for Contract 2014-21, Hartford Road WPCF and Elbo Lane WTP SCADA project with a cost of \$9,275.00 is approved, resulting in an adjusted contract amount of \$729,058.00. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to and made part of this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$729,058.00 and the contract will be charged against line item appropriations HR-FM-(K) and WF-EL-(H) of the Authority's official budget.

Dated: August 18, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:



Cheryl Coco Capri, Secretary

By:

  
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on August 18, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

August 12, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
Hartford Road WPCF and Elbo Lane WTP  
SCADA Systems  
**Change Order No. 4**  
Contract No. 2014-21  
Our File No. M-180-325-000

Dear Charlie:

Enclosed please find four (4) copies of Change Order No. 4 for approval at your next meeting. This Change Order No. 4 provides for additional SCADA work. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosures

Cc: Allied Control Services, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: Allied Control Services, Inc.  
Hartford Road WPCF and Elbo Lane WTP SCADA System  
Improvements

Contract Number: 2014-21  
Resolution No. 2016-08-96  
Change Order No. 4 - 2016-08-96

Contract Term: Completion

Contract Amount: Amount of Original Contract - \$688,705.00  
With Previous Change Order Adjustments - \$719,783.00  
Change Order No. 4 Increased Contract to \$729,058.00

Budget Line Item (s): HR-FM (K) and WF-EL (H)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

August 18, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016 -09 -97**

**RESOLUTION APPROVING RELEASE OF  
PERFORMANCE BONDS FOR  
VETERINARY SPECIALIST OF NORTH AMERICAN PROJECT**

**WHEREAS**, the Authority's inspector has recommended that the performance bonds for the Veterinary Specialist of North America project be released, as set forth in the copy of inspector's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the Authority's inspector has itemized those water distribution and sanitary sewer facilities in the project which will remain privately owned; and

**WHEREAS**, the inspector's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the water distribution and sanitary sewer performance bonds for the Veterinary Specialist of North America project, in the original amounts of \$1,800.00 by way of Check Number 1021 (water distribution) and \$6,300.00 by way of Check Number 1022 (sanitary sewer), without the requirement that the applicant post maintenance bonds, is approved.

Dated: September 22, 2016

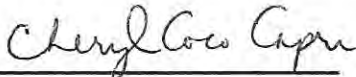
**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Attest:

By:



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 6, 2016.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2016-09-98**

**A RESOLUTION DECLARING BRIAD DEVELOPMENT EAST, LLC IN DEFAULT OF ITS OBLIGATIONS TO COMPLETE THE OUTSTANDING PUNCH LIST REGARDING WATER AND SEWER UTILITIES AND AUTHORIZING ALL APPROPRIATE ACTION TO RECOVER ON POSTED PERFORMANCE GUARANTEES AND FINANCIAL ASSURANCES FOR COMPLETION OF THE UTILITY WORK ON THE WENDY'S AT CENTERTON SQUARE PROJECT**

**WHEREAS**, the developer/owner of the Wendy's at Centerton Square project and its representatives, Briad Development East, LLC, having been notified by Authority staff and/or by the Authority's consulting engineer, Alaimo Associates, by Punch List dated November 11, 2014, that underground water and sewer utility work associated with the shopping center was incomplete and/or deficient; and

**WHEREAS**, the utility work associated with the project remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the contractor, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the Wendy's of Centerton Square project; and

**WHEREAS**, the recommendations of the Authority's staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
2. Declares Briad Development East, LLC, and its successors and assigns, in default of its obligations to perform water and sewer utility work for the Wendy's of Centerton Square project, in a timely manner and to the Authority's satisfaction; and
3. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

Date: September 22, 2016

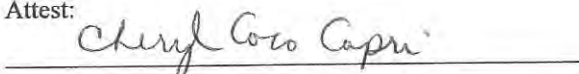
**MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY**

By:



Christopher Smith, Chairman

Attest:



Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on September 22, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

December 1, 2014

Mrs. Dorothy M. Kanzler, New Accounts  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Municipal Utilities Authority  
Wendy's at Centerton Square  
Our File No. M-181-201-306

Dear Dottie:


As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The results of our inspection indicate that the contractor needs to correct the field punch list items. The applicant has provided preliminary as-builts, but will need to submit final as-builts that meet the Authority's "As-Built Information" requirements. Therefore, we do not recommend performance bond release at this time.

Please forward the attached punch list, dated November 21, 2014, along with the attached "As-Built Information" note, to the applicant for his immediate attention. Contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosures

cc/enc: Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R.A. Alaimo Associates Field Services Department

- *Consulting Engineers* -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-99**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☐ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☒ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☒ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- ☐ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-100**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF WILLIS OF NEW JERSEY, INC. TO  
PROVIDE PROPERTY INSURANCE COVERAGE THROUGH  
THE AMERICAN ALTERNATIVE COMPANY FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Authority requires insurance broker and insurance provider services in order to provide property insurance coverage, and

**WHEREAS**, the appointed insurance broker shall perform such duties as prescribed by law, and shall assist the Authority's Safety Director, members of the Authority's Safety Committee, Risk Manager, and such other persons as the Authority designates for purposes of formulating and identifying proper types and limits of insurance coverage; and the appointed insurance broker shall be responsible for adhering to deadlines, gathering and analyzing quotes, and making recommendations to the Authority; and the broker shall be available when necessary to act on behalf of the Authority in problem resolution issues with underwriters; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by the Township of Mount Laurel on August 1, 2005, the Authority is required to award all contracts for professional and for extraordinary unspecifiable services pursuant to a fair and open competitive process; and

**WHEREAS**, Willis of New Jersey, Inc. has submitted a proposal to the Authority which states that the firm will provide Property Insurance Coverage, through the American Alternative Company for a total package price of \$167,469.00, Property Insurance in the amount of \$47,090.00, Inland Marine in the amount of \$6,324.00, Crime Insurance in the amount of \$691.00, General Liability Insurance in the amount of \$52,311.00, Automobile Insurance in the amount of \$45,545.00 and Excess Liability Insurance in the amount of \$16,508.00. NJ PLIGA is included.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is authorized and directed to execute and deliver an agreement for professional services with Willis of New Jersey, Inc., consistent with the provisions of this Resolution and with the proposal submitted by the American Alternative Company.

Section 2. The term of the above-referenced agreement is one year from the date of the award of the agreement.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Willis of New Jersey, Inc. through the American Alternative Company to provide Property Insurance Coverage

Contract Number: 2016-09-100

Contract Term: One Year

Contract Amount: Property Insurance Package total not to exceed \$167,469.00  
Property Insurance in an amount not to exceed \$47,090.00  
Inland Marine Insurance in an amount not to exceed \$6,324.00  
Crime Insurance in an amount not to exceed \$691.00  
General Liability Insurance in an amount not to exceed \$52,311.00  
Automobile Insurance in an amount not to exceed \$44,545.00  
Excess Liability Insurance in an amount not to exceed \$16,508.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-101**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF WILLIS OF NEW JERSEY, INC.  
TO PROVIDE PUBLIC OFFICIALS LIABILITY INSURANCE COVERAGE THROUGH THE  
DARWIN NATIONAL INSURANCE COMPANY FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Authority requires insurance broker and insurance provider services in order to provide public officials liability insurance coverage, and

**WHEREAS**, the appointed insurance broker shall perform such duties as prescribed by law, and shall assist the Authority's Safety Director, members of the Authority's Safety Committee, Risk Manager, and such other persons as the Authority designates for purposes of formulating and identifying proper types and limits of insurance coverage; and the appointed insurance broker shall be responsible for adhering to deadlines, gathering and analyzing quotes, and making recommendations to the Authority; and the broker shall be available when necessary to act on behalf of the Authority in problem resolution issues with underwriters; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by the Township of Mount Laurel on August 1, 2005, the Authority is required to award all contracts for professional and for extraordinary unspecifiable services pursuant to a fair and open competitive process; and

**WHEREAS**, Willis of New Jersey, Inc. has submitted a proposal to the Authority which states that the firm will provide Public Officials Liability Insurance Coverage through the Darwin National Insurance Company for the price of \$16,207.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is authorized and directed to execute and deliver an agreement for professional services with Willis of New Jersey, Inc., consistent with the provisions of this Resolution and with the proposal submitted by the Darwin National Insurance Company.

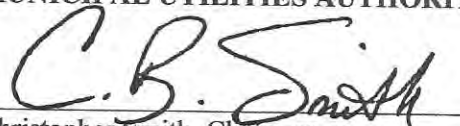
Section 2. The term of the above-referenced agreement is one year from the date of the award of the agreement.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

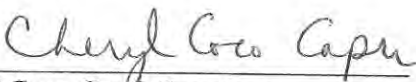
Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Willis of New Jersey, Inc. through the Darwin National Insurance Company to provide Public Officials Liability Insurance Coverage

Contract Number: 2016-09-101


Contract Term: One Year

Contract Amount: In an amount not to exceed \$16,207.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-102**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF WILLIS OF NEW JERSEY, INC. TO  
PROVIDE BOILER AND MACHINE INSURANCE COVERAGE  
THROUGH THE HARTFORD STEAM COMPANY FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Authority requires insurance broker and insurance provider services in order to provide automobile insurance coverage, and

**WHEREAS**, the appointed insurance broker shall perform such duties as prescribed by law, and shall assist the Authority's Safety Director, members of the Authority's Safety Committee, Risk Manager, and such other persons as the Authority designates for purposes of formulating and identifying proper types and limits of insurance coverage; and the appointed insurance broker shall be responsible for adhering to deadlines, gathering and analyzing quotes, and making recommendations to the Authority; and the broker shall be available when necessary to act on behalf of the Authority in problem resolution issues with underwriters; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by the Township of Mount Laurel on August 1, 2005, the Authority is required to award all contracts for professional and for extraordinary unspecifiable services pursuant to a fair and open competitive process; and

**WHEREAS**, Willis of New Jersey, Inc. has submitted a proposal to the Authority which states that the firm will provide Boiler and Machine Insurance Coverage through the Hartford Steam Company for the price of \$15,427.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mt. Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is authorized and directed to execute and deliver an agreement for professional services with Willis of New Jersey, Inc., consistent with the provisions of this Resolution and with the proposal submitted by the Hartford Steam Company.

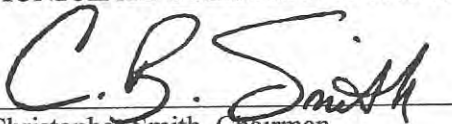
Section 2. The term of the above-referenced agreement is one year from the date of the award of the agreement.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

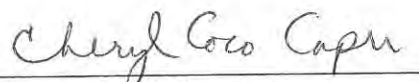
Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Willis of New Jersey, Inc. through the Hartford Steam Company  
to provide Boiler and Machine Insure Coverage

Contract Number: 2016-09-102

Contract Term: One Year

Contract Amount: In an amount not to exceed \$15,427.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-103**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF WILLIS OF NEW JERSEY, INC. TO  
PROVIDE CYBER LIABILITY INSURANCE COVERAGE THROUGH  
CSC/LLOYDS OF LONDON FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Authority requires insurance broker and insurance provider services in order to provide public officials liability insurance coverage, and

**WHEREAS**, the appointed insurance broker shall perform such duties as prescribed by law, and shall assist the Authority's Safety Director, members of the Authority's Safety Committee, Risk Manager, and such other persons as the Authority designates for purposes of formulating and identifying proper types and limits of insurance coverage; and the appointed insurance broker shall be responsible for adhering to deadlines, gathering and analyzing quotes, and making recommendations to the Authority; and the broker shall be available when necessary to act on behalf of the Authority in problem resolution issues with underwriters; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by the Township of Mount Laurel on August 1, 2005, the Authority is required to award all contracts for professional and for extraordinary unspecifiable services pursuant to a fair and open competitive process; and

**WHEREAS**, Willis of New Jersey, Inc. has submitted a proposal to the Authority which states that the firm will provide Cyber Liability Insurance Coverage through CSC/Lloyds of London for the price of \$4,000.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is authorized and directed to execute and deliver an agreement for professional services with Willis of New Jersey, Inc., consistent with the provisions of this Resolution and with the proposal submitted by CSC/Lloyds of London.

Section 2. The term of the above-referenced agreement is one year from the date of the award of the agreement.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

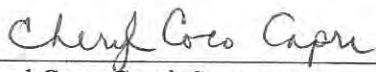
Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Willis of New Jersey, Inc. through CSC/Lloyds of London to provide Cyber Liability Insurance Coverage

Contract Number: 2016-09-103

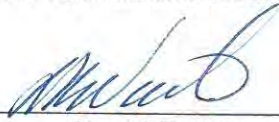
Contract Term: One Year

Contract Amount: In an amount not to exceed \$4,000.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2016-09-104**

**RESOLUTION APPROVING CHANGE ORDER NO. 2  
CONTRACT NO. 2015-18  
EAST PARK AND TURNPIKE LEVEL CONTROL UPGRADES**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No. 2 for Contract No. 2015-18, East Park and Turnpike Level Control Upgrades, is necessary to compensate the contractor for the additional work of furnishing and installing two (2) Fairbanks Pumps with TEFC Invertor Duty Motors at the Turnpike site;

**WHEREAS**, the Authority has determined that Change Order No. 2 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 2 for Contract 2015-18 East Park and Turnpike Level Control Upgrades project with a cost of \$14,896.70 is approved, resulting in an adjusted contract amount of \$235,838.07. There is 120 day time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$235,838.07 and the contract will be charged against line item appropriations SPS-LC-(B) and an unbudgeted line item appropriation of the Authority's official budget.

Dated: September 22, 2016

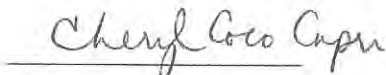
**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Attest:

By:



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

September 15, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
Mount Laurel East Park and Turnpike Level  
Control Upgrades  
**Change Order No. 2**  
Contract No. 2015-18  
Our File No. M-180-335-000

Dear Charlie:

In reference to the above Change Order No. 2 we recommend this Change Order be approved at your next meeting.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

Cc: MJF Electrical Contracting, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: MJF Electrical Contracting, Inc.  
East Park and Turnpike Level Control Upgrades

Contract Number: Contract No. 20185-18  
Resolution No. 2016-02-39  
Change Order No. 1 2016-05-68  
Change Order No. 2 2016-09-104

Contract Term: Completion

Contract Amount: \$215,000.00  
Change Order No. 1 Increased to \$220,941.37  
Change Order No. 2 Increased to \$235,838.07

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2016-09-105**

**RESOLUTION APPROVING CHANGE ORDER NO. 4**

**CONTRACT NO. 2015-04**

**Birchfield and Timbercrest Pump Stations Level Control Upgrades**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.4 for Contract No. 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrade, is necessary to compensate the contractor for modifications to the back-up float system as requested by the Authority;

**WHEREAS**, the Authority has determined that Change Order No. 4 is necessary and reasonable for the completion of said contract;

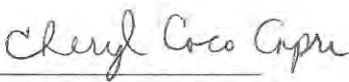
**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. Change Order No. 4 for Contract 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrades project with a cost of \$2,131.00 is approved, resulting in an adjusted contract amount of \$254,348.90. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$254,348.90 and the contract will be charged against line item appropriations SPS-LC(a) of the Authority's official budget.

Dated: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Attest:

  
Cheryl Coco Capri, Secretary

By:   
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.



**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: Scalfo Electric  
Birchfield and Timbercrest Pump Stations Level Control Upgrades

Contract Number: 2015-04  
Original Resolution No. 2015-08-99  
Change Order #4 Resolution #2016-09-105

Contract Term: Completion

Contract Amount: \$235,000.00 – Original Contract Amount  
\$ 8,067.64 – Change Order No. 1  
\$ 6,686.70 – Change Order No. 2  
\$ 2,463.56 – Change Order No. 3  
\$ 2,131.00 – Change Order No. 4  
\$254,348.90 - Adjusted Contract Amount

Budget Line Item (s): MUA Fixed Asset 2032 & 2033

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

September 22, 2016



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

September 20, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Birchfield and Timbercrest Pump Stations  
Level Control Upgrades  
Contract No. 2015-04  
Our File No. M-180-328-000

Dear Charlie:

In reference to the above Change Order No. 4 we recommend this Change Order be approved at your next meeting.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosures

cc: Scalfo Electric  
L. Russell Trice, P.E., Senior Associate, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2016-09-106**

**RESOLUTION APPROVING CHANGE ORDER NO. 2**

**CONTRACT NO. 2015-19**

**FY-2016 SANITARY SEWER REHABILITATION**

**WHEREAS**, upon the recommendation of the Authority's Auxiliary Consulting Engineer, Environmental Resolutions, Inc., a copy of which is attached, the Authority has determined that Change Order No. 2 for Contract No. 2015-19, FY-2016 Sanitary Sewer Rehabilitation is necessary to compensate the Contractor for additional Township Police Traffic Directors;

**WHEREAS**, the Authority has determined that Change Order No. 2 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 2 for Contract 2015-19 FY-2016 Sanitary Sewer Rehabilitation project with an increase of \$2,945.00 is approved, resulting in an adjusted contract amount of \$197,131.70. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$197,131.70, and the contract will be charged against line item appropriations S-12-Y (F) of the Authority's official budget.

Dated: September 22, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held September 22, 2016.

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: Insituform Technologies, LLC  
FY2016 Sanitary Sewer Rehabilitation

Contract Number: Contract No. 2015-19  
Resolution No. 2016-03-43  
Change Order No. 1 – 2016-08-95  
Change Order No. 2 – 2016-09-106

Contract Term: Completion

Contract Amount: 195,637.00 – Original Contract Amount  
Change Order No. 1 decrease to \$194,186.70  
Change Order No. 2 increased to \$197,131.70

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

Christopher J. Noll, PE, CME, PP  
President & CEO  
Barbara J Fegley, AICP, PP  
Sec/Treas. & Sr. Vice President  
William H. Kirchner, PE, CME, N-2  
Vice President



Rakesh R. Darji, PE, PP, CME, CFM  
Joseph R. Hirsh, PE, CME, CPWM  
Joseph P. Orsino, CET  
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • [www.erinj.com](http://www.erinj.com)

September 15, 2016  
2190400

Subject: Contract 2015-19  
2016 Sanitary Sewer Rehabilitation Project  
Mount Laurel Township MUA

Honorable Members  
Mount Laurel Township MUA  
1201 S. Church Street  
Mount Laurel, NJ 08054

Dear Honorable Members:

Enclosed please find Change Order # 2 submitted by Insituform Technologies, LLC for the above referenced project. Change Order #2 represents the additional time required by *Township Police Traffic Directors* to complete this work. Change Order #2 has an increase of \$2,945.00 from the revised contract price of \$194,186.70 base contract price of \$195,637.00 for an adjusted contract price of \$197,131.70. The change order has been signed by myself and the Contractor.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

William H. Kirchner, P.E., C.M.E.  
Project Engineer

cc: Insituform Technologies, LLC w/enclosure  
2190400\_Change Order 2

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2016-09-107**

**RESOLUTION APPROVING CHANGE ORDER NO 4**

**CONTRACT NO. 2014-15**

**COUNTRY LANE SANITARY SEWER FORCE MAIN AND WATER MAIN CONSTRUCTION**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.4 for Contract No. 2014-15, Country Lane Sanitary Sewer Force Main and Water Main Construction, is necessary to compensate the contractor for the additional work of repairing the sanitary sewer lateral at 209 Country Lane;

**WHEREAS**, the Authority has determined that Change Order No. 4 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 4 for Contract 2014-15 Country Lane Sanitary Sewer Force Main and Water Main Construction project with a cost of \$6,600.00 is approved, resulting in an adjusted contract amount of \$557,364.23. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$557,364.23 and the contract will be charged against line item appropriation FM-VRR-(K) of the Authority's official budget.

Dated: September 22, 2016

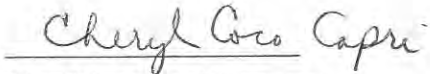
**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Attest:

By:



Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.



**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054  
Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: DSC Construction Company, Inc.  
Country Lane Sanitary Sewer Force Main and Water Main Construction Project

Contract Number: 2014-15  
Resolution No. 2014-10-110  
Change Order No. 1 2015-03-43  
Change Order No. 2 2015-04-52  
Change Order No. 3 2015-06-71  
Change Order No. 3 2016-09-107


Contract Term: Completion

Contract Amount: Original Contract Amount \$497,450.00  
Change Order No. 1 increased to \$502,837.11  
Change Order No. 2 increased to \$514,550.78  
Change Order No. 3 increased to \$550,764.23  
Change Order No. 4 increased to \$557,364.23

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date: September 22, 2016



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

September 19, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Country Lane Sanitary Sewer Force Main &  
Water Main Construction  
**Current Estimate No. 5 and  
Change Order No. 4**  
Contract No. 2014-15  
Our File No. M-180-321-000

Dear Mr. Shoemaker:

Please find enclosed Voucher and Current Estimate No. 5 in the amount of \$11,564.00 payable to DSC Construction Co., Inc. for work performed on the above captioned project. We recommend payment as indicated to be approved at the next meeting.

In addition, attached please find four (4) copies of Change Order No. 4 to be approved at your next meeting. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Certified Payrolls will be submitted under separate cover.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Nelson Landon, P.E.,  
Senior Project Engineer

NJL/dal  
Enclosure

cc: DSC Construction, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
R. A. Alaimo Associates Field Services Department

M:\Projects\M01800321000\Constr Mgt (Country Lane)\Docs\Letters\Shoemaker-CE #5 w CO4.docx

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-108**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

**CONTRACT NO. 2016-11  
Water Meters Contract**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for MUA Contract No. 2016-11, for the acquisition of water meters; and

**WHEREAS**, following receipt of bids on September 9, 2016, Authority staff has recommended that the Authority award Contract No. 2016-11, in its entirety, to RIO Supply, Inc., the lowest responsible and responsive bidder, at the contract price of \$207,665.00; and

**WHEREAS**, the recommendations of the Authority's staff appear to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:


1. MUA Contract No. 2016-11, for the acquisition of water meters, be and is hereby awarded, in its entirety, to the RIO Supply, Inc., at the contract price of \$207,665.00.

2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$207,665.00 and the contract will be charged against line item appropriations W17-D and S17-D of the Authority's official budget.

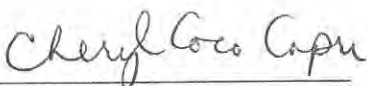
Dated: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:	RIO Supply, Inc. Water Meters
Contract Number:	Contract No. 2016-11 Resolution No. 2016-09-108
Contract Term:	Completion
Contract Amount:	\$207,665.00
Budget Line Item (s):	W17-D and S17-D

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-109**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

**CONTRACT NO. 2016-10  
Municipal Wastewater Treatment Plant Sludge Holding Tank Cleaning  
Sludge, Grit & Rags Removal**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for MUA Contract No. 2016-10, for Municipal Wastewater Treatment Plant Sludge Holding Tank Cleaning Sludge, Grit & Rags Removal; and

**WHEREAS**, following receipt of bids on September 14, 2016, the apparent low bidder, Franc Environmental, Inc., submitted a bid in the amount of \$32,400.00, which Authority staff recommends for approval and the award of this Contract; and

**WHEREAS**, the recommendation of the Authority's staff appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

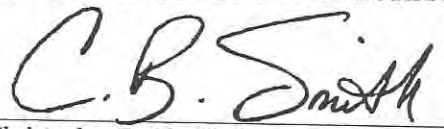
1. MUA Contract No. 2016-10, for cleaning of the Authority's sludge holding tank, be and is hereby awarded to Franc Environmental, Inc., at the contract price of \$32,400.00.

2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$32,400.00 and the contract will be charged against line item appropriations HR-FM (E ) of the Authority's official budget.

Dated: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092


**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:	Franc Environmental, Inc. Sludge Holding Tank Cleaning
Contract Number:	Contract No. 2016-10 Resolution No. 2016-09-109
Contract Term:	Completion
Contract Amount:	\$32,400.00
Budget Line Item (s):	HR-FM (E) FY17 Sewer - \$32,400.00

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-09-110**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF WILLIS OF NEW JERSEY, INC.  
TO PROVIDE ENVIRONMENTAL IMPAIRMENT LIABILITY INSURANCE COVERAGE  
THROUGH ZURICH FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Authority requires insurance broker and insurance provider services in order to provide environmental impairment liability insurance coverage, and

**WHEREAS**, the appointed insurance broker shall perform such duties as prescribed by law, and shall assist the Authority's Safety Director, members of the Authority's Safety Committee, Risk Manager, and such other persons as the Authority designates for purposes of formulating and identifying proper types and limits of insurance coverage; and the appointed insurance broker shall be responsible for adhering to deadlines, gathering and analyzing quotes, and making recommendations to the Authority; and the broker shall be available when necessary to act on behalf of the Authority in problem resolution issues with underwriters; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by the Township of Mount Laurel on August 1, 2005, the Authority is required to award all contracts for professional and for extraordinary unspecifiable services pursuant to a fair and open competitive process; and

**WHEREAS**, Willis of New Jersey, Inc. has submitted a proposal to the Authority which states that the firm will provide Environmental Impairment Liability Insurance Coverage through the ACE Environmental Risk firm for a three-year term, for the price of \$48,840.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mt. Laurel Township Municipal Utilities Authority as follows:



Section 1. The Executive Director is authorized and directed to execute and deliver an agreement for professional services with Willis of New Jersey, Inc., consistent with the provisions of this Resolution and with the proposal submitted by the ACE Environmental Risk firm.

Section 2. The term of the above-referenced agreement is three years from the date of the award of the agreement.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Chris Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on September 22, 2016.



**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: Willis of New Jersey, Inc. through Zurich to provide Environmental Impairment Liability Insurance Coverage

Contract Number: 2019-09-110


Contract Term: Three Years

Contract Amount: \$48,840.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date: September 22, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016 - 10 -111

**RESOLUTION AUTHORIZING ENTRY INTO A SHARED SERVICES AGREEMENT WITH  
THE COUNTY OF BURLINGTON (Installation of force main in  
County right of way to facilitate connection to Authority's gravity sanitary sewer main)**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), has a responsibility to, among other things, provide safe, efficient, and affordable facilities and services to the residents of Mount Laurel Township; and

**WHEREAS**, the Authority believes that the sharing of services and programs with other governmental entities, including the County of Burlington (hereinafter, the "County"), is consistent with the Authority's mission and responsibilities, and will assist the Authority and the Township in providing the ratepayers and the taxpayers of Mount Laurel with quality and affordable services and facilities; and

**WHEREAS**, the Authority and the County are desirous of implementing operational and administrative efficiencies and other benefits which may be derived from the sharing of services and the continued cooperation and coordination between the Authority and the County; and

**WHEREAS**, more specifically, a private entity, TOPGOLF USA MOUNT LAUREL, LLC, has requested the County to allow them to install a privately-owned sanitary sewer force main in right-of-way land belonging to the County located at Centerton Road in Mount Laurel Township, for the purpose of connecting that entity's facility to the Authority's gravity sanitary sewer main, which runs within the Centerton Road right-of-way; and

**WHEREAS**, it is desirable and appropriate for the Authority to enter into a Shared Services Agreement with the County for this project;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Mount Laurel Township Municipal Utilities Authority that:

1. The Authority hereby approves and directs that an appropriate Shared Services Agreement be entered into with the County of Burlington for the installation of a private force main in right-of-way land belonging to the County, and for purposes of connecting the private entity's proposed facility to the Authority's gravity sanitary sewer main that is located in the Centerton Road right of way, consistent with the general terms set forth above.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.



**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-10-112

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- ☒ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: October 20, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-10-113

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
2014 SANITARY SEWER REHABILITATION PROJECT  
MUA CONTRACT NO. 2014-10**

**WHEREAS**, the Authority's auxiliary consulting engineer has recommended that the Authority approve the release of the maintenance bond for 2014 Sanitary Sewer Rehabilitation project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the 2014 Sanitary Sewer Rehabilitation Project; MUA Contract 2014-10, is approved.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: CB Smith  
Christopher Smith, Chairman

Cheryl Coco Capri  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016

Christopher J. Noll, PE, CME, PP  
President & CEO  
Barbara J Fegley, AICP, PP  
Sec/Treas. & Sr. Vice President  
William H. Kirchner, PE, CME, N-2  
Vice President



Rakesh R. Darji, PE, PP, CME, CFM  
Joseph R. Hirsh, PE, CME, CPWM  
Joseph P. Orsino, CET  
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • [www.erinj.com](http://www.erinj.com)

October 10, 2016  
2190300

Subject: Contract 2014-10  
2014 Sanitary Sewer Rehabilitation Project  
Mount Laurel Township MUA

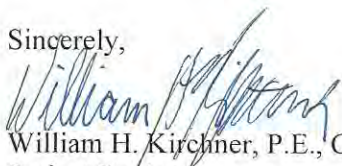
Honorable Members  
Mount Laurel Township MUA  
1201 S. Church Street  
Mount Laurel, NJ 08054

Dear Honorable Members:

This letter is in reference to Contract 2014-10 for the 2014 Sanitary Sewer Rehabilitation Project that was completed by Mathis Construction Co. As you may be aware, this project is nearing the end of the Contract's two (2) year maintenance period and the various repairs were re-inspected by the MUA. The inspection uncovered a single leak in the bottom of MH-3573 that was rehabilitated as part of the project. The Contractor was informed of the leak and it was subsequently sealed on October 6, 2016. Therefore, from an engineering perspective, our office would recommend that the MUA release the Contractor's Maintenance Bond at the time of the bond's expiration.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, P.E., C.M.E.  
Project Engineer



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-10-114

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
2014 SANITARY SEWER LINING PROJECT  
MUA CONTRACT NO. 2014-06**

**WHEREAS**, the Authority's auxiliary consulting engineer has recommended that the Authority approve the release of the maintenance bond for 2014 Sanitary Sewer Lining project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

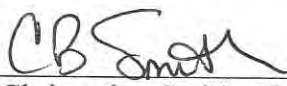
**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the 2014 Sanitary Sewer Lining Project; MUA Contract 2014-06, is approved.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016

Christopher J. Noll, PE, CME, PP  
President & CEO  
Barbara J Fegley, AICP, PP  
Sec/Treas. & Sr. Vice President  
William H. Kirchner, PE, CME, N-2  
Vice President



Rakesh R. Darji, PE, PP, CME, CFM  
Joseph R. Hirsh, PE, CME, CPWM  
Joseph P. Orsino, CET  
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • [www.erinj.com](http://www.erinj.com)

October 10, 2016  
2190300

Subject: Contract 2014-06  
2014 Sanitary Sewer Lining Project  
Mount Laurel Township MUA

Honorable Members  
Mount Laurel Township MUA  
1201 S. Church Street  
Mount Laurel, NJ 08054

Dear Honorable Members:

This letter is in reference to Contract 2014-06 for the 2014 Sanitary Sewer Lining Project that was completed by Insituform Technologies, LLC. As you may be aware, this project is nearing the end of the Contract's two (2) year maintenance period and was subsequently re-televised by the MUA. Based on the MUA's inspection, the lining appears to be acceptable with no further action necessary by the Contractor. Therefore, from an engineering perspective, our office would recommend that the MUA release the Contractor's Maintenance Bond at the time of the bond's expiration.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

William H. Kirchner, P.E., C.M.E.  
Project Engineer

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-10-115

**RESOLUTION APPROVING CHANGE ORDER NO. 3  
CONTRACT NO. 2015-19  
FY-2016 SANITARY SEWER REHABILITATION**

**WHEREAS**, upon the recommendation of the Authority's Auxiliary Consulting Engineer, Environmental Resolutions, Inc., a copy of which is attached, the Authority has determined that Change Order No. 3 for Contract No. 2015-19, FY-2016 Sanitary Sewer Rehabilitation is necessary to adjust for as-built quantities;

**WHEREAS**, the Authority has determined that Change Order No. 3 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

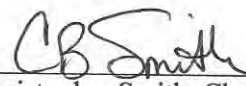
1. Change Order No. 3 for Contract 2015-19; FY-2016 Sanitary Sewer Rehabilitation project with a decrease of \$9,670.90 is approved, resulting in an adjusted contract amount of \$187,460.80. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$187,460.80, and the contract will be charged against line item appropriations S-12-Y (F) of the Authority's official budget.

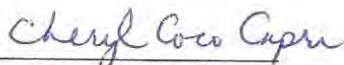
Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held October 20, 2016.



Christopher J. Noll, PE, CME, PP  
President & CEO  
Barbara J Fegley, AICP, PP  
Sec/Treas. & Sr. Vice President  
William H. Kirchner, PE, CME, N-2  
Vice President



Rakesh R. Darji, PE, PP, CME, CFM  
Joseph R. Hirsh, PE, CME, CPWM  
Joseph P. Orsino, CET  
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • [www.erinj.com](http://www.erinj.com)

October 10, 2016  
2190400

Subject: Contract 2015-19  
2016 Sanitary Sewer Lining Project  
Mount Laurel Township MUA

Honorable Members  
Mount Laurel Township MUA  
1201 S. Church Street  
Mount Laurel, NJ 08054

Dear Honorable Members:

Enclosed please find Change Order # 3 submitted by Insituform Technologies, LLC for the above referenced project. Change Order #3 represents the adjustment of contract quantities due to as-built quantities for various line items in the Contract. Change Order #3 has a net deduction of \$9,670.90 from the Change Order #2 Adjusted Contract Price of \$197,131.70 for a Final Contract Price of \$187,460.80. The change order has been signed by myself and the Contractor.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, P.E., C.M.E.  
Project Engineer

cc: Insituform Technologies, LLC w/enclosure

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description:        Insituform Technologies  
                                      FY-2016 Sanitary Sewer Rehabilitation

Contract Number:            2015-19

Contract Term:              Completion

Contract Amount:            Original Contract Amount \$195,637.00 – Resolution No. 2016-03-43  
                                      Change Order No. 2 – Increase of \$2,945.00 - Resolution No. 2016-09-106  
                                      Change Order No. 3 – Decrease of \$9,670.90 – Resolution No. 2016-10-115  
                                      Final Adjusted Contract Amount - \$187,460.80

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

October 20, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2016-10-116**

**RESOLUTION APPROVING ACCEPTANCE OF THE FY-2016 SANITARY SEWER  
REHABILITATION PROJECT AND INITIATING THE TWO YEAR MAINTENANCE  
PERIOD - MUA CONTRACT NO. 2015-19**

**WHEREAS**, the Authority's Auxiliary Consulting Engineer has reviewed the status of the work performed on the above-referenced project and has determined that the work has been completed, in a satisfactory manner, and has recommended that the Authority accept the work on the project; and

**WHEREAS**, the Auxiliary Consulting Engineer further recommends that the two (2) year Maintenance Period on the project begin on October 3, 2016, as set forth in the copy of the engineer's letter which is annexed hereto as Exhibit "A"; and

**WHEREAS**, the recommendation of the Authority's Auxiliary Consulting Engineer appears to be reasonable and appropriate,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

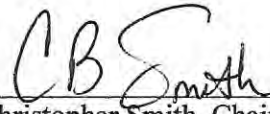
1. The work on the FY-2016 Sanitary Sewer Rehabilitation Project Contract No. 2015-19 is complete, to the Authority's satisfaction, and the initiation of the two year maintenance period on the project is approved.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

  
Cheryl Coco-Capri, Secretary

By:   
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016

Christopher J. Noll, PE, CME, PP  
President & CEO  
Barbara J Fegley, AICP, PP  
Sec/Treas. & Sr. Vice President  
William H. Kirchner, PE, CME, N-2  
Vice President



Rakesh R. Darji, PE, PP, CME, CFM  
Joseph R. Hirsh, PE, CME, CPWM  
Joseph P. Orsino, CET  
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815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • [www.erinj.com](http://www.erinj.com)

October 10, 2016  
2190400

Subject: Contract 2015-19  
2016 Sanitary Sewer Rehabilitation Project  
Mount Laurel Township MUA

Honorable Members  
Mount Laurel Township MUA  
1201 S. Church Street  
Mount Laurel, NJ 08054

Dear Honorable Members:

Enclosed please find Pay Estimate Number 3, Final submitted by Insituform Technologies, LLC for the above referenced project. Pay Estimate #3, Final reflects the release of retainage after the adjustment of the as-built quantities as adjusted in Change Order #3. Pay Estimate #3, Final is in the amount of \$187,460.80 less a previous payment of \$183,711.58, leaving a balance of \$3,749.22 owed the Contractor, Insituform Technologies, LLC at this time.

As this project has been deemed complete, this is the final pay estimate and includes the release of the retainage held during the project. This recommendation is based on the onsite inspection by the MLTMUA and the related project management by Environmental Resolutions, Inc. Also, please note that a two (2) year maintenance bond was posted by the Contractor for this project with an effective date of October 3, 2016.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

William H. Kirchner, P.E., C.M.E.  
Project Engineer

cc: Insituform Technologies, LLC w/enclosure



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-10-117

**RESOLUTION APPROVING CHANGE ORDER NO. 1**

**CONTRACT NO. 2016-04**

**FY-2016**

**CLEANING AND VIDEO OF SANITARY SEWER MAINS PROJECT**

**WHEREAS**, upon the recommendation of the Authority's engineering staff, the Authority has determined that Change Order No. 1 for Contract No. 2016-04, FY-2016 Cleaning and Video of Sanitary Sewer Mains Project, is necessary to provide for adjusting contract items to agree with as-built quantities;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 1 for Contract No 2016-04, FY-2016 Cleaning and Video of Sanitary Sewer Mains Project, with an decrease in the total contract price in the amount of \$9,781.15 , is approved, resulting in a revised total contract amount of \$121,213.95. There is no time extensions associated with this extra work.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar amount of this contract is \$121,213.95, and the contract will be charged against line item appropriations S-12-(E) of the Authority's official budget.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: North American Pipeline Services, LLC  
FY-2016 Sanitary Sewer Mains Project

Contract Number: 2016-04

Contract Term: Completion

Contract Amount: Original Contract Amount \$130,995.10 – Resolution No. 2016-03-44  
Change Order No. 1 – Decrease of \$9,781.15 - Resolution No. 2016-10-117  
Final Adjusted Contract Amount - \$121,213.95

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date: October 20, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-10-118

**RESOLUTION APPROVING ACCEPTANCE OF MUA CONTRACT NO. 2016-04  
FY-2016 SANITARY SEWER CLEANING AND VIDEO**

**WHEREAS**, the Authority's engineering staff has reviewed the status of the work performed in the above-referenced project and has determined that the work has been completed in a satisfactory manner, and is recommending that the Authority accept the work and release the retainage on the project; and

**WHEREAS**, the recommendation of the Authority's engineering staff appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The work on the Sanitary Sewer Cleaning and Video Project, MUA Contract no. 2016-04, is complete, to the Authority's satisfaction, and the release of the monies withheld as retainage in accordance with the contract is authorized.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-10-119

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
CONTRACT NO. 2016-03  
50hp Gear Drive Motor Units**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2016-03, for the acquisition of (5) new 50hp Gear Drive Motor Units for the orbal aerator motors at Hartford Road Water Pollution Control Facility; and

**WHEREAS**, following receipt of bids on October 12, 2016, Authority staff has recommended that the Authority award Contract No. 2016-03, in its entirety, to Municipal Maintenance Co., Inc., the lowest responsible and responsive bidder, at the contract price of \$129,600.00; and

**WHEREAS**, the recommendations of the Authority's staff appear to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No. 2016-03, for the acquisition of (5) new 50hp Gear Drive Motor Units for the orbal aerator motors at Hartford Road Water Pollution Control Facility, be and is hereby awarded, in its entirety, to Municipal Maintenance Co., Inc., at the contract price of \$129,600.00

2. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$129,600.00 and the contract will be charged against line item appropriation HR-OB (L) of the Authority's official budget.


Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description:       Municipal Maintenance Co., Inc.  
Purchase of 5 new 50hp Gear Drive Motor Units  
for Orbal Aerator Motors at Hartford Road Water  
Pollution Facility

Contract Number:           2016-03  
Resolution No. 2016-10-119

Contract Term:             Completion

Contract Amount:          \$129,600.00

Budget Line Item (s):      HR-OB (L)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:                         October 20, 2016

# MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## Resolution No. 2016-10-120

### RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING RECEIPT OF COMPETITIVE BIDS (Grant Road and South St. Andrews Drive Water Main Replacement)

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 *et seq.* (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2016-09 for the Authority's Grant Road and South St. Andrews Drive Water Main Replacement Project; and

**WHEREAS**, following receipt of bids on October 14, 2016, the Authority's consulting engineer has recommended (See Attachment A) that the Authority award Contract No. 2016-09 to RTW Construction, Inc., as the lowest responsible bidder for Grant Road and South St. Andrews Drive Water Main Replacement Project, at a total cost of \$667,155.00; and

**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate;

NOW, THEREFORE, BE IT RESOLVED by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No 2016-09 for the Grant Road and South St. Andrews Drive Water Main Replacement Project be and is, hereby awarded to RTW Construction Inc., at a total cost of \$667,155.00. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$667,155.00 and the contract will be charged against line item W-14-CC-(C) of the Authority's official budget.

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

October 18, 2016

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal  
Utilities Authority  
Grant Road and South St. Andrews Drive  
Water Main Replacement  
Contract No. 2016-09  
Our File No. M-180-340-000


Dear Pam:

We received bids for the referenced contract on October 14, 2016, and as shown on the attached bid tabulation, RTW Construction, Incorporated presented the low bid of \$667,155.00.

We have reviewed the bid documents and found no deficiencies, therefore, we recommend award of the contract to the low bidder. Enclosed are four (4) sets of contracts for execution and return to our office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/das  
Enclosures

cc/enc: Anthony T. Drollas, Esquire, Solicitor, MLTMUA  
Richard A. Alaimo, P.E., P.P., President, RAAA  
R. A. Alaimo Associates Field Services Department

M:\Projects\M01800340000\docs\letters\Carolan-awardrecomm.docx

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: RTW Construction, Inc.  
Grant Road and South St. Andrews Drive Water Main Replacement  
Project

Contract Number: 2016-09  
Resolution No. 2016-10-120

Contract Term: Completion

Contract Amount: \$667,155.00

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

October 20, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-10-121

**RESOLUTION APPROVING THE MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY TO  
OFFER AN INCENTIVE UNDER THE STATE HEALTH BENEFITS PROGRAM**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the “Authority”), agrees to voluntarily participate in the Financial Incentive Pilot Program granting financial incentives to subscriber who select enrollment into tiered-network medical plans otherwise known as Horizon Blue Cross Blue Shield of New Jersey’s OMNIA Plan, or Aetna’s Liberty Plan; and

**WHEREAS**, the Authority agrees that the management and administration of this incentive program shall be the Authority’s responsibility; and

**WHEREAS**, the incentive amount shall be paid within the first quarter Plan Year 2017 and is reportable income; and

**WHEREAS**, the incentive shall be forfeited and returned to the Authority if the subscriber fails to remain enrolled for at least two plan years, except if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer that after a full year, then the incentive shall be forfeited on a pro-rata basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey that the terms of the pilot incentive program as described above shall also include that:

1. The Pilot Program shall be available to subscribers who are first time enrollees in a tiered network medical plan beginning Plan Year 2017 and continuing for two plans through December 31, 2018;
2. The Pilot Program does not extend to participants enrolled under Chapter 375, P.L. 2005, (certain over-age adult children) and COBRA;

3. Participation is voluntary at the option of the Mount Laurel Municipal Utility Authority;
4. The financial incentive for eligible employees shall be;
  - \$1,000 for Single member coverage when changing to a tiered-network plan
  - \$1,250 for Member/Spouse coverage when changing to a tiered-network plan
  - \$1,200 for Parent/Child coverage when changing to a tiered-network plan
  - \$2,000 for Family coverage when changing to a tiered-network plan

Dated: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-10-122

**RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE OF  
REQUEST, SOLICITATION AND INVITATION FOR PROPOSALS  
FOR VARIOUS ANNUAL APPOINTMENTS FOR PROFESSIONAL SERVICES**

**WHEREAS**, the Township of Mount Laurel adopted Ordinance 2005-19 on August 1, 2005, which provides for professional services, shall be entered into when necessary or appropriate by the Township of Mount Laurel and such contracts will only be awarded after a competitive, quality-based, fair and open process, and

**WHEREAS**, the Municipal Utilities Authority of the Township of Mount Laurel, (hereinafter “the Authority”), wishes to state its agreement with the Township’s Ordinance 2005-19 and its intention to comply with the procedures outlined in the Ordinance; and

**WHEREAS**, the Authority has a need to acquire such professional services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Utilities Authority of the Township of Mount Laurel that:

A. The advertisement of a Notice of Request, Solicitation and Invitation for Proposals for appointments for the following professional services is hereby authorized.

1. SOLICITOR
2. BOND COUNSEL
3. LABOR COUNSEL
4. SPECIAL COUNSEL - NJAWC - Rate Tariffs and Water Supply Purchase Agreements
5. SPECIAL COUNSEL FOR WATER SUPPLY MATTERS
6. GOVERNMENT ACCOUNTANT/AUDITOR
7. FINANCIAL ADVISOR
8. HUMAN RESOURCES TRAINER

9. SAFETY TRAINER
10. CERTIFIED LABORATORY SERVICES CONSULTANT
11. PUBLIC HEARING OFFICER
12. CONSULTING ENGINEER
13. CONFLICT/AUXILIARY ENGINEER
14. OCCUPATIONAL MEDICAL PROVIDER
15. ENGINEERING CONSULTANT FOR GIS SUPPORT SERVICES

This advertisement is to take place according to the particulars set forth in the attached Notice, which is made part of this Resolution. These include, but are not limited to:

1. Public advertisement of the contract in sufficient time to give notice in advance of the contract; and
2. Award of the contract under a process that provides for public solicitation of proposals and/or qualifications, and
3. Award and disclosure under criteria established in writing by the Authority prior to the solicitation of proposals or qualifications; and
4. That the contract be publicly opened; and
5. That the contract be announced when awarded.

B. Nothing contained in this Resolution shall be construed as prohibiting the award of a professional services contract when an emergency exists requiring the immediate performance of services, with such award being made in accordance with the New Jersey Local Public Contracts Law.

C. The Executive Director and Authority Solicitor are directed and authorized to take all action necessary to prepare and arrange for the implementation of policies and procedures in accordance with this resolution.



D. All resolutions or parts of resolutions inconsistent with this resolution are repealed to the extent of such inconsistency. If for any reason a section of this resolution shall be declared unconstitutional or illegal by any court of competent jurisdiction, the remaining sections hereof shall remain in full force and effect.

Date: October 20, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on October 20, 2016.

## **NOTICE OF REQUEST**

### **SOLICITATION AND INVITATION FOR PROPOSALS FOR VARIOUS ANNUAL APPOINTMENTS FOR MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, BURLINGTON COUNTY**

Be advised that the Mount Laurel Township Municipal Utilities Authority (the “Authority”) has a need to acquire professional services under the fair and open process pursuant to the provision of N.J.S.A. 19:44A-20.5 and will accept proposals for the following positions, all of which are intended to be filled by appointment at the Authority’s Reorganization meeting to be held on February 16, 2017, at 7:00 p.m., at the Authority’s Elbo Lane Groundwater Treatment Facility, 41 Elbo Lane, Mount Laurel, New Jersey 08054. This advertisement is for the following Authority positions:

- Solicitor
- Bond Counsel
- Labor Counsel
- Special Counsel NJAWC Tariffs and Agreements
- Government Accountant/Auditor
- Financial Advisor
- Conflict/Auxiliary Engineer
- Consulting Engineer
- Special Counsel Water Supply Matters and Agreements
- Certified Laboratory Service Consultant
- Human Resources Trainer
- Public Hearing Officer
- Safety Trainer
- Occupational Medical Provider
- Engineering Consultant for GIS Support Services

**Proposals for the above positions must be received on or before Wednesday, November 16, 2016 at 9:30 a.m.**

To obtain the Request, Solicitation and Invitation for proposal for any of the above positions, you must contact the Authority's Purchasing Agent, Jane Rottau at 856-722-5900 Ext. 143, or by e-mail at [jrotau@mltmua.com](mailto:jrotau@mltmua.com). All proposals submitted to the Authority must be submitted pursuant to the said Request, Solicitation and Invitation in the format required therein and as set forth hereafter.

To be considered completed proposal forms for any of the above positions must be received on or before the above stated date and time. Responses must be fully sealed. **Two original copies** of the proposal shall be placed in a sealed manila envelope of the approximate size of nine by twelve inches. This envelope shall be marked with the words "PROPOSAL FOR POSITION OF AUTHORITY (NAME OF POSITION)," which words shall be at the lower left of the front of the envelope. If you mail or hand-deliver your proposal, the said manila envelope shall be addressed as follows:

Jane E. Rottau  
Office of the Purchasing Agent  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, New Jersey 08054

The proposals will be publicly opened in the Authority conference room at the administration building on the above stated date and time. Proposals received after stated date and time will not be considered. No action will be taken at the time of opening of the envelope except to announce the identity of the person or firm making the proposal and to record the response.

Pamela J. Carolan, P.E.  
Executive Director  
Mount Laurel Township MUA

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-11-123

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session ("closed session") during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the "Governing Body") has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- ☒ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or



appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

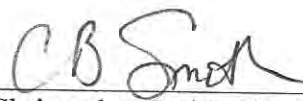
— Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

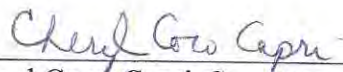
**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: November 17, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on November 17, 2016.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-11-124

**RESOLUTION APPROVING CHANGE ORDER NO. 3**

**CONTRACT NO. 2015-18**

**EAST PARK AND TURNPIKE LEVEL CONTROL UPGRADES**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No. 3 for Contract No. 2015-18, East Park and Turnpike Level Control Upgrades, is necessary to compensate the contractor for the additional work and modifications requested by the Authority at both sites;

**WHEREAS**, the Authority has determined that Change Order No. 3 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

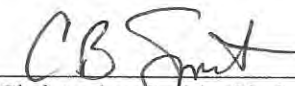
1. Change Order No. 3 for Contract 2015-18 East Park and Turnpike Level Control Upgrades project with a cost of \$4,646.00 is approved, resulting in an adjusted contract amount of \$240,484.07. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$240,484.07 and the contract will be charged against line item appropriations SPS-LC-(B) and an unbudgeted line item appropriation of the Authority's official budget.

Dated: November 17, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

  
Cheryl Coco Capri, Secretary

By:   
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on November 17, 2016.

**MOUNT LAUREL TOWNSHIP**

***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: MJF Electrical , Inc.  
East Park and Turnpike Level Control Upgrades

Contract Number: 2015-18  
Resolution No. 2016-02-39  
Change Order No. 1 2016-05-68  
Change Order No. 2 2016-09-104  
Change Order No. 3 2016-11-124

Contract Term: Completion

Contract Amount: \$215,000.00  
Change Order No. 1 Increased to \$220,941.37  
Change Order No. 2 Increased to \$235,838.07  
Change Order No. 3 Increased to \$240,484.07

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

November 17, 2016





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

November 7, 2016

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
Mount Laurel East Park and Turnpike Level  
Control Upgrades  
**Change Order No. 3**  
Contract No. 2015-18  
Our File No. M-180-335-000

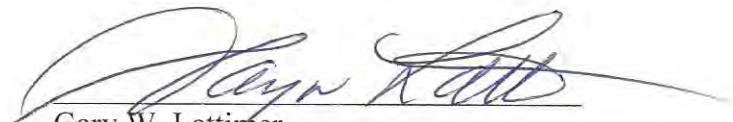
Dear Charlie:

Enclosed please find four (4) copies of Change Order No. 3 for approval at your next meeting. This Change Order No. 3 provides for miscellaneous electrical changes to complete this project. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosures

Cc: MJF Electrical Contracting, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

M:\Projects\M01800335000\Corresp\LTR.Shoemaker CO #3.docx

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-11-125

**RESOLUTION CONCERNING REVIEWING  
OF ANNUAL AUDIT REPORT**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report for the fiscal year ended June 30, 2016, has been completed and filed with the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, Burlington County, New Jersey, pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-15;

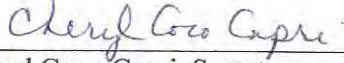
**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2016, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidence same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

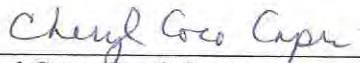
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT  
THE MEETING HELD ON NOVEMBER 17, 2016.

By:   
Cheryl Coco-Capri, Secretary

Dated: November 17, 2016

**LOCAL AUTHORITIES**  
**GROUP AFFIDAVIT FORM**

**PRESCRIBED BY**  
**THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Mount Laurel Township Municipal Utilities Authority, being of full age and being duly sworn according to law, upon our oath do depose and say:

1. We are duly appointed members of the Mount Laurel Township Municipal Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended 6/30/16 and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

[ Print ]

[ Signature ]

Christopher Smith

CB Smith

John Francescone

John B. Francescone

Cheryl Coco-Capri

Cheryl Coco Capri


Geraldine Nardello

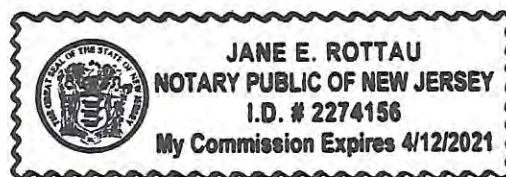
Geraldine Nardello

Elwood Knight

Elwood Knight

Sworn to and subscribed before me  
this 17th day of November 2016

 Jane E. Rottau  
Notary Public of New Jersey



**IMPORTANT: Signatures must be original. Photocopies not accepted.**

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-11-126

**RESOLUTION REGARDING CORRECTIVE ACTION PLAN  
ADOPTED IN RESPONSE TO ANNUAL AUDIT REPORT  
FOR FISCAL YEAR ENDING JUNE 30, 2016**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and;

**WHEREAS**, the annual audit report for the fiscal year ended June 30, 2016 is completed and filed with the Mount Laurel Township Municipal Utilities Authority (hereinafter "the Authority") in the Township of Mount Laurel, Burlington County, New Jersey, pursuant to N.J.S.A. 40A:5A-15, and;

**WHEREAS**, by Resolution No. **2016-11-125** the governing body of the Authority certified that it had received and personally reviewed the annual audit report pursuant to N.J.S.A. 40A:5A-15, and;

**WHEREAS**, the annual audit report contained no recommendations for the Authority with respect to fiscal and accounting matters,

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Due to the absence of recommendations in the annual audit report with respect to fiscal and accounting matters, there exists no need to adopt or submit a Corrective Action Plan to the State of New Jersey pursuant to applicable law.

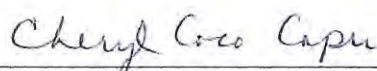
Dated: November 17, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on November 17, 2016.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016 - 12 - 127**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BOND FOR  
THE FUNPLEX PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Funplex project be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's letter also itemizes those water distribution and sanitary sewer utility facilities that will be dedicated to the Authority in this project, and those which will remain privately owned; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the performance bond for the Funplex Project, with the requirement that the applicant post applicable maintenance bonds as described below, is approved.
2. The water distribution and sanitary sewer system facilities that are intended to be dedicated to the Authority, as described in the engineer's attached letter, be and are hereby accepted for public use.
3. Water Distribution Bond No. B1154212, for Phase 1, in the amount of \$556,680.06 and the Water Distribution Bond for Phase 2A, in the amount of \$54,458.64, shall be replaced by a Maintenance Bond in the amount of \$93,079.62;
4. The applicant shall post a Maintenance Bond for Water Distribution, Phase 2B, in the amount of \$13,248.00
5. Sanitary Sewer Bond No. B1154213, in the amount of \$561,172.80, shall be replaced by a Maintenance Bond for Phases 1 & 2A, in the amount of \$84,175.92;
6. The applicant shall post a Maintenance Bond for Sanitary Sewer, Phase 2B, in the amount of \$12,499.97.

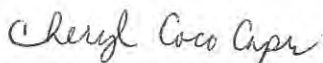
Dated: December 15, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

November 23, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
The Funplex  
Our File No. M-187-703

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The applicant provided the as-built plans and GIS as-built information, which have been found acceptable and transferred to the Record Drawings. The contractor has corrected the punch list items. Therefore, we recommend performance bond release contingent upon the applicant posting maintenance bonds in the following amounts:

### Phases 1 & 2A

Water:	\$ 93,079.62
Sewer:	\$ 84,175.92

### Phase 2B

Water:	\$ 13,248.91
Sewer:	\$ 12,499.97

The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a list of the performance bond recommendations for this project:

*- Consulting Engineers -*

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016 - 12 -128**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BOND FOR  
7000 MIDLANTIC DRIVE - RESTAURANT PHASE PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for 7000 Midlantic Drive, Restaurant Phase project, be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's letter also itemizes those water distribution and sanitary sewer utility facilities that will be dedicated to the Authority in this project, and those which will remain privately owned; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the performance bonds for 7000 Midlantic Drive, Restaurant Phase project, with the requirement that the applicant post a sewer maintenance bond, as described below, is approved.
2. The water distribution and sanitary sewer system facilities that are intended to be dedicated to the Authority, as described in the engineer's attached letter, be and are hereby accepted for public use.
3. The Water Distribution Letter of Credit No. 68113743, in the amount of \$149,436.60, is hereby released.
4. The Sanitary Sewer Line of Credit No. 68113744, in the amount of \$91,822.44, is released, contingent upon the posting of a Sewer Maintenance Bond in the amount of \$13,773.37.

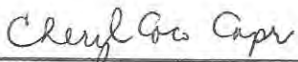
Dated: December 15, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

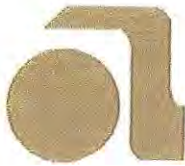
Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

December 9, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Service Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Municipal Utilities Authority  
7000 Midlantic Drive  
(Restaurant Phase)  
Our File No. M-181-201-302

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds for the Restaurant Phase of the project.

The results of our review indicate that the punch list items are complete. The easement legal description and exhibit plan were found acceptable and forwarded to the Authority solicitor for filing in August 2015. The as-built information has been transferred to the Authority's Record Drawings and the GIS information forwarded to the Authority. Therefore, we recommend performance bond release at this time, contingent upon the applicant posting a maintenance bond in the following amount:

**Restaurant Phase:**

Sewer: \$ 13,773.37

The water distribution system will remain private, so no maintenance bonds are required. The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**Restaurant Phase:**

	<u>Original Bond</u>	<u>Revised Bond</u>	<u>Recommended Bond</u>
Water	\$ 103,625.75	\$ 149,436.60	\$ 0.00
Sewer	\$ 91,822.44	\$ 91,822.44	\$ 0.00

The following is a list of the facilities that will be dedicated to the Authority:

There are no water items, since the water system is private.

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	8" PVC Pipe, 6' – 8' Deep	LF	306	\$ 114.00	\$ 34,884.00
2	8" PVC Pipe, 8' – 10' Deep	LF	136	\$ 124.00	\$ 16,864.00
3	Manholes w/4' Dia., 6' – 8' Deep	UN	2	\$ 3,695.00	\$ 7,390.00
4	Manholes w/4' Dia., 8' – 10' Deep	UN	1	\$ 4,517.00	\$ 4,517.00
<b>Total Cost</b>					<b>\$ 63,655.00</b>

The following is a list of the facilities that will remain private:

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	CLDIP, 8" w/Poly Wrap	LF	1,080	\$ 78.70	\$ 84,996.00
2	Valve and box, 8"	UN	4	\$ 1,142.00	\$ 4,568.00
3	Bends	UN	7	\$ 657.00	\$ 4,599.00
4	Tees and Wyes, 8"	UN	1	\$ 876.00	\$ 876.00
5	CLDIP, 6" w/Poly Wrap	LF	30	\$ 46.30	\$ 1,389.00
6	Domestic Services, Complete	UN	4	\$ 1,723.00	\$ 6,892.00
7	Hydrant – Complete	UN	2	\$ 4,171.00	\$ 8,342.00
<b>Total Cost</b>					<b>\$ 111,662.00</b>

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	Laterals, Complete	UN	4	\$ 1,946.00	\$ 7,784.00
<b>Total Cost</b>					<b>\$ 7,784.00</b>

Ms. Cheryl R. Edelson

-3-

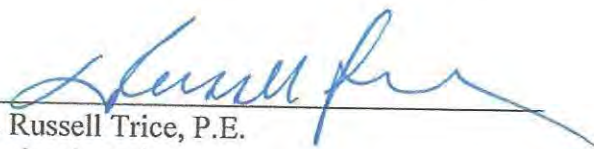
December 9, 2016

By copy of this letter, we request that the Authority's solicitor prepare the resolution to release the performance bonds for the Restaurant Phase.

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosures

cc/enc.: R.A. Alaimo Field Services Department  
Robert A. Adler, Operations Engineer, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-12-129

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: December 15, 2016

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No. 2016-12-130

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
CONTRACT NO. 2016-13  
(2) - 4WD Pick-up Trucks**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2016-13, for the acquisition of (2) 4WD Pick-up Trucks for their Water Distribution & Sewer Collections Departments; and

**WHEREAS**, following receipt of bids on November 16, 2016, Authority staff has recommended that the Authority award Contract No. 2016-13, in its entirety, to Mall Chevrolet Inc., the lowest responsible and responsive bidder, at the contract price of \$59,200.00; and

**WHEREAS**, the recommendations of the Authority's staff appear to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No. 2016-13, for the acquisition of (2) 4WD Pick-up Trucks for their Water Distribution & Sewer Collections Department, be and is hereby awarded, in its entirety, to Mall Chevrolet, Inc., at the contract price of \$59,200.00.

2. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$59,200.00 and the contract will be charged against line items appropriations W17-RR (O) & S17-RR (P) of the Authority's official budget.

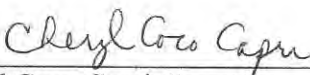
Dated: December 15, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:	Mall Chevrolet, Inc. Purchase (2) 4WD Pick-Up Trucks for Water Distribution & Sewer Collections Departments
Contract Number:	Contract No. 2016-13 Resolution No. 2016-12-130
Contract Term:	Completion
Contract Amount:	\$59,200.00
Budget Line Item (s):	W17-RR (O) & S17-RR (P)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

December 15, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 201-12-131**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT WITH THE  
NEW JERSEY MANUFACTURERS INSURANCE AGENCY TO PROVIDE  
WORKER'S COMPENSATION INSURANCE COVERAGE**

**WHEREAS**, the Authority requires insurance services in order to provide coverage for worker's compensation; and

**WHEREAS**, the Authority believes that the New Jersey Manufacturers Insurance Company will provide the Authority with the required insurance coverage at the lowest cost; and

**WHEREAS**, the Authority has obtained costs in the form of annual premiums for the insurance coverage, in the amount of \$355,155.00; and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1) (m) authorizes contracting units to award contracts for insurance coverage as "extraordinary unspecifiable services", and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1) (m) requires that the Authority adopt an appropriate resolution authorizing the award of insurance coverage contracts as "extraordinary unspecifiable services" without competitive bids, and that the contract itself be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Chairman and Vice Chairman are hereby authorized and directed to execute and deliver an agreement for extraordinary unspecifiable services with the New Jersey Manufacturers Insurance Company, consistent with the provisions of this Resolution.

Section 2. This contract is awarded without competitive bidding as "extraordinary unspecifiable services" under provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5(1)(m) permits contracts for insurance coverage to be awarded without competitive bidding as "extraordinary unspecifiable services."

Section 3. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$355,155.00 and the contract will be charged against line item appropriations 205-6292, 505-6292, and 805-6292 of the Authority's official budget.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Date: December 15, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl CoCo Capri  
Cheryl CoCo-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: New Jersey Manufacturers - Worker's Compensation Insurance

Contract Number: Resolution No. 2016-12-131

Contract Term: 1 Year

Contract Amount: \$355,155.00

Budget Line Item (s): 205-6292, 505-6292, and 805-6292

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

December 15, 2016

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

Resolution No 2016-12-132

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
HOOTEN ROAD WATER MAIN REPLACEMENT  
MUA CONTRACT NO. 2013-19**

WHEREAS, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the Hooten Road Water Main Replacement project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

WHEREAS, the recommendation is in proper form and based on good cause;

NOW, THEREFORE, BE IT RESOLVED, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the Hooten Road Water Main Replacement Project, MUA Project 2013-19 is approved.

Dated: December 15, 2016

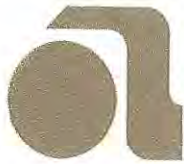
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: CB Smith  
Christopher Smith, Chairman

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452  
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

January 14, 2015

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township MUA  
Hooten Road Water Main Replacement  
**Maintenance Bond Release**  
Contract No. 2013-19  
Our File No. M-180-315

Dear Ms. Carolan:

We have conducted an inspection of work performed on the referenced project at the conclusion of the two-year maintenance period and find that all items have been satisfactorily completed or corrected. Accordingly, we recommend that the Two-Year Maintenance Bond be released at your next meeting.

Should you have any questions, please advise.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Jack Nagle, P.E.  
Senior Project Engineer  
Construction Manager

JBN/dal

cc: Lee Rosenberg, Mac-Rose Contractors, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
R.A. Alaimo Field Services Department

M:\Projects\M01800315000\Construction Mgt\Docs\Letters\Carolan - Maint Bond release.docx

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2016-12-133**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
THE PUBLIC AGENCY COMPLIANCE OFFICER FOR  
THE MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for the Authority to obtain the services of an accredited professional to be the point of contact for all matters concerning the implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program, and

**WHEREAS**, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the Public Agency and its service providers, and;

**WHEREAS**, the Public Agency Compliance Officer must have the authority to recommend changes to effectively support the implementation of the statutes and regulations;

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Utilities Authority of the Township of Mount Laurel, in the County of Burlington, State of New Jersey, that:


1. In accordance with the requirements of N.J.A.C. 7:27-3.2, Jane Rottau is hereby appointed as the Public Agency Compliance Officer for the Mount Laurel Township Municipal Utilities Authority.
2. The Authority shall duly notify the State of New Jersey, Department of Treasury of this appointment, as required by law.

Dated: December 15, 2016

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on December 15, 2016



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-01**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE BRIGGS OFFICES, LLC, PROJECT LOCATED AT 2055, 2057, 2059 and  
2061 BRIGGS ROAD**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Briggs Offices, LLC, Project located at 2055, 2057, 2059 and 2061 Briggs Road (hereinafter The "Project"), be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, all water and sanitary sewer systems installed under this Project will remain privately owned and maintained and no maintenance bonds will be required; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The release of the performance bonds for Briggs Offices, LLC, Project, located at 2055, 2057, 2059 and 2061 Briggs Road project, without the requirement of a maintenance bond, is approved.
2. The water distribution and sanitary sewer system facilities will remain privately owned and maintained.
3. Water Distribution Performance Bond No. SU1035522 in the amount of \$104,890.61 is hereby released.
4. Sanitary Sewer Performance Bond No. SU1035521 in the amount of \$78,372.58 is hereby released.

Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-02**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR PHASE 1 AND PHASE 2A OF  
THE FUNPLEX PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for Phase 1 and Phase 2A of the Funplex project(hereinafter The "Project") be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, all water and sanitary sewer systems installed under this Project will remain privately owned and maintained and no maintenance bonds will be required; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The release of the performance bonds for Phase 1 and Phase 2A of the Funplex project, without the requirement of a maintenance bond, is hereby approved.
2. The water distribution and sanitary sewer system facilities will remain privately owned and maintained.
3. Water Distribution Bond No. B1154212 for Phase 1 in the amount of \$556,680.06 and Water Distribution Bond for Phase 2A in the amount of \$54,458.64 are hereby released.
4. The Sanitary Sewer Bond No. B1154213 in the amount of \$561,172.80, is hereby released.

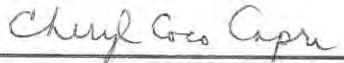
Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

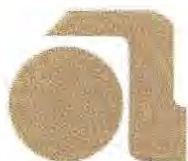
Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.



## Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

December 16, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
The Funplex  
Our File No. M-187-703

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The applicant provided the as-built plans and GIS as-built information, which have been found acceptable and transferred to the Record Drawings. The contractor has corrected the punch list items. Therefore, we recommend performance bond release at this time.

Since the water and sanitary sewer systems installed under this project will remain privately owned and maintained, no maintenance bonds will be required.

The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a list of the performance bond recommendations for this project:

	<u>Phase 1</u>	<u>Phase 2A</u>	<u>Ph. 1 &amp; Ph. 2A Combined</u>	<u>Recommended Bond Amount</u>
Water Distribution	\$ 556,680.06	\$ 54,458.64	\$ 620,530.83	\$ 0.00
Sanitary Sewer	\$ 561,172.80		\$ 561,172.80	\$ 0.00
		<u>Phase 2B</u>		<u>Recommended Bond Amount</u>
Water Distribution		\$ 88,326.04		\$ 0.00
Sanitary Sewer		\$ 83,333.10		\$ 0.00

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

All the facilities constructed under this project shall be privately owned and maintained at this time. Therefore, the following is a list of the facilities that will remain private:

**Phases 1 & 2A Combined - Water**

<u>Item#</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Est. Cost</u>
1	CLDIP, 8" w/Poly. Wrap	LF	1,498	\$ 78.70	\$ 117,892.60
2	Directionally Drilled Water Main, 10" HDPE	LF	680	\$ 500.00	\$ 340,000.00
3	Valve and box, 8"	UN	7	\$ 1,142.00	\$ 7,994.00
4	Bends, 8" Diameter	UN	4	\$ 657.00	\$ 2,628.00
5	Reducer, 10" x 8"	UN	2	\$ 750.00	\$ 1,500.00
6	8" Tapping Sleeves and Valves	UN	1	\$ 5,349.00	\$ 5,349.00
7	Hydrant - Complete	UN	2	\$ 4,171.00	\$ 8,342.00
8	Domestic Services - Complete	UN	1	\$ 1,723.00	\$ 1,723.00
				<b>Total Cost</b>	<b>\$ 485,428.60</b>

**Phases 1 & 2A Combined - Sanitary Sewer**

<u>Item#</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Est. Cost</u>
1	Manholes w/4' Dia., 6'-8' Deep	UN	3	\$ 3,695.00	\$ 11,085.00
2	PVC Pipe, 8" Dia., 6'-8' Deep	LF	301	\$ 114.00	\$ 34,314.00
3	Laterals, Complete	UN	3	\$ 1,946.00	\$ 5,838.00
4	Ejector Station & Bar Screen Pit, Complete	LS	1	\$ 20,000.00	\$ 20,000.00
5	PVC Pipe, 4" Dia.	LF	1,175	\$ 89.90	\$ 105,632.50
6	Directionally Drilled Force Main, 6" HDPE	LF	680	\$ 400.00	\$ 272,000.00
7	Valve and box, 4"	UN	2	\$ 647.00	\$ 1,294.00
8	Reducer, 6" x 4"	UN	2	\$ 370.00	\$ 740.00
				<b>Total Cost</b>	<b>\$ 450,903.50</b>

**Phase 2B - Water**

<u>Item#</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Est. Cost</u>
1	CLDIP, 8" w/Poly. Wrap	LF	750	\$ 78.70	\$ 59,025.00
2	CLDIP, 6" w/Poly. Wrap	LF	12	\$ 46.30	\$ 555.60
3	Valve and box, 8"	UN	2	\$ 1,142.00	\$ 2,284.00
4	Valve and box, 6"	UN	1	\$ 926.00	\$ 926.00
5	Bends, 8" Dia.	UN	3	\$ 657.00	\$ 1,971.00
6	Tees and Wyes, 8"	UN	1	\$ 876.00	\$ 876.00
7	Reducer, 8" x 6"	UN	1	\$ 540.00	\$ 540.00
8	Blow-Offs, 4"	UN	2	\$ 1,303.00	\$ 2,606.00
				<b>Total Cost</b>	<b>\$ 68,783.60</b>

***Richard A. Alaimo Associates***  
***- Consulting Engineers -***



December 16, 2016


**Phase 2B – Sanitary Sewer**

<u>Item#</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Est. Cost</u>
1	Ejector Station, Complete	UN	2	\$ 10,000.00	\$ 20,000.00
2	Force Main, PVC, 2"	LF	840	\$ 30.00	\$ 25,200.00
3	Laterals, Complete	UN	5	\$ 1,946.00	\$ 9,730.00
4	Additional. Length of Lateral, 4"	LF	190	\$ 46.30	\$ 8,797.00
5	Valve Pits	UN	2	\$ 500.00	\$ 1,000.00
				<b>Total Cost</b>	<b>\$ 64,727.00</b>

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-01-03**

**A RESOLUTION DECLARING THE HILTON GARDEN INN  
IN DEFAULT OF ITS OBLIGATIONS TO PROPERLY INSTALL  
WATER AND SEWER UTILITIES AND AUTHORIZING ALL  
APPROPRIATE ACTION TO RECOVER ON POSTED PERFORMANCE  
GUARANTEES AND FINANCIAL ASSURANCES FOR COMPLETION  
OF THE UTILITY WORK**

**WHEREAS**, the developer/owner of the Hilton Garden Inn (Mount Laurel Lodging Associates, LLP) and its representatives, Sun Development and Management Corporation, having been notified by Authority staff and/or by the Authority's consulting engineer, Alaimo Associates, by letter dated September 9, 2011 and revised December 12, 2016, that underground water and sewer utility work associated with the hotel was incorrect and/or incomplete; and

**WHEREAS**, the utility work associated with the hotel remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the owner, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the hotel project; and

**WHEREAS**, a claim will be filed against Water Distribution Performance Bond S15211 in the amount of \$102,144.60 and Sanitary Sewer Performance Bond S15212 in the amount of \$29,689.80;

**WHEREAS**, the recommendations of the Authority's staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
  - a. Declares Mt. Laurel Lodging Associates, LLP, and its successors and assigns, in default of its obligations to perform water and sewer utility work for the Hilton Garden Inn project, in a timely manner and to the Authority's satisfaction; and

b. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

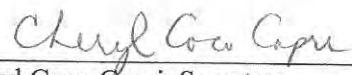
Date: January 19, 2017

MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on January 19, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

December 16, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal  
Utilities Authority  
Hilton Garden Inn  
Our File No. M-186-614

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The results of our inspection have revealed that there are still outstanding punch list items. Therefore, we do not recommend performance bond release at this time. Once the contractor completes the punch list items, we should be contacted for a reinspection.

The applicant needs to provide as-builts, prepared by a New Jersey licensed land surveyor. The as-builts must conform to Note 30 of the approved plan set, Sheet 11. See attached "As-Built Information" for a copy of Note 30.

Please transmit the attached punch list, revised December 12, 2016, to the applicant for his immediate attention.

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



Ms. Cheryl R. Edelson

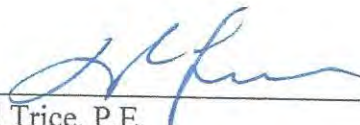
-2-

December 16, 2016

Contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosure

cc/enc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**Resolution No. 2017-01-04**

**RESOLUTION APPROVING EXPIRATION OF  
MAINTENANCE BOND FOR DUNKIN DONUTS, (3330 ROUTE 38) PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended the expiration of the maintenance bonds for the Dunkin Donuts, (3330 Route 38), as set forth in the copy of engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The expiration of the Water Distribution Maintenance Bond B1155761 in the amount of \$14,045.00 is hereby approved.
2. The expiration of the Sanitary Sewer Maintenance Bond B1155759 in the amount of \$6,288.00 is hereby approved.

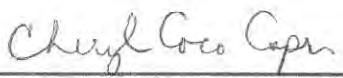
Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

December 7, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Dunkin Donuts (aka 3330 Route 38)  
Our File No. M-181-201-204


Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the contractor has corrected the latent defects prior to the maintenance bonds expiring.

Our latest review indicates that the contractor has corrected the punch list items. Therefore, we recommend allowing the maintenance bonds to expire at the end of the two-year period. Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R.A. Alaimo Field Services Department

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- *Consulting Engineers* -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2015-01-02**

**RESOLUTION APPROVING RELEASE OF PERFORMANCE BONDS FOR  
DUNKIN DONUTS (3330 ROUTE 38) PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the water distribution and sanitary sewer performance bonds for the Dunkin Donuts (3330 Route 38) project be released, contingent upon the applicant posting maintenance bonds in the amount of \$6,288.45 (sanitary sewer) and \$14,044.82 (water distribution), as set forth in the copy of staff's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's letter also itemizes those water and sewer utility facilities that will be dedicated to the Authority in this project; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the water distribution performance bond, in the amount of \$93,632.10, and the sanitary sewer performance bond, in the amount of \$6,288.45, for the Dunkin Donuts (3330 Route 38) project, contingent upon the applicant's posting of maintenance bonds in the amounts set forth above, is approved.
2. The water distribution and sanitary sewer system facilities that are intended to be dedicate to the Authority, as described in the engineer's attached letter, be and are hereby accepted for public use.

Date: January 15, 2015

**MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

By:

  
Christopher Smith, Vice Chairman

Attest:

  
Elwood Knight, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 15, 2015.





## Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

EXHIBIT

A

December 2, 2014

Mrs. Dorothy M. Kanzler, New Accounts  
Representative  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Dunkin Donuts (aka 3330 Route 38)  
Our File No. M-181-201-204

Dear Dottie:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds at this time.

Our review indicates that the contractor has completed the field punch list items, the insertion valve is acceptable and the sanitary sewer video has been submitted and approved. Although these mains will remain private at this time, maintenance bonds will be required since they will be dedicated to the Authority once The Funplex has connected into them. Therefore, we recommend performance bond release contingent upon the applicant posting maintenance bonds in the following amounts:

- Sanitary Sewer: \$ 6,288.45
- Water Distribution: \$ 14,044.82

The following items are to assist the solicitor in preparing the bond release resolution.

Here is a summary of the performance bond recommendations for this project:

	<u>Original Bond</u>	<u>Recommended Bond</u>
Sanitary Sewer	\$ 41,923.02	\$ 0.00
Water Distribution	\$ 93,632.10	\$ 0.00

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

*[Handwritten signatures and dates]*  
12/17/14  
12/17/14

None of the facilities are to be dedicated to the Authority as part of this resolution. However, below is a list of the items that will be dedicated to the Authority once The Funplex has connected:

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	Manhole (0'-6' Deep)	UN	5	\$ 2,650.00	\$ 13,250.00
2	Doghouse Manhole (0'-6' Deep)	UN	1	\$ 2,650.00	\$ 2,650.00
3	8" PVC Sanitary Main (0'-6' Deep)	LF	481	\$ 26.85	\$ 12,914.85
<b>TOTAL COST</b>					<b>\$ 28,814.85</b>

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	10"x10" Tapping Sleeve & Valves	UN	1	\$ 9,320.00	\$ 9,320.00
2	10"x12" reducer	UN	1	\$ 814.00	\$ 814.00
3	12" CLDIP WM w/Polyethylene	LF	525	\$ 65.75	\$ 34,518.75
4	12" Valve & Box	UN	1	\$ 2,184.00	\$ 2,184.00
5	12" Bend	UN	6	\$ 663.00	\$ 3,978.00
6	10" Insertion Valve & Box	UN	1	\$ 10,000.00	\$ 10,000.00
<b>TOTAL COST</b>					<b>\$ 60,814.75</b>

Below is the list of facilities that will remain private after The Funplex connection:

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	6" PVC Lateral, Complete	UN	1	\$ 1,040.00	\$ 1,040.00
2	4" PVC Force Main	LF	73	\$ 25.00	\$ 1,825.00
<b>TOTAL COST</b>					<b>\$ 2,865.00</b>

**Richard A. Alaimo Associates**  
- Consulting Engineers -

Mrs. Dorothy M. Kanzler

-3-

December 2, 2014

**Water Distribution**

<b><u>Item No.</u></b>	<b><u>Description</u></b>	<b><u>Unit</u></b>	<b><u>Quantity</u></b>	<b><u>Unit Price</u></b>	<b><u>Estimated Cost</u></b>
1	2" Domestic Service, Complete	UN	1	\$ 1,500.00	\$ 1,500.00
2	Additional 2" Domestic Service	LF	534	\$ 15.00	\$ 8,010.00
3	Fire Hydrant, Complete	UN	1	\$ 2,575.00	\$ 2,575.00
<b>TOTAL COST</b>					<b>\$ 12,085.00</b>

A DVD of the sanitary sewer video has been attached for your records. Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES



L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosure

cc/enc.: R.A. Alaimo Field Services Department

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA

**Richard A. Alaimo Associates**  
**- Consulting Engineers -**

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2015-01-02**

**RESOLUTION APPROVING RELEASE OF PERFORMANCE BONDS FOR  
DUNKIN DONUTS (3330 ROUTE 38) PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the water distribution and sanitary sewer performance bonds for the Dunkin Donuts (3330 Route 38) project be released, contingent upon the applicant posting maintenance bonds in the amount of \$6,288.45 (sanitary sewer) and \$14,044.82 (water distribution), as set forth in the copy of staff's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's letter also itemizes those water and sewer utility facilities that will be dedicated to the Authority in this project; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The release of the water distribution performance bond, in the amount of \$93,632.10, and the sanitary sewer performance bond, in the amount of \$6,288.45, for the Dunkin Donuts (3330 Route 38) project, contingent upon the applicant's posting of maintenance bonds in the amounts set forth above, is approved.

2. The water distribution and sanitary sewer system facilities that are intended to be dedicate to the Authority, as described in the engineer's attached letter, be and are hereby accepted for public use.


Date: January 15, 2015

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Vice Chairman

Attest:

  
Elwood Knight, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 15, 2015.





# Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

EXHIBIT

A

December 2, 2014

Mrs. Dorothy M. Kanzler, New Accounts  
Representative  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Dunkin Donuts (aka 3330 Route 38)  
Our File No. M-181-201-204

Dear Dottie:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds at this time.

Our review indicates that the contractor has completed the field punch list items, the insertion valve is acceptable and the sanitary sewer video has been submitted and approved. Although these mains will remain private at this time, maintenance bonds will be required since they will be dedicated to the Authority once The Funplex has connected into them. Therefore, we recommend performance bond release contingent upon the applicant posting maintenance bonds in the following amounts:

- Sanitary Sewer: \$ 6,288.45
- Water Distribution: \$ 14,044.82

The following items are to assist the solicitor in preparing the bond release resolution.

Here is a summary of the performance bond recommendations for this project:

	<u>Original Bond</u>	<u>Recommended Bond</u>
Sanitary Sewer	\$ 41,923.02	\$ 0.00
Water Distribution	\$ 93,632.10	\$ 0.00

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

*[Handwritten signatures and dates]*  
12/17/14  
12/17/14

None of the facilities are to be dedicated to the Authority as part of this resolution. However, below is a list of the items that will be dedicated to the Authority once The Funplex has connected:

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	Manhole (0'-6' Deep)	UN	5	\$ 2,650.00	\$ 13,250.00
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3	8" PVC Sanitary Main (0'-6' Deep)	LF	481	\$ 26.85	\$ 12,914.85
<b>TOTAL COST</b>					<b>\$ 28,814.85</b>

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	10"x10" Tapping Sleeve & Valves	UN	1	\$ 9,320.00	\$ 9,320.00
2	10"x12" reducer	UN	1	\$ 814.00	\$ 814.00
3	12" CLDIP WM w/Polyethylene	LF	525	\$ 65.75	\$ 34,518.75
4	12" Valve & Box	UN	1	\$ 2,184.00	\$ 2,184.00
5	12" Bend	UN	6	\$ 663.00	\$ 3,978.00
6	10" Insertion Valve & Box	UN	1	\$ 10,000.00	\$ 10,000.00
<b>TOTAL COST</b>					<b>\$ 60,814.75</b>

Below is the list of facilities that will remain private after The Funplex connection:

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	6" PVC Lateral, Complete	UN	1	\$ 1,040.00	\$ 1,040.00
2	4" PVC Force Main	LF	73	\$ 25.00	\$ 1,825.00
<b>TOTAL COST</b>					<b>\$ 2,865.00</b>

Water Distribution

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	2" Domestic Service, Complete	UN	1	\$ 1,500.00	\$ 1,500.00
2	Additional 2" Domestic Service	LF	534	\$ 15.00	\$ 8,010.00
3	Fire Hydrant, Complete	UN	1	\$ 2,575.00	\$ 2,575.00
<b>TOTAL COST</b>					<b>\$ 12,085.00</b>

A DVD of the sanitary sewer video has been attached for your records. Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES



L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosure

cc/enc.: R.A. Alaimo Field Services Department

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA

*Richard A. Alaimo Associates*  
*- Consulting Engineers -*

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-05**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;



- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

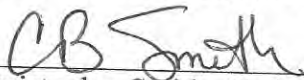
**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

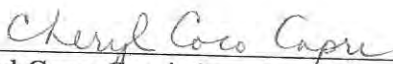
Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-06**

**RESOLUTION AUTHORIZING THE  
AWARD OF A CONTRACT WITH METLIFE COMPANY  
TO PROVIDE DENTAL INSURANCE COVERAGE**

**WHEREAS**, the Authority requires insurance services in order to provide dental insurance coverage, and

**WHEREAS**, the Authority believes that MetLife Company will provide the Authority with the required insurance coverage at the lowest cost; and

**WHEREAS**, the Authority has obtained costs for Dental Insurance Coverage, as specified in the attached Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(m) authorizes contracting units to award contracts for insurance coverage as "extraordinary unspecifiable services", and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(m) requires that the Authority adopt an appropriate resolution authorizing the award of insurance coverage contracts as "extraordinary unspecifiable services", without competitive bids, and that the contract itself be publicly advertised; and

**WHEREAS**, the Finance Officer who is charged with the responsibility of maintaining the financial records of the Authority is required to certify in writing to the Authority's governing body the availability of adequate funds for each contract which is pending approval by the governing body; and

**WHEREAS**, no Resolution authorizing the entering into any contract pursuant to N.J.S.A. 40A:11-1 et seq., or any other law, for the expenditure of Authority funds to a vendor shall be adopted unless it shall recite that such a certificate showing the availability of funds has been provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Chairman and Vice Chairman are hereby authorized and directed to execute and deliver an agreement for extraordinary unspecifiable services with MetLife Financial Company, consistent with the provisions of this Resolution.

Section 2. This contract is awarded without competitive bidding as "extraordinary unspecifiable services" under provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5(1)(m) permits contracts for insurance coverage to be awarded without competitive bidding as "extraordinary unspecifiable services."

Section 3. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 4. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$4,264.44 per month and the contract will be charged against line item appropriation 805-6283 of the Authority's official budget.

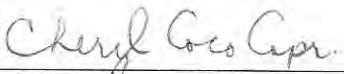
Section 5. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Date: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:           Met Life Financial Company

Contract Number:               Resolution No. 2017-01-06


Contract Term:                 1 Year - Effective February 1, 2017

Contract Amount:               \$ 4,264.44 Monthly

Budget Line Item (s):           805-6283 - Dental Insurance Coverage

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

January 19, 2017



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-07**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT  
WITH METLIFE INSURANCE COMPANY TO PROVIDE  
LIFE, ACCIDENTAL DEATH AND DISMEMBERMENT, AND  
LONG TERM DISABILITY INSURANCE COVERAGE**

**WHEREAS**, the Authority requires insurance services in order to provide life, accidental death and dismemberment, and long term disability insurance coverage, and

**WHEREAS**, the Authority believes that the MetLife Insurance Company will provide the Authority with the required insurance coverage at the lowest cost; and

**WHEREAS**, the Authority has obtained costs for Life, Accidental Death and Dismemberment, and Long Term Disability Insurance Coverage, as specified in the attached Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(m) authorizes contracting units to award contracts for insurance coverage as "extraordinary unspecifiable services", and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(m) requires that the Authority adopt an appropriate resolution authorizing the award of insurance coverage contracts as "extraordinary unspecifiable services", without competitive bids, and that the contract itself be publicly advertised; and

**WHEREAS**, the Finance Officer who is charged with the responsibility of maintaining the financial records of the Authority is required to certify in writing to the Authority's governing body the availability of adequate funds for each contract which is pending approval by the governing body; and

**WHEREAS**, no Resolution authorizing the entering into any contract pursuant to N.J.S.A. 40A:11-1 *et seq.*, or any other law, for the expenditure of Authority funds to a vendor shall be adopted unless it shall recite that such a certificate showing the availability of funds has been provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Chairman and Vice Chairman are hereby authorized and directed to execute and deliver an agreement for extraordinary unspecifiable services with the MetLife Insurance Company, consistent with the provisions of this Resolution.

Section 2. This contract is awarded without competitive bidding as "extraordinary unspecifiable services" under provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-5(1)(m) permits contracts for insurance coverage to be awarded without competitive bidding as "extraordinary unspecifiable services."

Section 3. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

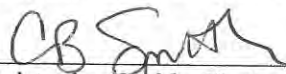
Section 4. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$1,823.93 per month and the contract will be charged against line item appropriation 805-6283 of the Authority's official budget.

Section 5. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

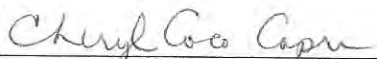
Date: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Met Life Insurance Company

Contract Number: Resolution No. 2017-01-07


Contract Term: One Year – Effective February 1, 2017

Contract Amount: \$ 21,887.10 per Month

Budget Line Item (s): 805-6283 - Life, Accidental Death and Dismemberment and Long Term Disability Insurance Coverage

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

January 19, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-01-08**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
(Well No. 3 Redevelopment and Pump Repair)**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2016-12 for the Authority's Well No. 3 Redevelopment and Pump Repair Project; and

**WHEREAS**, following receipt of bids on January 12, 2017, the Authority's consulting engineer has recommended (See Attachment A) that the Authority award Contract No. 2016-12 to Steffen Drilling, LLC, as the lowest responsible bidder for Well No. 3 Redevelopment and Pump Repair Project, at a total cost of \$66,855.00; and

**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No 2016-12 for the Well No. 3 Redevelopment and Pump Repair Project be and is, hereby awarded to Steffen Drilling LLC, at a total cost of \$66,855.00. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4 (A) (2), the maximum dollar value of this contract is \$66,855.00 and the contract will be charged against line item WF-W3 (A) of the Authority's official budget.

Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_

  
Christopher Smith, Chairman

Attest:



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.



**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description:       Steffen Drilling, LLC  
Well No. 3 Redevelopment and Pump Repair

Contract Number:           2016-12  
Resolution No. 2017-01-08

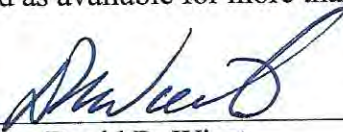
Contract Term:             Completion

Contract Amount:           \$66,855.00

Budget Line Item (s):       WF-W3 (A)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

January 19, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

January 16, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal  
Utilities Authority  
Well No. 3 Redevelopment & Pump Repair  
Contract No. 2016-12  
Our File No. M-180-346-000

Dear Pam:

We received bids for the referenced contract on January 12, 2017, and as shown on the attached bid tabulation, Steffen Drilling, LLC presented the low bid of \$66,855.00.

Having reviewed the bid documents and finding no deficiencies, we recommend the award of the contract to the low bidder. Enclosed are four (4) sets of contracts for execution and return to our office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.  
Senior Associate

LRT/das  
Enclosures

cc/enc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Richard A. Alaimo, P.E., President, RAAA  
R. A. Alaimo Associates Field Services Department

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- Consulting Engineers -

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-01-09**

**RESOLUTION APPROVING CHANGE ORDER NO. 1  
CONTRACT NO. 2015-09  
ST. DAVID DRIVE WATER MAIN REPLACEMENT PROJECT**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No. 1 for Contract No. 2015-09, St. David Drive Water Main Replacement project, is necessary to compensate the contractor for the additional work requested by the Authority;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

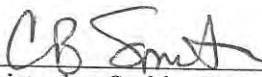
1. Change Order No. 1 for Contract 2015-09, St. David Drive Water Main Replacement project with a cost of \$2,373.62 is approved, resulting in an adjusted contract amount of \$416,373.62. There is a seven (7) calendar day time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$416,373.62 and the contract will be charged against line item appropriations W-15-CC-(C) of the Authority's official budget.

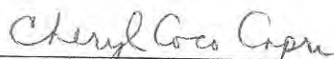
Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: DSC Construction, In.  
St. David's Water Main Replacement

Contract Number: 2015-09  
Resolution No. 2016-06-83  
Change Order No. 1 2017-01-09

Contract Term: Completion

Contract Amount: \$414,000  
Change Order No. 1 \$2,373.62 Increased to \$416,373.62

Budget Line Item (s): W-15-CC-(C)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

January 19, 2017





## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452  
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

December 14, 2016

Ms. Pamela Carolan, Executive Director  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
St. David's Drive Water Main Replacement  
**Current Estimate No. 4**  
Contract No. 2015-09  
Our File No. M-180-331

Dear Ms. Carolan:

Please find enclosed Voucher and Current Estimate No. 4 in the amount of \$22,288.97 payable to DSC Construction, Inc. for work performed on the above captioned project. We recommend payment as indicated to be approved at the next meeting. Copies of Certified Payrolls are attached.

Three copies of Change Order #1 are enclosed for your execution representing additional work that was performed. Please sign all three copies, keep one for your records and return two to our office for distribution.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Jack B. Nagle, P.E.  
Senior Project Engineer

JBN/dal  
Enclosure

cc: DSC Construction, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-01-10**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
WEST BERWIN WAY WATER MAIN REPLACEMENT  
MUA CONTRACT NO. 2013-09**

**WHEREAS**, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the West Berwin Way Water Main Replacement project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the West Berwin Way Water Main Replacement Project, MUA Project 2013-09 is approved.

Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

January 16, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township MUA  
West Berwin Way Water Main Replacement  
**Maintenance Bond Release**  
Contract No. 2013-1  
Our File No. M-180-313

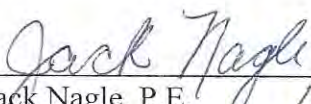
Dear Ms. Carolan:

We have conducted an inspection of work performed on the referenced project at the conclusion of the two-year maintenance period and find that all items have been satisfactorily completed or corrected. Accordingly, we recommend that the Two-Year Maintenance Bond be released at your next meeting.

Should you have any questions, please advise.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Jack Nagle, P.E.  
Senior Project Engineer  
Construction Manager

JBN/dal

cc: South State, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
R.A. Alaimo Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-01-11**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
LIBERTY ROAD WATER MAIN REPLACEMENT  
MUA CONTRACT NO. 2014-09**

**WHEREAS**, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the Liberty Road Water Main Replacement project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

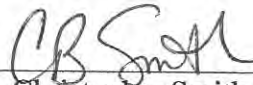
1. The release of the Maintenance Bond for the Liberty Road Water Main Replacement Project, MUA Project 2014-09 is approved.

Dated: January 19, 2017

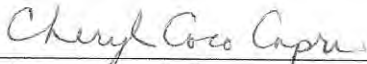
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: \_\_\_\_\_



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

January 16, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
Liberty Road Water Main Replacement  
**Maintenance Bond Release**  
Contract No. 2014-09  
Our File No. M-180-320-000

Dear Ms. Carolan:

We have conducted an inspection of work performed on the referenced project at the conclusion of the two-year maintenance period and find that all items have been satisfactorily completed or corrected. Accordingly, we recommend that the Two-Year Maintenance Bond be released at your next meeting.

Should you have any questions, please advise.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Jack Nagle, P.E.  
Senior Project Engineer  
Construction Manager

JBN/dal

cc: T&W Construction Company  
L. Russell Trice, P.E., Senior Associate, RAAA  
R.A. Alaimo Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-01-12**

**RESOLUTION AUTHORIZING SALE OF  
SOLAR RENEWABLE ENERGY CREDITS (SRECs)**

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority (hereinafter, the ‘Authority’) owns and operates a 529kw Photovoltaic Generation System (the Solar Project); and

**WHEREAS**, the Authority owns the exclusive rights to the Solar Renewable Energy Credits (SRECs) created by the Solar Project for the 2016 & 2017 renewable energy years; and

**WHEREAS**, the Authority has determined that this property is no longer needed for public use; and

**WHEREAS**, it is the desire of this Authority to sell 397 Solar Renewable Energy Credits (SRECs) created by the Solar Project for the 2016 & 2017 renewable energy years; and

**WHEREAS**, pursuant to the Local Unit Electronic Pilot Program, P.L. 2001, C 30, and the regulations promulgated thereunder, it is the desire of the Authority that the sale of SRECs for energy year 2016 & 2017, and earned between April 1, 2016 to September 1, 2016 be conducted through an online auction process; and

**WHEREAS**, the Authority intends to utilize the online auction services of Flett Exchange Electronic Trading Platform located at <https://flettexchange.com> and;

**WHEREAS**, the terms and conditions of the agreement entered into with Flett Exchange are detailed on the vendor’s website and available in the local unit Clerk or Secretary’s office.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. Authorization be and is hereby granted to auction and sell any and all SRECs that are earned between April 1, 2016 and September 1, 2016, at a price and under conditions deemed acceptable.

Authorizing Sale of Solar Renewable Energy Credits (SRECs)

2. Authority staff is hereby permitted to execute such documents as are necessary to offer and sell any eligible SRECs through an online auction process.

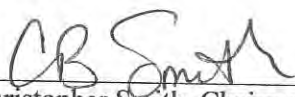
3. No certification of funds is necessary because this contract does not commit any funds of the authority.

4. This resolution shall take effect upon approval by the Authority Board of Directors.

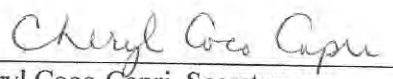
Dated: January 19, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on January 19, 2017.

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-13**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION I**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session ("closed session") during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the "Governing Body") has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☒ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☐ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☐ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;



- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- \_\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.


**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-14**

**RESOLUTION ESTABLISHING THE REGULAR MEETINGS  
OF THE  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that the third Thursday of each month at 7:00 p.m. is hereby designated as the regular meeting date and time for the Mount Laurel Township Municipal Utilities Authority at their Elbo Lane Groundwater Treatment Facility located at 41 Elbo Lane, Mount Laurel, New Jersey.

**BE IT FURTHER RESOLVED** that the Authority hereby designates the first Thursday of each month at 7:00 p.m. as the date and time for the Authority to conduct public meetings; as such meetings may be required from time to time or on an emergency basis.

**THIS RESOLUTION** will take effect immediately.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Coco Cipri  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township Municipal Utilities Authority  
**Approved Meeting Dates**

By order of Resolution Number 2017-02-14 establishing the Regular Meetings of the Authority, approved at the February 16, 2017 Reorganization Meeting of the Mount Laurel Township Municipal Utilities Authority. Except as set forth below, the following third Thursday dates are designated as the regular meeting of the Authority's monthly public meetings at 7:00 p.m. and the members have approved the first Thursday of each month at 7:00 p.m. as the date and time for the Authority to conduct public meetings, as such may be required from time to time or on an emergency basis. This resolution will take effect immediately.

Meeting Dates:

March 16, 2017	September 21, 2017
April 20, 2017	October 19, 2017
May 18, 2017	November 16, 2017
June 15, 2017	December 21, 2017
July 20, 2017	January 18, 2018
August 17, 2017	February 15, 2018

Pamela J. Carolan, P.E.  
Executive Director  
Mount Laurel Township MUA

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-15**

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER  
FOR THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that the Burlington County Times is hereby designated as the official newspaper for the Mount Laurel Township Municipal Utilities Authority.

**THIS RESOLUTION** will take effect immediately.

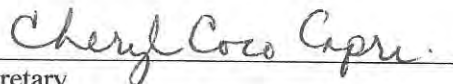
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-16**

**RESOLUTION DESIGNATING DEPOSITORIES AND  
SIGNATORIES FOR THE CASH MANAGEMENT PLAN**

**WHEREAS**, as a participant in the New Jersey Cash Management Fund, the Authority must at its annual reorganization meeting designate the legal depositories for all funds and the signatories to all banking accounts;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, Burlington County, New Jersey, that:

1. Citizens Bank, Sun National Bank, Wells Fargo Bank and the New Jersey Cash Management Fund is designated as the legal depositories for the Cash Management Plan.
2. The signatories on the bank accounts shall be the Chairman, Vice Chairman, Executive Director, Finance Director, Operations Engineer, Safety/Human Resources Director, and Designated Staff Member(s) of the Finance Department.

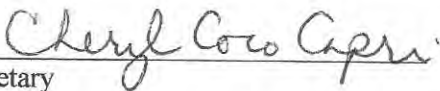
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-17**

**RESOLUTION DESIGNATING DEPOSITORY FOR  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that Sun National Bank is hereby designated as the depository for the Line Extension Fund Account of the Mount Laurel Township Municipal Utilities Authority and that all checks, drafts or orders drawn against said account should be signed by the Chairman and Finance Director and any one (1) of the following five (5) individuals: Vice Chairman, Executive Director, Operations Engineer, Safety/Human Resources Director or Designated Staff Member(s) of the Finance Department.

**THIS RESOLUTION** will take effect immediately.


Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-18**

**RESOLUTION DESIGNATING DEPOSITORY FOR  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that Wells Fargo Bank is hereby designated as the depository for the General and Revolving Accounts of the Mount Laurel Township Municipal Utilities Authority and that all checks, drafts or orders drawn against said account should be signed by the Chairman, Finance Director and any one (1) of the following five (5) individuals: Vice Chairman, Executive Director, Operations Engineer, Safety/Human Resources Director, and Designated Staff Member(s) of the Finance Department.

**THIS RESOLUTION** will take effect immediately.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-19**

**RESOLUTION DESIGNATING DEPOSITORY FOR  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that Citizens Bank is hereby designated as the depository for the Operating and Revolving Account and the General Account of the Mount Laurel Township Municipal Utilities Authority and that all checks, drafts or orders drawn against said accounts should be signed by the Chairman, Finance Director and any one (1) of the following five (5) individuals: Vice Chairman, Executive Director, Operations Engineer, Safety/Human Resources Director or Designated Staff Member(s) of the Finance Department.

**BE IT FURTHER RESOLVED**, that Citizens Bank is hereby designated as the depository for the Payroll Account, Escrow Account, and the Unemployment Account of the Mount Laurel Township Municipal Utilities Authority and that all checks, drafts or orders drawn against said accounts should be signed by the Finance Director. The Safety/Human Resources Director or the Executive Director may sign the Payroll Account Checks if the Finance Director is unavailable. The Finance Director or any one (1) of the following six (6) individuals: Chairman, Vice Chairman, Executive Director, Operations Engineer, Safety/Human Resources Director or Designated Staff Member(s) of the Finance Department may sign the Escrow Account Checks & Unemployment Checks.

**THIS RESOLUTION** will take effect immediately.

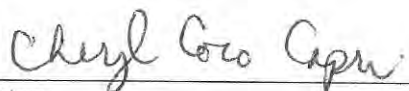
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-20**

**RESOLUTION DESIGNATING DEPOSITORY FOR  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority that the New Jersey Cash Management Fund is hereby designated as the depository for the General and Revolving Accounts of the Mount Laurel Township Municipal Utilities Authority and that all checks, drafts or orders drawn against said account should be signed by the Chairman, Finance Director and any one (1) of the following five (5) individuals: Vice Chairman, Executive Director, Operations Engineer, Safety/Human Resources Director, and Designated Staff Member(s) of the Finance Department.

**THIS RESOLUTION** will take effect immediately.

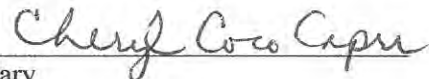
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-21**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
CAPEHART SCATCHARD AS SOLICITOR FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for a solicitor for the Authority related to the Authority's regular operations and business affairs, where the solicitor shall represent the Authority in all legal matters, advise and assist the Governing Body, Executive Director and the departments as required in the administration of the Authority's business; attend meetings of the Authority, draft resolutions and give opinions and rulings on questions of law that may arise at Authority meetings; prepare or approve all legal instruments relating to the business of the Authority; represent the Authority in any litigation and conduct trials, appeals and other proceedings affecting the interest of the Authority as may be determined to be necessary or desirable, subject to the approval of the Governing Body or Executive Director; and provide all legal representation to the Authority as required by law, except to the extent that special counsel has been appointed for either specific legal work or types of work; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract for solicitor for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Capehart Scatchard has submitted a proposal dated November 16, 2016 which states that the firm will represent the Authority as solicitor, at a rate schedule of \$350.00 for attending Board Meetings of the Authority, and an hourly fee of \$150.00 for all other work that is required by the Authority; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Capehart Scatchard consistent with the terms of this Resolution and with the proposal submitted by Capehart Scatchard.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

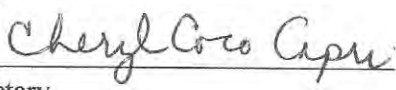
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Capehart Scatchard as Solicitor

Contract Number: Resolution No. 2017-02-21

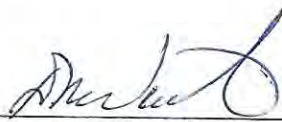
Contract Term: One Year

Contract Amount: In an amount not to exceed \$45,000.00

Budget Line Item (s): Legal Services - Capital & Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-22**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
CAPEHART SCATCHARD AS LABOR COUNSEL FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for labor counsel for the Authority related to the Authority's regular operations and business affairs, where the labor counsel shall represent the Authority in all labor matters; advise and assist the Governing Body, Executive Director and the departments as required in the administration of the Authority's business; attend meetings of the Authority, draft resolutions and give opinions and rulings on questions of labor law that may arise during daily operations or at Authority meetings; prepare or approve all legal instruments relating to the business of the Authority; represent the Authority in any labor litigation, negotiation of the collective bargaining agreement, grievances, appeals to PERC and other proceedings affecting the interest of the Authority as may be determined to be necessary or desirable, subject to the approval of the Governing Body or Executive Director.

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide labor counsel services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance

with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Capehart Scatchard has submitted a proposal dated November 16, 2016 which states that the firm will represent the Authority as labor counsel, for an hourly fee of \$190.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for labor counsel to the Authority, consistent with the terms of this Resolution and with the proposal submitted by Capehart Scatchard.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.


Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Capehart Scatchard as Labor Counsel

Contract Number: Resolution No. 2017-02-22

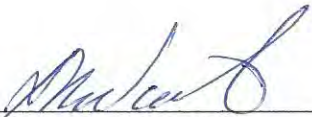
Contract Term: One Year

Contract Amount: In an amount not to exceed \$15,000.00

Budget Line Item (s): Legal Services - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-23**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
CAPEHART SCATCHARD AS BOND COUNSEL SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for bond counsel for the Authority related to the Authority's regular operations and business affairs, where the bond counsel shall represent the Authority in all legal matters concerning public and private financing, debt issues, bond sales New Jersey Environmental Infrastructure Trust (EIT) program submittals, procedures and filings. Bond counsel will represent the Authority at all pertinent Local Finance Board meetings. The bond counsel may be directed to attend Authority meetings, and give opinions, suggestions and advise on issues of bond law that may arise at those meetings. In addition the bond counsel shall provide all legal representation to the Authority as required by law, except to the extent that special counsel has been appointed for either specific legal work or types of work; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide Bond Counsel services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and



**WHEREAS**, Capehart & Scatchard, has submitted a proposal dated November 16, 2016 which states that the firm will provide bond counsel services for the price of \$30,000.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Capehart Scatchard, consistent with the terms of this Resolution and with the proposal submitted by Capehart Scatchard.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

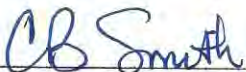
Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

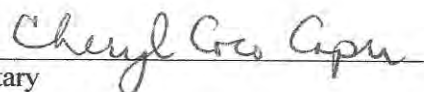
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Capehart Scatchard as Bond Counsel

Contract Number: Resolution No. 2017-02-23

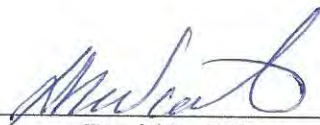
Contract Term: One Year

Contract Amount: In an amount not to exceed \$30,000.00

Budget Line Item (s): Legal Services - Capital

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-24**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
FORNARO FRANCIOSO, LLC AS SPECIAL COUNSEL FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
(NJAWC Rate Tariff & Water Supply Purchase Agreements)**

**WHEREAS**, there exists a need for special counsel services for the Authority related to the Authority's regular operations and business affairs, where the special counsel shall represent the Authority in all legal matters involving NJAWC rate tariff & Water supply purchase agreements and shall advise the Governing Body and Executive Director of said litigation. The special counsel shall attend meetings of the Authority when requested, and give opinions and rulings on questions of law that may arise. The special counsel shall prepare or approve all legal instruments relating to the tariff or supply agreements including litigation if necessary. The special counsel shall advise the Authority regarding contractual matters with NJAWC. The special counsel shall represent the Authority in this litigation including appeals and other proceedings affecting the interest of the Authority subject to the approval of the Governing Body or Executive Director; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide special counsel services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Fornaro Francioso, LLC, has submitted a proposal dated November 11, 2016 which states that the firm will represent the Authority as special counsel, for an hourly fee of \$185.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Fornaro Francioso, LLC consistent with the terms of this Resolution and with the proposal submitted by Fornaro Francioso, LLC.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

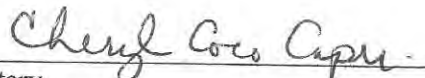
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Fornaro Francioso, LLC as Special Counsel  
NJAWC Rate Tariff & Water Supply Purchase Agreements

Contract Number: Resolution No. 2017-02-24

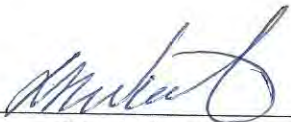
Contract Term: One Year

Contract Amount: In an amount not to exceed \$5,000.00

Budget Line Item (s): Special Legal Services - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-25**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
ALAIMO GROUP TO PROVIDE  
CONSULTING ENGINEERING SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for consulting engineering services for the Authority related to the Authority's regular operations and business affairs, where the consulting engineer shall perform such duties as prescribed by general law, in accordance with the Township Code and the Authority's Rules and Regulations, and generally described as follows:

1. Provide budgetary estimates, bid proposals, project estimates, design/construction plans, contract documents, specifications, permitting, advertisements for bid, bid analysis, as-built and operation and maintenance project documentation, and reports;
2. Provide inspection and project management services for Authority projects, either on force account or by public contract, to determine and insure that work is proceeding in accordance with the contract documents, including, but not limited to: response to contractor questions or requests for additional information, review of contractor submittals, preparation and analysis of change order proposals, recommendations for payments to contractors, and submittal of detailed reports to the Authority documenting the progress and quality/quantity of work performed to date;
3. Provide and maintain surveys, maps, record drawings, special reports, rate studies, plans, specifications and other documents and records related to water and wastewater facilities owned, operated or under construction by the Authority;
4. Review applicant subdivision and site plans related to the construction of new, or the relocation and protection of existing, water and wastewater facilities, observe the progress of the work, and prepare and/or transfer as-built documentation to the Authority Record drawings;
5. Provide technical and engineering advice and assistance to Authority departments as needed, including preparation of estimates, reports, studies and recommendations related to capital improvement or operational issues;
6. Maintain all papers, documents, memoranda, reports and other materials related to the performance of engineering duties for the Authority. Upon the conclusion of the annual services contract and request by the Authority, the Consulting Engineer shall provide the Authority with copies of all such data collected or documents prepared;
7. Update the Authority As-Built/Record drawings, and GIS if requested, to reflect all improvements or changes to Authority infrastructure/facilities in a timely manner to reflect current conditions;

8. Review Authority operations and the water and wastewater infrastructure as requested, report and make recommendations;
9. Provide other engineering services including, but not limited to, planning, general inspection, permitting or other duties of an engineering nature as directed by the Executive Director.
10. Attend meetings as directed by the Executive Director.

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide consulting engineering services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Alaimo Group Consulting Engineers has submitted a proposal dated November 9, 2016, which states that the firm will provide consulting engineering services, at a rate schedule of a \$185.00 fee for attending meetings, and an hourly fee of \$65.00 to \$180.00 for all other work that is required by the Authority; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Alaimo Group Consulting Engineers consistent with the terms of this Resolution and with the proposal submitted by Alaimo Group Consulting Engineers.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Alaimo Group as Consulting Engineer

Contract Number: Resolution No. 2017-02-25

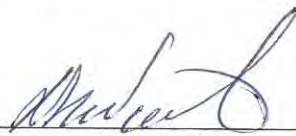
Contract Term: One Year

Contract Amount: In an amount not to exceed \$1,200,000.00

Budget Line Item (s): Consulting Engineering Services - Operations, Capital, & Escrow

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-26**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
BOWMAN & COMPANY, LLP TO PROVIDE  
GOVERNMENTAL ACCOUNTANT/AUDITOR SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for governmental accountant/auditor for the Authority related to the Authority's regular operations and business affairs, where the governmental accountant/auditor shall perform an annual audit of the accounts of the Authority using generally accepted account principles; prepare a summary of findings and present said summary to the Authority. In addition the Auditor shall update the Authority's connection fee calculation as directed by the Finance Director, and have the ability to prepare secondary market disclosure reports. The governmental accountant/auditor shall also advise the authority in all matters relating to accounting issues including but not limited to compliance with the Local Public Contracts Law, and New Jersey Environmental Infrastructure Trust, and establishment and updates to the Authority's rate schedule. The auditor may be directed to attend Authority meetings, and give opinions, suggestions and advise on issues that may arise at those meetings. Other duties may be assigned which fall within the overall expertise of the auditor; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide governmental accountant/auditor services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Bowman & Company, LLP has submitted a proposal dated November 16, 2016 which states that the firm will provide governmental accounting/auditor services for the price of \$39,900.00 to perform the audit for the Authority, \$2,500.00 for connection fee calculation, and \$2,500.00 for the Secondary Market Disclosure Report; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Bowman & Company, LLP, consistent with the terms of this resolution and with the proposal submitted by Bowman & Company, LLP.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Bowman & Company, LLP as Governmental Accountant/Auditor

Contract Number: Resolution No. 2017-02-26

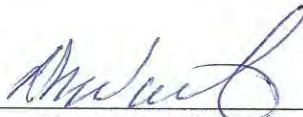
Contract Term: One Year

Contract Amount: In an amount not to exceed \$44,900.00

Budget Line Item (s): Auditor Services - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-27**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
GB ASSOCIATES  
AS FINANCIAL ADVISOR FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for a financial advisor for the Authority related to the Authority's regular operations and business affairs, the financial advisor shall advise the Authority in all matters relating to financing of Authority debt, and represent the Authority at all Local Finance Board meetings. The financial advisor will also be involved but not limited to recurring non financing activities. The financial advisor may be directed to attend Authority meetings, and give opinions, suggestions and advise on issues that may arise at those meetings. Other duties may be assigned which fall within the overall expertise of the financial advisor; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide financial advisor services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, GB Associates has submitted a proposal dated November 16, 2016 which states that the firm will represent the Authority as financial advisor, for the hourly fee of \$225.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to GB Associates, consistent with the terms of this Resolution and with the proposal submitted by GB Associates.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: GB Associates as Financial Advisor

Contract Number: Resolution No. 2017-02-27

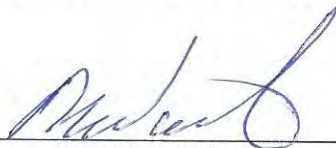
Contract Term: One Year

Contract Amount: In an amount not to exceed \$18,000.00

Budget Line Item (s): Financial Advisor - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-28**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
GARDEN STATE LABORATORIES, INC. TO PROVIDE  
OUTSIDE LABORATORY SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for outside laboratory services for the Authority related to the Authority's regular operations and business affairs, the certified laboratory services firm shall perform such sample analyses as prescribed on an as needed basis as shown on the copy of the RFP requirements annexed hereto as Appendix "A" and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide outside laboratory services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Garden State Laboratories, Inc. has submitted a proposal dated November 10, 2016, which states that the firm will provide outside laboratory services for the price of \$14.00 - \$1,100.00 per analysis and \$150.00 for composting fee; and



**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Garden State Laboratories, Inc. consistent with the terms of this Resolution and with the proposal submitted by Garden State Laboratories, Inc.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Coe Capri  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Garden State Laboratories as Certified Laboratory Services

Contract Number: Resolution No. 2017-02-28

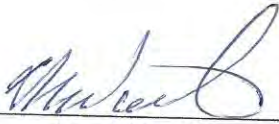
Contract Term: One Year

Contract Amount: In an amount not to exceed \$20,000.00

Budget Line Item (s): Laboratory Expenses - Outside Lab Testing

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

## Appendix A

### 2017 Expected List of Samples and Analysis for Subcontract Work

<u>Parameter/Method</u>	<u># of Samples</u>	<u>Frequency</u>
<b>Drinking Water (w/electronic submission E2)</b>		
THM's	4	Quarterly
HAA's	4	Quarterly
Radium 226	1	Annually
Radium 228	1	Annually
Gross Alpha	1	Annually
<b>Deionized Water</b>		
Water Suitability	2	Annually
Lead	2	Annually
<b>ASR Monitoring Well (MW-1)</b>	<b>NJ0150045</b>	
Mercury	1	Quarterly
VOC's by 524	1	Quarterly
Total Uranium	1	Quarterly
Arsenic	1	Quarterly
<b>ASR Injectate (K01K) NJ0150045</b>		
Total Cyanide	1	(October thru April)
Arsenic	1	(October thru April)
Lead	1	(October thru April)
Selenium	1	(October thru April)
Pests by 608	1	(October thru April)
Semivolatiles by 8270C	1	(October thru April)
Pests by 525	1	(October thru April)
VOC's by 624	1	(October thru April)
VOC's by 504	1	(October thru April)

**Sludge**

Nitrate as N, dry weight	1	Monthly
Ammonia as N, dry weight	1	Monthly
TKN, dry weight	1	Monthly
Total Phosphorus as P, dry weight	1	Monthly
Mercury, dry weight	1	Monthly
% Solids	1	Monthly
SQAR Tables II-VI	1	Annually

**Parameter/Method****# of Samples****Frequency****Wastewater NJ0025178**

PCB Congeners w/DRBC QA/QC *	1	Annually
O&G by 1664A HEM	1	Quarterly
VOA's by 624	1	Quarterly
Acute Bioassay	1	Annually
Chronic Bioassay	1	Annually
Semivolatiles by 625	1	Semiannually
Dioxin Screen by 625	1	Semiannually
Pests/PCB's by 608	1	Semiannually
Pests by 622	1	Semiannually
Asbestos by 100.2	1	Semiannually
Antimony	1	Semiannually
Arsenic	1	Semiannually
Selenium	1	Semiannually
Silver	1	Semiannually
Copper	1	Semiannually
Lead	1	Semiannually
Mercury	1	Semiannually
Cyanide, Total	1	Semiannually
Total Phenolics	1	Semiannually

\*Include all costs associated with sampling, analysis and DRBC reporting protocol



# PART III

## LIMITS AND MONITORING REQUIREMENTS

MONITORED LOCATION:  
K01K injectate sampling

ROCK FORMATION:  
Raritan-Magothy

DISCHARGE CATEGORY(IES):  
GW - Discharge to Groundwater

Contributing Waste Types  
Unprocessed water

### GW Discharge WCR - Monthly Reporting Requirements:

Sampling to occur Oct. to Apr. Submit a Monthly WCR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

Table III - A - 1: GW Discharge WCR - Monthly Limits and Monitoring Requirements

PHASE: Final

PHASE Start Date:

PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Fluoride, Total (as F)	Effluent Gross Value	2000	UG/L	Grab	October thru April
Cyanide, Total (as CN)	Effluent Gross Value	100	UG/L	Grab	October thru April
Arsenic, Total (as As)	Effluent Gross Value	3	UG/L	Grab	October thru April
Beryllium, Total (as Be)	Effluent Gross Value	1	UG/L	Grab	October thru April
Cadmium, Total (as Cd)	Effluent Gross Value	4	UG/L	Grab	October thru April
Chromium, Total (as Cr)	Effluent Gross Value	70	UG/L	Grab	October thru April
Lead, Total (as Pb)	Effluent Gross Value	5	UG/L	Grab	October thru April
Selenium, Total (as Se)	Effluent Gross Value	40	UG/L	Grab	October thru April
Benzo(a)pyrene	Effluent Gross Value	.1	UG/L	Grab	October thru April
Hexachlorocyclo- pentadiene	Effluent Gross Value	40	UG/L	Grab	October thru April
Hexachlorobenzene	Effluent Gross Value	.02	UG/L	Grab	October thru April
Carbon Tetrachloride	Effluent Gross Value	1	UG/L	Grab	October thru April
1,1-Dichloroethylene	Effluent Gross Value	1	UG/L	Grab	October thru April
1,2-Dichloropropane	Effluent Gross Value	1	UG/L	Grab	October thru April

**GW Discharge WCR - Monthly Reporting Requirements:**

Sampling to occur Oct. to Apr. Submit a Monthly WCR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Table III - A - 1: GW Discharge WCR - Monthly Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date:****PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Vinyl Chloride	Effluent Gross Value	1	UG/L	Grab	October thru April
1,2-Dibromoethane	Effluent Gross Value	.03	UG/L	Grab	October thru April
Tribalometane Total	Effluent Gross Value	80	UG/L	Grab	October thru April
Toxaphene	Effluent Gross Value	2	UG/L	Grab	October thru April
Heptachlor	Effluent Gross Value	.05	UG/L	Grab	October thru April
Pentachlorophenol	Effluent Gross Value	0.3	UG/L	Grab	October thru April

MONITORED LOCATION:  
MW-1 MONITOR WELLROCK FORMATION:  
Raritan-MagothyDISCHARGE CATEGORY(IES):  
GW - Discharge to GroundwaterContributing Waste Types  
Unprocessed waterGW Mon. Well WCR - Quarterly Reporting Requirements:

Submit a Quarterly WCR: within thirty days after the end of each quarter.

Table III - B - 1: GW Mon. Well WCR - Quarterly Limits and Monitoring Requirements

PHASE: Final

PHASE Start Date:

PHASE End Date:

Parameter	Sample Point Effluent Gross Value	Compliance Quantity REPORT	Units	Sample Type	Monitoring Period
Oxygen, Dissolved (DO)	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
Arsenic, Total (as As)	Effluent Gross Value	3	UG/L	Grab	January thru December
Chromium, Total (as Cr)	Effluent Gross Value	70	UG/L	Grab	January thru December
Cobalt, Total (as Co)	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
Nickel, Total (as Ni)	Effluent Gross Value	100	UG/L	Grab	January thru December
Zinc, Dissolved (as Zn)	Effluent Gross Value	2000	UG/L	Grab	January thru December
Mercury, Total (as Hg)	Effluent Gross Value	2	UG/L	Grab	January thru December
Dichlorobromomethane	Effluent Gross Value	1	UG/L	Grab	January thru December
Bromoform	Effluent Gross Value	4	UG/L	Grab	January thru December
Chloroform	Effluent Gross Value	70	UG/L	Grab	January thru December
Chlorodibromomethane	Effluent Gross Value	1	UG/L	Grab	January thru December
Uranium, Total	Effluent Gross Value	REPORT	UG/L	Grab	January thru December

- p. If the compliance well(s) show parameters consistently over the standards in Part III, discharge must cease until such a time the facility remediates the situation or proves what the source of the problem was. Once the situation is resolved to the satisfaction of the Department, recharge and recovery of the ASR well may resume.
- q. In addition to the parameters listed in Part III, three additional parameters must be sampled for at the discharge point (K01K). The sample point, the sample type and the monitoring period must be the same as those listed in Part III for the three additional parameters. The three additional constituents and their respective compliance quantities are Alachlor, .4 micrograms per liter, Dibromo-3-Chloropropane, .02 micrograms per liter and Simazine, .8 micrograms per liter.

### C. Reporting Requirements

#### 1. Conditions Associated with Discharge and Ground Water Monitoring

- a. Sample results from the discharge monitoring identified in the Department approved GWPP plan shall be submitted on Discharge Monitoring Report (DMR) forms.
- b. Failure to submit discharge sampling data on DMRs is a permit violation and may place the permittee subject to civil and administrative penalties pursuant to N.J.S.A. 58:10A-10 et seq.
- c. Ground water monitoring data shall be submitted to the Department on either Ground Water Waste Characterization Report, on 3.5 inch diskettes or other method outlined in the Department approved GWPP Plan. The ground water monitoring data shall be submitted to the Department according to the schedule outlined in the permittee's approved GWPP Plan.
- d. Failure to submit ground water monitoring data in accordance with the provisions above is a permit violation and may place the permittee subject to civil and administrative penalties pursuant to N.J.S.A 58:10A-10 et seq.
- e. The discharge monitoring and ground water monitoring reports shall be postmarked no later than the 25th day of the month following the completed monitoring period and should be received by the Department no later than the 1st day of the next month.

### D. Recordkeeping Requirements

#### 1. Conditions Associated with Ground Water Discharge Monitoring in Part III, Table(s) III-A-1 and III-B-1.

- a. The permittee shall retain records of all monitoring information including all calibration and maintenance records, all original strip chart recordings for continuous monitoring instrumentation, copies of all reports, and all data used to complete the application for this permit.
- b. Records of monitoring information shall include the date, locations and time of the sampling or measurements, the individual who performed the sampling or measurements, the date the samples were collected, the date the samples were analyzed, the individual who performed the analysis, the analytical method used, and the results.
- c. All records shall be retained for 5 years.
- d. All records shall be available for Department review during periodic inspections or submitted upon written request.

### E. Submission Requirements

#### 1. Operations & Maintenance Manual



# **PART III** **LIMITS AND MONITORING REQUIREMENTS**

MONITORED LOCATION:  
001A Surface Water Outfall

RECEIVING STREAM:  
Rancocas Creek

STREAM CLASSIFICATION:  
FW2-NT(C2)

DISCHARGE CATEGORY(IES):  
A - Sanitary Wastewater

## **Location Description**

Influent monitoring shall be before any treatment, other than degritting, and before the addition of any internal wastestreams. Effluent monitoring shall be after the last treatment step. Outfall 001A shall discharge treated wastewater to the Rancocas Creek, classified as FW2-NT, at Latitude: 39 deg. 59' 55.7" and Longitude: 74deg 52' 46.7".

## **Contributing Waste Types**

Sanitary

## **Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

## **Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final									
PHASE Start Date: 03/01/2013 PHASE End Date:									
Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Limit	Units	Sample Type
Flow, In Conduit or Thru Treatment Plant	Effluent Gross Value	REPORT Monthly Average	*****	MGD	*****	*****	*****	Continuous	Continuous
	QL	Raw Sew/influent	***				***		
January thru December BOD, 5-Day (20 oC)	Effluent Gross Value	REPORT Monthly Average	*****	*****	*****	REPORT Monthly Average	REPORT Weekly Average	MGL	24 Hour Composite
	QL	***	***		***	***	***		
January thru December BOD, 5-Day (20 oC)	Effluent Gross Value	318 Monthly Average	1022 Weekly Average	KG/DAY	*****	30 Monthly Average	45 Weekly Average	MGL	24 Hour Composite
	QL	***	***		***	***	***		
January thru December BOD, 5-Day (20 oC)	Percent Removal	*****	*****	*****	88.5 Monthly Av Minimum	*****	*****	PERCENT	Calculated
	QL	***	***		***	***	***		

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final PHASE Start Date: 03/01/2013 PHASE End Date:

Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Units	Limit	Limit	Units	Frequency	Sample Type
pH	Raw Sew/influent	*****	*****	*****	REPORT Report Per Minimum ***	*****	SU	REPORT Report Per Maximum ***	*****	SU	1/Day	Grab
January thru December	QL Effluent Gross Value	***	***	*****	6.0 Report Per Minimum ***	*****	SU	9.0 Report Per Maximum ***	*****	SU	1/Day	Grab
January thru December	QL Raw Sew/influent	*****	*****	*****	*****	*****	MG/L	REPORT Monthly Average ***	*****	MG/L	1/Week	24 Hour Composite
January thru December	QL Effluent Gross Value	***	1022 Weekly Average ***	KG/DAY	*****	*****	MG/L	45 Weekly Average ***	*****	MG/L	1/Week	24 Hour Composite
January thru December	QL Percent Removal	*****	*****	*****	85 Monthly Av Minimum ***	*****	PERCENT	*****	*****	PERCENT	1/Week	Calculated
January thru December	QL Effluent Gross Value	*****	*****	*****	*****	*****	MG/L	15 Instant Maximum ***	*****	MG/L	1/Quarter	Grab
January thru December	QL Effluent Gross Value	***	304 Daily Maximum ***	KG/DAY	*****	*****	MG/L	13.4 Daily Maximum ***	*****	MG/L	1/Week	24 Hour Composite
May thru October	QL	***	***	*****	*****	*****	MG/L	*****	*****	MG/L	1/Week	24 Hour Composite

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

**PHASE: Final**      **PHASE Start Date:** 03/01/2013      **PHASE End Date:**

Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Limit	Units	Limit	Limit	Frequency	Sample Type
Nitrogen, Ammonia Total (as N)	Effluent Gross Value	702 Monthly Average	***	KG/DAY	REPORT Daily Maximum	****	30.9 Monthly Average	***	REPORT Daily Maximum	MG/L	1/Week	24 Hour Composite
	QL		***		***	***			***			
Nitrogen, Nitrate Total (as N)	Effluent Gross Value	REPORT Monthly Average	***	KG/DAY	REPORT Daily Maximum	****	REPORT Monthly Average	***	REPORT Daily Maximum	MG/L	1/Quarter	24 Hour Composite
	QL		***		***	***			***			
January thru December												
E. Coli	Effluent Gross Value	****	****	****	****	****	REPORT Monthly Geo Avg	***	REPORT Instant Maximum	#/100ML	5/Month	Grab
	QL	***	***		***	***			***			
January thru December												
Coliform, Fecal General	Effluent Gross Value	****	****	****	****	****	200 Monthly Geo Avg	***	400 Weekly Geometric	#/100ML	8/Month	Grab
	QL		***		***	***			***			
January thru December												
IC25 State 7day Chr Ceriodaphnia	Effluent Gross Value	****	****	****	****	REPORT Report Per Minimum	****	****	****	%EFFL	1/Year	Composite
	QL	***	***		***	***			***			
January thru December												
NOAEC State 96hr Acu Pinephales	Effluent Gross Value	****	****	****	****	100 Report Per Minimum	****	****	****	%EFFL	1/Year	Composite
	QL	***	***		***	***			***			
January thru December												
Chlorine Produced Oxidants	Effluent Gross Value	REPORT Monthly Average	2.27	KG/DAY	REPORT Daily Maximum	****	REPORT Monthly Average	0.1	REPORT Daily Maximum	MG/L	1/5 Years	Grab
	QL		***		***	***			***			
January thru December												
January thru December	RQL	2.27	2.27		2.27	***			0.1			

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final PHASE Start Date: 03/01/2013 PHASE End Date:

Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Limit	Units	Limit	Limit	Frequency	Sample Type
Temperature, oC	Raw Sew/influent	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/Day	Grab
January thru December	QL	***	***	***	***	***	***	***	***	***	1/Day	Grab
Temperature, oC	Effluent Gross Value	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/Day	Grab
January thru December	QL	***	***	***	***	***	***	***	***	***	1/Day	Grab
Oxygen, Dissolved (DO)	Effluent Gross Value	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/Week	Grab
January thru December	QL	***	***	***	***	***	***	***	***	***	1/Week	Grab
Phosphorus, Total (as P)	Effluent Gross Value	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/6 Months	24 Hour Composite
January thru December	QL	***	***	***	***	***	***	***	***	***	1/6 Months	24 Hour Composite
1,2-Dichloroethane	Effluent Gross Value	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/Quarter	Grab
January thru December	RQL	***	***	***	***	***	***	***	***	***	1/Quarter	Grab
Tetrachloroethylene	Effluent Gross Value	*****	*****	*****	*****	*****	*****	*****	*****	*****	1/Quarter	Grab
January thru December	RQL	***	***	***	***	***	***	***	***	***	1/Quarter	Grab



**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final PHASE Start Date: 03/01/2013 PHASE End Date:

Parameter	Sample Point	Limit	Units	Limit	Limit	Limit	Units	Frequency	Sample Type
Trichloroethylene	Effluent Gross Value	*****	*****	*****	REPORT Monthly Average	REPORT Daily Maximum	UG/L	1/Quarter	Grab
	RQL	***	***	***	1	1			

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

PHASE: Final PHASE Start Date: 03/01/2013 PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Cyanide, Total (as CN)	Effluent Gross Value	REPORT RQL = 40	UG/L	Grab	January thru December
	Effluent Gross Value	REPORT RQL = 8	UG/L	24 Hour Composite	January thru December
Arsenic, Total Recoverable (as As)	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
Selenium, Total Recoverable	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
Thallium, Total Recoverable	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements****PHASE: Final**      **PHASE Start Date:** 03/01/2013      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Beryllium, Total Recoverable (as Be)	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Barium, Total Recoverable (as Ba)	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Nickel, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Silver, Total Recoverable	Effluent Gross Value	REPORT ROL = 2	UG/L	24 Hour Composite	January thru December
Zinc, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Cadmium, Total Recoverable	Effluent Gross Value	REPORT ROL = 4	UG/L	24 Hour Composite	January thru December
Lead, Total Recoverable	Effluent Gross Value	REPORT ROL = 1	UG/L	24 Hour Composite	January thru December
Chromium, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Copper, Total Recoverable	Effluent Gross Value	REPORT ROL = 2	UG/L	24 Hour Composite	January thru December
Antimony, Total Recoverable	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Mercury, Total Recoverable	Effluent Gross Value	REPORT ROL = 1	UG/L	24 Hour Composite	January thru December
Acenaphthene	Effluent Gross Value	REPORT ROL = 9.5	UG/L	24 Hour Composite	January thru December
Anthracene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Benzo(b)fluoranthene (3,4-benzo)	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Benzo(k)fluoranthene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR; within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Benzo(a)pyrene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Bis(2-chloroethyl) ether	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Bis (2-chloroisopropyl) ether	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Buryl benzyl phthalate	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Chrysene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Diethyl phthalate	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Dimethyl phthalate	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
1,2-Diphenylhydrazine	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Fluoranthene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Fluorene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachlorocyclopentadiene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachloroethane	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Indeno(1,2,3-cd)pyrene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Isophorone	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
N-nitrosodi-n-propylamine	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
N-nitrosodiphenyl-amine	Effluent Gross Value	REPORT RQL = 20	UG/L	24 Hour Composite	January thru December
N-nitrosodimethyl-amine	Effluent Gross Value	REPORT RQL = 20	UG/L	24 Hour Composite	January thru December
Nitrobenzene	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
Pyrene	Effluent Gross Value	REPORT RQL = 20	UG/L	24 Hour Composite	January thru December
Benzo(a)anthracene	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
1,2-Dichlorobenzene	Effluent Gross Value	REPORT RQL = 9	UG/L	Grab	January thru December
1,2,4-Trichloro-benzene	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
Dibenzo(a,h)anthracene	Effluent Gross Value	REPORT RQL = 20	UG/L	24 Hour Composite	January thru December
1,3-Dichlorobenzene	Effluent Gross Value	REPORT RQL = 9	UG/L	Grab	January thru December
1,4-Dichlorobenzene	Effluent Gross Value	REPORT RQL = 20	UG/L	Grab	January thru December
2-Chloronaphthalene	Effluent Gross Value	REPORT RQL = 9.5	UG/L	24 Hour Composite	January thru December
2,4-Dinitrotoluene	Effluent Gross Value	REPORT RQL = 10	UG/L	24 Hour Composite	January thru December
3,3'-Dichloro-benzidine	Effluent Gross Value	REPORT RQL = 60	UG/L	24 Hour Composite	January thru December
Bis(2-ethylhexyl)phthalate	Effluent Gross Value	REPORT RQL = 30	UG/L	24 Hour Composite	January thru December
Di-n-butyl phthalate	Effluent Gross Value	REPORT RQL = 20	UG/L	24 Hour Composite	January thru December



**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

PHASE: Final

PHASE Start Date: 03/01/2013

PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Benzidine	Effluent Gross Value	REPORT ROL = 50	UG/L	24 Hour Composite	January thru December
Malathion	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Demeton	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Hexachlorobenzene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachlorobutadiene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Mirex	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
1,2,4,5-Tetrachloro- benzene	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-nitrosodiethyl- amine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-nitrosopyrrolidine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Methoxychlor	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-Nitrosodi- n-butylamine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Asbestos (Fibrous)	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Parathion	Effluent Gross Value	REPORT	FIBERS/L	24 Hour Composite	January thru December
Phenols	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
2,4,5-Trichloro- phenol	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
		REPORT	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Endosulfan Sulfate	Effluent Gross Value	REPORT RQL = 0.08	UG/L	24 Hour Composite	January thru December
Endrin Aldehyde	Effluent Gross Value	REPORT RQL = 0.1	UG/L	24 Hour Composite	January thru December
2,3,7,8-Tetrachloro-dibenzo-p-dioxin	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
4,4'-DDT(p,p'-DDT)	Effluent Gross Value	REPORT RQL = 0.06	UG/L	24 Hour Composite	January thru December
4,4'-DDD(p,p'-DDD)	Effluent Gross Value	REPORT RQL = 0.04	UG/L	24 Hour Composite	January thru December
4,4'-DDE(p,p'-DDE)	Effluent Gross Value	REPORT RQL = 0.04	UG/L	24 Hour Composite	January thru December
Aldrin	Effluent Gross Value	REPORT RQL = 0.04	UG/L	24 Hour Composite	January thru December
Alpha BHC	Effluent Gross Value	REPORT RQL = 0.02	UG/L	24 Hour Composite	January thru December
Beta BHC	Effluent Gross Value	REPORT RQL = 0.04	UG/L	24 Hour Composite	January thru December
Gamma BHC (lindane),	Effluent Gross Value	REPORT RQL = 0.03	UG/L	24 Hour Composite	January thru December
Chlordane	Effluent Gross Value	REPORT RQL = 0.2	UG/L	24 Hour Composite	January thru December
Dieldrin	Effluent Gross Value	REPORT RQL = 0.03	UG/L	24 Hour Composite	January thru December
Endosulfans, Total (alpha and beta)	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Endrin	Effluent Gross Value	REPORT RQL = 0.04	UG/L	24 Hour Composite	January thru December
Toxaphene	Effluent Gross Value	REPORT RQL = 1	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR; within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Heptachlor	Effluent Gross Value	REPORT ROL = 0.02	UG/L	24 Hour Composite	January thru December
Heptachlor Epoxide	Effluent Gross Value	REPORT ROL = 0.4	UG/L	24 Hour Composite	January thru December
Chlorpyrifos	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
2-Chlorophenol	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
2-Nitrophenol	Effluent Gross Value	REPORT ROL = 18	UG/L	24 Hour Composite	January thru December
2,4-Dichlorophenol	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
2,4-Dimethylphenol	Effluent Gross Value	REPORT ROL = 13.5	UG/L	24 Hour Composite	January thru December
2,4-Dinitrophenol	Effluent Gross Value	REPORT ROL = 40	UG/L	24 Hour Composite	January thru December
2,4,6-Trichlorophenol	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
4,6-Dinitro-o-cresol	Effluent Gross Value	REPORT ROL = 60	UG/L	24 Hour Composite	January thru December
Phenol	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Single Compound	Effluent Gross Value	REPORT ROL = 30	UG/L	24 Hour Composite	January thru December
Pentachlorophenol	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Pentachlorobenzene	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point Effluent Gross Value	Compliance Quantity REPORT	Units UG/L	Sample Type 24 Hour Composite	Monitoring Period January thru December
Guthion					



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-29**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
EUROFINS QC, INC. TO PROVIDE  
OUTSIDE LABORATORY SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for outside laboratory services for the Authority related to the Authority's regular operations and business affairs, the certified laboratory services firm shall perform such sample analyses as prescribed on an as needed basis as shown on the copy of the RFP requirements annexed hereto as Appendix "A" and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide outside laboratory services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Eurofins QC, Inc. has submitted a proposal dated November 14, 2016 which states that the firm will provide outside laboratory services for the price of \$8.00 - \$1200.00 per analysis; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Eurofins QC, Inc. consistent with the terms of this Resolution and with the proposal submitted by Eurofins QC, Inc.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Eurofins QC, Inc. as Certified Laboratory Services

Contract Number: Resolution No. 2017-02-29


Contract Term: One Year

Contract Amount: In an amount not to exceed \$5,000.00

Budget Line Item (s): Laboratory Expenses - Outside Lab Testing

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

## Appendix A

### 2017 Expected List of Samples and Analysis for Subcontract Work

<u>Parameter/Method</u>	<u># of Samples</u>	<u>Frequency</u>
<b>Drinking Water (w/electronic submission E2)</b>		
THM's	4	Quarterly
HAA's	4	Quarterly
Radium 226	1	Annually
Radium 228	1	Annually
Gross Alpha	1	Annually
<b>Deionized Water</b>		
Water Suitability	2	Annually
Lead	2	Annually
<b>ASR Monitoring Well (MW-1)</b>	<b>NJ0150045</b>	
Mercury	1	Quarterly
VOC's by 524	1	Quarterly
Total Uranium	1	Quarterly
Arsenic	1	Quarterly
<b>ASR Injectate (K01K) NJ0150045</b>		
Total Cyanide	1	(October thru April)
Arsenic	1	(October thru April)
Lead	1	(October thru April)
Selenium	1	(October thru April)
Pests by 608	1	(October thru April)
Semivolatiles by 8270C	1	(October thru April)
Pests by 525	1	(October thru April)
VOC's by 624	1	(October thru April)
VOC's by 504	1	(October thru April)



**Sludge**

Nitrate as N, dry weight	1	Monthly
Ammonia as N, dry weight	1	Monthly
TKN, dry weight	1	Monthly
Total Phosphorus as P, dry weight	1	Monthly
Mercury, dry weight	1	Monthly
% Solids	1	Monthly
SQAR Tables II-VI	1	Annually

**Parameter/Method****# of Samples****Frequency****Wastewater NJ0025178**

PCB Congeners w/DRBC QA/QC *	1	Annually
O&G by 1664A HEM	1	Quarterly
VOA's by 624	1	Quarterly
Acute Bioassay	1	Annually
Chronic Bioassay	1	Annually
Semivolatiles by 625	1	Semiannually
Dioxin Screen by 625	1	Semiannually
Pests/PCB's by 608	1	Semiannually
Pests by 622	1	Semiannually
Asbestos by 100.2	1	Semiannually
Antimony	1	Semiannually
Arsenic	1	Semiannually
Selenium	1	Semiannually
Silver	1	Semiannually
Copper	1	Semiannually
Lead	1	Semiannually
Mercury	1	Semiannually
Cyanide, Total	1	Semiannually
Total Phenolics	1	Semiannually

\*Include all costs associated with sampling, analysis and DRBC reporting protocol

# PART III

## LIMITS AND MONITORING REQUIREMENTS

MONITORED LOCATION:ROCK FORMATION:DISCHARGE CATEGORY(IES):K01K injectate sampling

Raritan-Magothy

GW - Discharge to Groundwater

**Contributing Waste Types**

Unprocessed water

**GW Discharge WCR - Monthly Reporting Requirements:**

Sampling to occur Oct to Apr. Submit a Monthly WCR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Table III - A - 1: GW Discharge WCR - Monthly Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date:****PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Fluoride, Total (as F)	Effluent Gross Value	2000	UG/L	Grab	October thru April
Cyanide, Total (as CN)	Effluent Gross Value	100	UG/L	Grab	October thru April
Arsenic, Total (as As)	Effluent Gross Value	3	UG/L	Grab	October thru April
Beryllium, Total (as Be)	Effluent Gross Value	1	UG/L	Grab	October thru April
Cadmium, Total (as Cd)	Effluent Gross Value	4	UG/L	Grab	October thru April
Chromium, Total (as Cr)	Effluent Gross Value	70	UG/L	Grab	October thru April
Lead, Total (as Pb)	Effluent Gross Value	5	UG/L	Grab	October thru April
Selenium, Total (as Se)	Effluent Gross Value	40	UG/L	Grab	October thru April
Benzo(a)pyrene	Effluent Gross Value	.1	UG/L	Grab	October thru April
Hexachlorocyclo- pentadiene	Effluent Gross Value	40	UG/L	Grab	October thru April
Hexachlorobenzene	Effluent Gross Value	.02	UG/L	Grab	October thru April
Carbon Tetrachloride	Effluent Gross Value	1	UG/L	Grab	October thru April
1,1-Dichloroethylene	Effluent Gross Value	1	UG/L	Grab	October thru April
1,2-Dichloropropane	Effluent Gross Value	1	UG/L	Grab	October thru April

**GW Discharge WCR - Monthly Reporting Requirements:**

Sampling to occur Oct. to Apr. Submit a Monthly WCR: within twenty-five days after the end of every month beginning from the effective date of the permit (BDP).

**Table III - A - 1: GW Discharge WCR - Monthly Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date:****PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Vinyl Chloride	Effluent Gross Value	1	UG/L	Grab	October thru April
1,2-Dibromoethane	Effluent Gross Value	.03	UG/L	Grab	October thru April
Trihalomethane Total	Effluent Gross Value	80	UG/L	Grab	October thru April
Toxaphene	Effluent Gross Value	2	UG/L	Grab	October thru April
Heptachlor	Effluent Gross Value	.05	UG/L	Grab	October thru April
Pentachlorophenol	Effluent Gross Value	0.3	UG/L	Grab	October thru April

MONITORED LOCATION:

MW-1 MONITOR WELL

ROCK FORMATION:

Raritan-Magothy

DISCHARGE CATEGORY(ES):

GW - Discharge to Groundwater

Contributing Waste Types

Unprocessed water

GW Mon. Well WCR - Quarterly Reporting Requirements:

Submit a Quarterly WCR: within thirty days after the end of each quarter.

Table III - B - 1: GW Mon. Well WCR - Quarterly Limits and Monitoring Requirements  
PHASE: Final PHASE Start Date: PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Oxygen, Dissolved (DO)	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
Arsenic, Total (as As)	Effluent Gross Value	3	UG/L	Grab	January thru December
Chromium, Total (as Cr)	Effluent Gross Value	70	UG/L	Grab	January thru December
Cobalt, Total (as Co)	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
Nickel, Total (as Ni)	Effluent Gross Value	100	UG/L	Grab	January thru December
Zinc, Dissolved (as Zn)	Effluent Gross Value	2000	UG/L	Grab	January thru December
Mercury, Total (as Hg)	Effluent Gross Value	2	UG/L	Grab	January thru December
Dichlorobromomethane	Effluent Gross Value	1	UG/L	Grab	January thru December
Bromoform	Effluent Gross Value	4	UG/L	Grab	January thru December
Chloroform	Effluent Gross Value	70	UG/L	Grab	January thru December
Chlorodibromomethane	Effluent Gross Value	1	UG/L	Grab	January thru December
Uranium, Total	Effluent Gross Value	REPORT	UG/L	Grab	January thru December



- p. If the compliance well(s) show parameters consistently over the standards in Part III, discharge must cease until such a time the facility remediates the situation or proves what the source of the problem was. Once the situation is resolved to the satisfaction of the Department, recharge and recovery of the ASR well may resume.
- q. In addition to the parameters listed in Part III, three additional parameters must be sampled for at the discharge point (K01K). The sample point, the sample type and the monitoring period must be the same as those listed in Part III for the three additional parameters. The three additional constituents and their respective compliance quantities are Alachlor, 4 micrograms per liter, Dibromo-3-Chloropropane, .02 micrograms per liter and Simazine, .8 micrograms per liter.

### C. Reporting Requirements

#### 1. Conditions Associated with Discharge and Ground Water Monitoring

- Sample results from the discharge monitoring identified in the Department approved GWP plan shall be submitted on Discharge Monitoring Report (DMR) forms.
- Failure to submit discharge sampling data on DMRs is a permit violation and may place the permittee subject to civil and administrative penalties pursuant to N.J.S.A. 58:10A-10 et seq.
- Ground water monitoring data shall be submitted to the Department on either Ground Water Characterization Report, on 3.5 inch diskettes or other method outlined in the Department approved GWP Plan. The ground water monitoring data shall be submitted to the Department according to the schedule outlined in the permittee's approved GWP Plan.
- Failure to submit ground water monitoring data in accordance with the provisions above is a permit violation and may place the permittee subject to civil and administrative penalties pursuant to N.J.S.A. 58:10A-10 et seq.
- The discharge monitoring and ground water monitoring reports shall be postmarked no later than the 25th day of the month following the completed monitoring period and should be received by the Department no later than the 1st day of the next month.

### D. Recordkeeping Requirements

#### 1. Conditions Associated with Ground Water Discharge Monitoring in Part III, Table(s) III-A-1 and III-B-1.

- The permittee shall retain records of all monitoring information including all calibration and maintenance records, all original strip chart recordings for continuous monitoring instrumentation, copies of all reports, and all data used to complete the application for this permit.
- Records of monitoring information shall include the date, locations and time of the sampling or measurements, the individual who performed the sampling or measurements, the date the samples were collected, the date the samples were analyzed, the individual who performed the analysis, the analytical method used, and the results.
- All records shall be retained for 5 years.
- All records shall be available for Department review during periodic inspections or submitted upon written request.

### E. Submission Requirements

#### 1. Operations & Maintenance Manual

# PART III

## LIMITS AND MONITORING REQUIREMENTS

MONITORED LOCATION:

001A Surface Water Outfall

RECEIVING STREAM:

Rancocas Creek

STREAM CLASSIFICATION:

FW2-NT(C2)

DISCHARGE CATEGORY(IES):

A - Sanitary Wastewater

Location Description

Influent monitoring shall be before any treatment, other than degritting, and before the addition of any internal wastestreams. Effluent monitoring shall be after the last treatment step. Outfall 001A shall discharge treated wastewater to the Rancocas Creek, classified as FW2-NT, at Latitude: 39 deg. 59' 55.7" and Longitude: 74deg 52' 46.7".

Contributing Waste Types

Sanitary

Surface Water DMR Reporting Requirements:

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

Comments:

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date:** 03/01/2013**PHASE End Date:**

Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Limit	Units	Frequency	Sample Type
Flow, In Conduit or Thru Treatment Plant	Effluent Gross Value	REPORT Monthly Average	REPORT Daily Maximum	MGD	*****	*****	*****	*****	Continuous	Continuous
January thru December	QL	*****	*****		***	***	***			
BOD, 5-Day (20 oC)	Raw Sew/Influent	*****	*****	*****	*****	REPORT Monthly Average	REPORT Weekly Average	MG/L	1/Week	24 Hour Composite
January thru December	QL	***	***		***	***	***			
BOD, 5-Day (20 oC)	Effluent Gross Value	318 Monthly Average	1022 Weekly Average	KG/DAY	*****	30 Monthly Average	45 Weekly Average	MG/L	1/Week	24 Hour Composite
January thru December	QL	*****	*****		***	***	***			
BOD, 5-Day (20 oC)	Percent Removal	*****	*****	*****	88.5 Monthly Av Minimum	*****	*****	PERCENT	1/Week	Calculated
January thru December	QL	***	***		***	***	***			

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final		PHASE Start Date: 03/01/2013		PHASE End Date:						
Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Units	Frequency	Sample Type	
pH	Raw Sew/Influent	*****	*****	*****	REPORT Report Per Minimum	*****	REPORT Report Per Maximum	SU	1/Day	Grab
	QL	***	***		***	***				
January thru December	Effluent Gross Value	*****	*****	*****	6.0 Report Per Minimum	*****	9.0 Report Per Maximum	SU	1/Day	Grab
	QL	***	***		***	***				
January thru December	Raw Sew/Influent	*****	*****	*****	REPORT Monthly Average	REPORT Monthly Average	REPORT Weekly Average	MGL	1/Week	24 Hour Composite
	QL	***	***							
January thru December	Effluent Gross Value	681 Monthly Average	1022 Weekly Average	KG/DAY	*****	30 Monthly Average	45 Weekly Average	MGL	1/Week	24 Hour Composite
	QL	***	***		***	***				
January thru December	Percent Removal	*****	*****	*****	85 Monthly Av Minimum	*****	*****	PERCENT	1/Week	Calculated
	QL	***	***		***	***				
January thru December	Effluent Gross Value	*****	*****	*****	*****	10 Monthly Average	15 Instant Maximum	MGL	1/Quarter	Grab
	QL	***	***		***	***				
January thru December	Effluent Gross Value	.168 Monthly Average	304 Daily Maximum	KG/DAY	*****	7.4 Monthly Average	13.4 Daily Maximum	MGL	1/Week	24 Hour Composite
	QL	***	***		***	***				
May thru October	QL	***	***	***	***	***	***			

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (BDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date:** 03/01/2013 **PHASE End Date:**

Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Units	Frequency	Sample Type
Nitrogen, Ammonia Total (as N)	Effluent Gross Value	702 Monthly Average	REPORT Daily Maximum	KG/DAY	*****		MGL	1/Week	24 Hour Composite
	QL	***	***		***				
November thru April Nitrogen, Nitrate Total (as N)	Effluent Gross Value	REPORT Monthly Average	REPORT Daily Maximum	KG/DAY	*****		MGL	1/Quarter	24 Hour Composite
	QL	***	***		***				
January thru December E. Coli	Effluent Gross Value	*****	*****	*****	*****	REPORT Monthly Geo Avg	#/100ML	5/Month	Grab
	QL	***	***		***	***			
January thru December Coliform, Fecal General	Effluent Gross Value	*****	*****	*****	*****	200 Monthly Geo Avg	#/100ML	8/Month	Grab
	QL	***	***		***	***			
January thru December IC25 State 7 day Chr Coliophenia	Effluent Gross Value	*****	*****	*****	*****	REPORT Report Per Minimum	%EFFL	1/Year	Composite
	QL	***	***		***	***			
January thru December NOAEC State 96hr Aca Pimiphales	Effluent Gross Value	*****	*****	*****	100 Report Per Minimum	*****	%EFFL	1/Year	Composite
	QL	***	***		***	***			
January thru December Chlorine Produced Oxidants	Effluent Gross Value	REPORT Monthly Average	REPORT Daily Maximum	KG/DAY	*****	REPORT Monthly Average	MGL	1/5 Years	Grab
	ROL	2.27	2.27		***	0.1			



**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E.Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E.Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final		PHASE Start Date: 03/01/2013		PHASE End Date:						
Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Units	Frequency	Sample Type	
Temperature, °C	Raw Sew/Influent	*****	*****	*****	REPORT Report Per Minimum	REPORT Monthly Average	REPORT Report Per Maximum	DEG.C	1/Day	Grab
	QL	***	***		***	***	***			
January thru December Temperature, °C	Effluent Gross Value	*****	*****	*****	REPORT Report Per Minimum	REPORT Monthly Average	REPORT Report Per Maximum	DEG.C	1/Day	Grab
	QL	***	***		***	***	***			
January thru December Oxygen, Dissolved (DO)	Effluent Gross Value	*****	*****	*****	*****	5.5 Weekly Av Minimum	*****	MG/L	1/Week	Grab
	QL	***	***		***	***	***			
January thru December Phosphorus, Total (as P)	Effluent Gross Value	REPORT Monthly Average	REPORT Weekly Average	KG/DAY	*****	REPORT Monthly Average	REPORT Weekly Average	MG/L	1/6 Months	24 Hour Composite
	QL	***	***		***	***	***			
January thru December 1,2-Dichloroethane	Effluent Gross Value	*****	*****	*****	*****	REPORT Monthly Average	REPORT Daily Maximum	UG/L	1/Quarter	Grab
	ROL	***	***		***	1	1			
January thru December Tetrachloroethylene	Effluent Gross Value	*****	*****	*****	*****	REPORT Monthly Average	REPORT Daily Maximum	UG/L	1/Quarter	Grab
	ROL	***	***		***	1	1			
January thru December	ROL	***	***		***	1	1			

**Surface Water DMR Reporting Requirements:**

Submit a Monthly DMR: within twenty-five days after the end of every month beginning from the effective date of the permit (EDP).

**Comments:**

Please note, E. Coli sampling shall be conducted at a minimum of five samples per month for one month every quarter. For the other two months of the quarter where no sampling is required, the permittee may report "CODE=N". The five E. Coli samples shall be split samples with five fecal coliform samples taken that month.

**Table III - A - 1: Surface Water DMR Limits and Monitoring Requirements**

PHASE: Final		PHASE Start Date: 03/01/2013		PHASE End Date:						
Parameter	Sample Point	Limit	Limit	Units	Limit	Limit	Units	Frequency	Sample Type	
Trichloroethylene	Effluent Gross Value	*****	*****	*****	*****	REPORT Monthly Average	REPORT Daily Maximum	UG/L	1/Quarter	Grab
	ROL	***	***		***	1	1			
January thru December										

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

PHASE: Final		PHASE Start Date: 03/01/2013		PHASE End Date:	
Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Cyanide, Total (as CN)	Effluent Gross Value	REPORT ROL = 40	UG/L	Grab	January thru December
Arsenic, Total Recoverable (as As)	Effluent Gross Value	REPORT ROL = 8	UG/L	24 Hour Composite	January thru December
Selenium, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Thallium, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements****PHASE: Final****PHASE Start Date: 03/01/2013****PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Beryllium, Total Recoverable (as Be)	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Barium, Total Recoverable (as Ba)	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Nickel, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Silver, Total Recoverable	Effluent Gross Value	REPORT ROL = 2	UG/L	24 Hour Composite	January thru December
Zinc, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Cadmium, Total Recoverable	Effluent Gross Value	REPORT ROL = 4	UG/L	24 Hour Composite	January thru December
Lead, Total Recoverable	Effluent Gross Value	REPORT ROL = 1	UG/L	24 Hour Composite	January thru December
Chromium, Total Recoverable	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Copper, Total Recoverable	Effluent Gross Value	REPORT ROL = 2	UG/L	24 Hour Composite	January thru December
Antimony, Total Recoverable	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Mercury Total Recoverable	Effluent Gross Value	REPORT ROL = 1	UG/L	24 Hour Composite	January thru December
Acenaphthene	Effluent Gross Value	REPORT ROL = 9.5	UG/L	24 Hour Composite	January thru December
Anthracene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Benzo(b)fluoranthene (3,4-benzo)	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Benzo(k)fluoranthene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Benzo(a)pyrene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Bis(2-chloroethyl) ether	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Bis (2-chloroiso-propyl) ether	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Butyl benzyl phthalate	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Chrysene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Diethyl phthalate	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Dimethyl phthalate	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
1,2-Diphenylhydrazine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Fluoranthene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Fluorene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachlorocyclopentadiene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachloroethane	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Indeno(1,2,3-cd)pyrene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Isophorone	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
N-nitrosodi-n-propylamine	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December



**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
PHASE: Final PHASE Start Date: 03/01/2013 PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
N-nitrosodiphenyl-amine	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
N-nitrosodimethyl-amine	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Nitrobenzene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Pyrene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
Benzo(a)anthracene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
1,2-Dichlorobenzene	Effluent Gross Value	REPORT ROL = 9	UG/L	Grab	January thru December
1,2,4-Trichloro-benzene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Dibenzo(a,h)anthracene	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
1,3-Dichlorobenzene	Effluent Gross Value	REPORT ROL = 9	UG/L	Grab	January thru December
1,4-Dichlorobenzene	Effluent Gross Value	REPORT ROL = 20	UG/L	Grab	January thru December
2-Chloronaphthalene	Effluent Gross Value	REPORT ROL = 9.5	UG/L	24 Hour Composite	January thru December
2,4-Dinitrotoluene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
3,3'-Dichloro-benzidine	Effluent Gross Value	REPORT ROL = 60	UG/L	24 Hour Composite	January thru December
Bis(2-ethylhexyl) phthalate	Effluent Gross Value	REPORT ROL = 30	UG/L	24 Hour Composite	January thru December
Di-n-butyl phthalate	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

PHASE: Final

PHASE Start Date: 03/01/2013

PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Benzidine	Effluent Gross Value	REPORT ROL = 50	UG/L	24 Hour Composite	January thru December
Malathion	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Demeton	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Hexachlorobenzene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Hexachlorobutadiene	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Mirex	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
1,2,4,5-Tetrachloro-benzene	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-nitrosodietyl-amine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-nitrosopyrrolidine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Methoxychlor	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
N-Nitrosodi-n-butylamine	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Asbestos (Fibrous)	Effluent Gross Value	REPORT	FIBERS/L	24 Hour Composite	January thru December
Parathion	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Phenols	Effluent Gross Value	REPORT	UG/L	Grab	January thru December
2,4,5-Trichloro-phenol	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR, within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
PHASE: Final      PHASE Start Date: 03/01/2013      PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Endosulfan Sulfate	Effluent Gross Value	REPORT ROL = 0.08	UG/L	24 Hour Composite	January thru December
Endrin Aldehyde	Effluent Gross Value	REPORT ROL = 0.1	UG/L	24 Hour Composite	January thru December
2,3,7,8-Tetrachloro-dibenzo-p-dioxin	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
4,4'-DDT(p,p'-DDT)	Effluent Gross Value	REPORT ROL = 0.06	UG/L	24 Hour Composite	January thru December
4,4'-DDD(p,p'-DDD)	Effluent Gross Value	REPORT ROL = 0.04	UG/L	24 Hour Composite	January thru December
4,4'-DDE(p,p'-DDE)	Effluent Gross Value	REPORT ROL = 0.04	UG/L	24 Hour Composite	January thru December
Aldrin	Effluent Gross Value	REPORT ROL = 0.04	UG/L	24 Hour Composite	January thru December
Alpha BHC	Effluent Gross Value	REPORT ROL = 0.02	UG/L	24 Hour Composite	January thru December
Beta BHC	Effluent Gross Value	REPORT ROL = 0.04	UG/L	24 Hour Composite	January thru December
Gamma BHC (lindane),	Effluent Gross Value	REPORT ROL = 0.03	UG/L	24 Hour Composite	January thru December
Chlordane	Effluent Gross Value	REPORT ROL = 0.2	UG/L	24 Hour Composite	January thru December
Dieldrin	Effluent Gross Value	REPORT ROL = 0.03	UG/L	24 Hour Composite	January thru December
Endosulfans, Total (alpha and beta)	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
Endrin	Effluent Gross Value	REPORT ROL = 0.04	UG/L	24 Hour Composite	January thru December
Toxaphene	Effluent Gross Value	REPORT ROL = 1	UG/L	24 Hour Composite	January thru December

**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**

PHASE: Final

PHASE Start Date: 03/01/2013

PHASE End Date:

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Heptachlor	Effluent Gross Value	REPORT ROL = 0.02	UG/L	24 Hour Composite	January thru December
Heptachlor Epoxide	Effluent Gross Value	REPORT ROL = 0.4	UG/L	24 Hour Composite	January thru December
Chlorpyrifos	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December
2-Chlorophenol	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
2-Nitrophenol	Effluent Gross Value	REPORT ROL = 18	UG/L	24 Hour Composite	January thru December
2,4-Dichlorophenol	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
2,4-Dimethylphenol	Effluent Gross Value	REPORT ROL = 13.5	UG/L	24 Hour Composite	January thru December
2,4-Dinitrophenol	Effluent Gross Value	REPORT ROL = 40	UG/L	24 Hour Composite	January thru December
2,4,6-Trichloro-phenol	Effluent Gross Value	REPORT ROL = 20	UG/L	24 Hour Composite	January thru December
4,6-Dinitro-o-cresol	Effluent Gross Value	REPORT ROL = 60	UG/L	24 Hour Composite	January thru December
Phenol	Effluent Gross Value	REPORT ROL = 10	UG/L	24 Hour Composite	January thru December
Pentachlorophenol	Effluent Gross Value	REPORT ROL = 30	UG/L	24 Hour Composite	January thru December
Pentachlorobenzene	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December



**Surface Water WCR - Semi Annual Reporting Requirements:**

Submit a Semi-Annual WCR: within twenty-five days after the end of every 6 month monitoring period beginning from the effective date of the permit (EDP).

**Table III - A - 2: Surface Water WCR - Semi Annual Limits and Monitoring Requirements**  
**PHASE: Final**      **PHASE Start Date: 03/01/2013**      **PHASE End Date:**

Parameter	Sample Point	Compliance Quantity	Units	Sample Type	Monitoring Period
Guthrie	Effluent Gross Value	REPORT	UG/L	24 Hour Composite	January thru December

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-30**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
PARKER McCAY TO PROVIDE  
PUBLIC HEARING OFFICER SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for public hearing officer services for the Authority related to the Authority's regular operations and business affairs, the public hearing officer's general duties are defined as follows: the public hearing officer shall preside over employee disciplinary hearings at the direction of the Executive Director. The hearing officer shall provide a written finding to the Executive Director to be presented to the Board of Directors. The hearing officer may be required to attend additional meetings or hearings associated with matters heard by the hearing officer; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide public hearing officer services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Parker McCay has submitted a proposal dated November 16, 2016 which states that the firm will represent the Authority as public hearing officer for the hourly fee of \$215.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for public hearing officer to the Authority, consistent with the terms of this Resolution and with the proposal submitted by Parker McCay.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Coe Capen  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Parker McCay as Public Hearing Officer

Contract Number: Resolution No. 2017-02-30


Contract Term: One Year

Contract Amount: In an amount not the exceed \$2,000.00

Budget Line Item (s): Special Legal Services - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-31**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
BROWN & CONNERY, LLP TO PROVIDE  
HUMAN RESOURCES TRAINER SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for a human resources trainer for the Authority related to the Authority's regular operations and business affairs, the human resources trainer shall train the Authority's staff in some or all areas relating to human resources, including but not limited to, diversity, sexual harassment, employee performance, safety, computer disciplines and management skills. In addition the human resources trainer shall provide all documentation regarding attendance, course outline and testing results if applicable: and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide human resource training services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Brown & Connery, LLP has submitted a proposal dated November 15, 2016 which states that the firm will represent the Authority as human resources trainer for an hourly rate of \$165.00; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for human resources trainer to the Authority, consistent with the terms of this Resolution and with the proposal submitted by Brown & Connery, LLP.


Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Brown & Connery, LLP – Human Resources Trainer

Contract Number: Resolution No. 2017-02-31

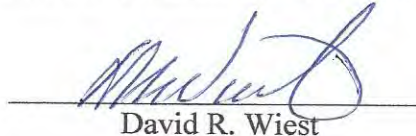
Contract Term: One Year

Contract Amount: In an amount not to exceed \$4,000.00

Budget Line Item (s): Human Resources - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-32**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
ENVIRONMENTAL RESOLUTIONS, INC. TO PROVIDE  
CONFLICT/AUXILIARY ENGINEERING SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for conflict/auxiliary engineering services for the Authority related to the Authority's regular operations and business affairs, the conflict/auxiliary engineer's general duties are defined as follows:

1. Provide budgetary estimates, bid proposals, project estimates, design/construction plans, contract documents, specifications, permitting, advertisements for bid, bid analysis, as-built and operation and maintenance project documentation, and reports;
2. Provide inspection and project management services for Authority projects, either on force account or by public contract, to determine and insure that work is proceeding in accordance with the contract documents, including, but not limited to: response to contractor questions or requests for additional information, review of contractor submittals, preparation and analysis of change order proposals, recommendations for payments to contractors, and submittal of detailed reports to the Authority documenting the progress and quality/quantity of work performed to date;
3. Provide and maintain surveys, maps, record drawings, special reports, rate studies, plans, specifications and other documents and records related to water and wastewater facilities owned, operated or under construction by the Authority;
4. Review applicant subdivision and site plans related to the construction of new, or the relocation and protection of existing, water and wastewater facilities, observe the progress of the work, and prepare and/or transfer as-built documentation to the Authority Record drawings;
5. Provide technical and engineering advice and assistance to Authority departments as needed, including preparation of estimates, reports, studies and recommendations related to capital improvement or operational issues;
6. Maintain all papers, documents, memoranda, reports and other materials related to the performance of engineering duties for the Authority. Upon the conclusion of the annual services contract and request by the Authority, the conflict-auxiliary engineer shall provide the Authority with copies of all such data collected or documents prepared;
7. Update the Authority As-Built/Record drawings, and GIS if requested, to reflect all improvements or changes to Authority infrastructure/facilities in a timely manner to reflect current conditions;



8. Review Authority operations and the water and wastewater infrastructure as requested, report and make recommendations;
9. Provide other engineering services including, but not limited to, planning, general inspection, permitting or other duties of an engineering nature as directed by the Executive Director.
10. Attend meetings as directed by the Executive Director.

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide Conflict/Auxiliary engineering services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Environmental Resolutions, Inc. has submitted a proposal dated November 14, 2016, which states that the firm will provide conflict/auxiliary engineering services for the price of \$65.00 - \$165.00 per hour; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Environmental Resolutions, Inc. consistent with the terms of this resolution and with the proposal submitted by Environmental Resolutions, Inc.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

CB Smith  
Chairman

Attest:

Cheryl Coco Capu  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Environmental Resolutions, Inc. as Conflict/Auxiliary Engineer

Contract Number: Resolution No. 2017-02-32

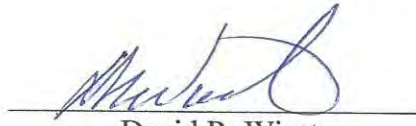
Contract Term: One Year

Contract Amount: In an amount not to exceed \$70,000.00

Budget Line Item (s): Engineering Services - Operations and/or Capital

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-33**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
MASER CONSULTING, PA TO PROVIDE  
CONFLICT/AUXILIARY ENGINEERING SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for conflict/auxiliary engineering services for the Authority related to the Authority's regular operations and business affairs, the conflict/auxiliary engineer's general duties are defined as follows:

1. Provide budgetary estimates, bid proposals, project estimates, design/construction plans, contract documents, specifications, permitting, advertisements for bid, bid analysis, as-built and operation and maintenance project documentation, and reports;
2. Provide inspection and project management services for Authority projects, either on force account or by public contract, to determine and insure that work is proceeding in accordance with the contract documents, including, but not limited to: response to contractor questions or requests for additional information, review of contractor submittals, preparation and analysis of change order proposals, recommendations for payments to contractors, and submittal of detailed reports to the Authority documenting the progress and quality/quantity of work performed to date;
3. Provide and maintain surveys, maps, record drawings, special reports, rate studies, plans, specifications and other documents and records related to water and wastewater facilities owned, operated or under construction by the Authority;
4. Review applicant subdivision and site plans related to the construction of new, or the relocation and protection of existing, water and wastewater facilities, observe the progress of the work, and prepare and/or transfer as-built documentation to the Authority Record drawings;
5. Provide technical and engineering advice and assistance to Authority departments as needed, including preparation of estimates, reports, studies and recommendations related to capital improvement or operational issues;
6. Maintain all papers, documents, memoranda, reports and other materials related to the performance of engineering duties for the Authority. Upon the conclusion of the annual services contract and request by the Authority, the conflict-auxiliary engineer shall provide the Authority with copies of all such data collected or documents prepared;
7. Update the Authority As-Built/Record drawings, and GIS if requested, to reflect all improvements or changes to Authority infrastructure/facilities in a timely manner to reflect current conditions;
8. Review Authority operations and the water and wastewater infrastructure as requested, report and make recommendations;



9. Provide other engineering services including, but not limited to, planning, general inspection, permitting or other duties of an engineering nature as directed by the Executive Director.
10. Attend meetings as directed by the Executive Director.

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016 the Authority publicly advertised for proposals for the award of a contract to provide conflict/auxiliary engineering services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Maser Consulting, PA has submitted a proposal dated November 16, 2016 which states that the firm will provide conflict/auxiliary engineering services for the price of \$85.00 - \$160.00 and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Maser Consulting, PA consistent with the terms of this Resolution

and with the proposal submitted by Maser Consulting, PA.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.


Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Maser Consulting as Conflict/Auxiliary Engineer

Contract Number: Resolution No. 2017-02-33


Contract Term: One Year

Contract Amount: In an amount not to Exceed \$50,000.00

Budget Line Item (s): Engineering Services - Operations and/or Capital

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-34**

**RESOLUTION AUTHORIZING THE QUALIFICATIONS OF  
CERTIFIED HEALTH AND SAFETY SERVICES, LLC AS  
SAFETY TRAINER FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for safety trainer for the Authority related to the Authority's regular operations and business affairs, the safety trainer shall train the Authority's staff and employees in some or all areas relating to safety, including but not limited to, workplace safety and health. In addition, the safety trainer shall provide all documentation regarding attendance, course outline and testing results if applicable; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on November 1, 2016, the Authority publicly advertised for proposals for the award of a contract to provide safety training services for the Authority on a project by project bases; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Certified Health and Safety Services, LLC has submitted a proposal dated November 9, 2016 which, states that the firm will represent the Authority as safety trainer for an hourly fee of \$107.50/4 hour minimum and \$5.95 per student/attendee for programs and handouts; and

**WHEREAS**, funds are available for these services; and



**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. Certified Health and Safety Services, LLC is hereby determined to be qualified to Provide safety training services for the Authority as needed and on a project-by-project basis, consistent with the terms of this Resolution and with the fee proposal submitted by Certified Health and Safety Services, LLC.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Goro Cipri  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Certified Health and Safety Services, LLC as Safety Trainer

Contract Number: Resolution No. 2017-02-34

Contract Term: One Year

Contract Amount: In an amount not to exceed \$12,000.00

Budget Line Item (s): Safety - Operations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:



David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-35**

**RESOLUTION AUTHORIZING THE AWARD OF  
PROFESSIONAL SERVICE CONTRACT TO  
MASER CONSULTANTS, PA TO PROVIDE  
GIS TECHNICAL SUPPORT SERVICES**

**WHEREAS**, there exists a need for GIS technical support consulting engineering services for the Authority related to the maintenance and updating of the Authority's existing GIS system, and for the recommended installation of a new GIS server; and

**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality-based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, the Authority publicly advertised for proposals on November 1, 2016, for the award of a contract to provide GIS technical support consulting services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on November 16, 2016 the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Maser Consulting, PA submitted a proposal which states that the firm will provide GIS technical support services on an hourly fee basis, at rates ranging from between \$65.00 to \$160.00; and

**WHEREAS**, funds are available for these services, which are estimated to cost a total of \$75,000.00; and

**WHEREAS**, Ordinance No. 2005-19 requires that any contract that is awarded following the completion of the Authority's fair and open process be announced when awarded;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Chairman and Secretary are hereby authorized and directed to execute and deliver an agreement for professional services to the Maser Consulting, PA, consistent with the terms of this Resolution and with the proposal submitted by Maser Consulting, PA.

Section 2. The term of this contract is one year from the date of the award of the contract.

Section 3. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: CB Smith  
Chairman

Cheryl Coco Capri  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Maser Consulting as Engineer Consultant for GIS Support Services

Contract Number: Resolution No. 2017-02-35

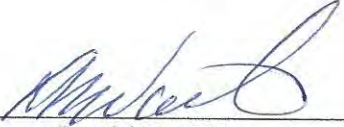
Contract Term: One year

Contract Amount: In an amount not to exceed \$75,000.00

Budget Line Item (s): MUA GL Account Number 805-6211

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

February 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-02-36**

**A RESOLUTION DECLARING THE  
RANCOCAS POINTE, SF-1 AT CENTERTON ROAD PROJECT  
IN DEFAULT OF ITS OBLIGATIONS TO  
PROPERLY INSTALL WATER AND SEWER UTILITIES  
AND AUTHORIZING ALL APPROPRIATE ACTION TO  
RECOVER ON POSTED PERFORMANCE GUARANTEES  
AND FINANCIAL ASSURANCES FOR COMPLETION  
OF THE UTILITY WORK**

**WHEREAS**, the developer/owner of the Rancocas Pointe at Centerton Road project and its representatives, having been notified by Authority staff and/or by the Authority's consulting engineer, Alaimo Associates, by correspondence dated October 11, 2016 and November 23, 2016, that underground water and sewer utility work associated with the project was incorrect and/or incomplete; and

**WHEREAS**, the utility work associated with the project remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the developer/owner, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the project; and

**WHEREAS**, a claim will be filed against the Water Distribution Performance Bond B21877048 in the amount of \$238,278.24, which has been reduced to \$71,483.47, and the Sanitary Sewer Performance Bond B21877047 in the amount of \$172,806.06, which has been reduced to \$51,841.82; and

**WHEREAS**, the recommendations of the Authority's staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
  - a. Declares Rancocas Pointe at Centerton Road and its successors and assigns, in default of its obligations to perform water and sewer utility work for the Rancocas Pointe, SF-1 at Centerton Road project, in a timely manner and to the Authority's satisfaction; and

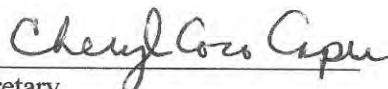
b. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

Date: February 16, 2017

MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY

By:   
Chairman

Attest:

  
Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on February 16, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

November 23, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Rancocas Pointe  
Sections MF-1, SF-1 and SF-2  
Our File No. M-181-151

Dear Cheryl:


As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

As-built plans have been submitted, approved and transferred to the Record Drawings. The easements for this section were filed back in 2007. However, the contractor needs to complete the revised punch list. Therefore, we do not recommend performance bond release for these sections at this time.

Please forward the attached punch lists, revised October 11, 2016, to the applicant for his immediate attention. Contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosures

cc/enc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

M:\Projects\M181151\DOCS\letters\Edelson-101116punchlists.doc

- *Consulting Engineers* -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-02-37**

**A RESOLUTION DECLARING THE  
RANCOCAS POINTE, SF-2 AT CENTERTON ROAD PROJECT  
IN DEFAULT OF ITS OBLIGATIONS TO  
PROPERLY INSTALL WATER AND SEWER UTILITIES  
AND AUTHORIZING ALL APPROPRIATE ACTION TO  
RECOVER ON POSTED PERFORMANCE GUARANTEES  
AND FINANCIAL ASSURANCES FOR COMPLETION  
OF THE UTILITY WORK**

**WHEREAS**, the developer/owner of the Rancocas Pointe at Centerton Road project and its representatives, having been notified by Authority staff and/or by the Authority's consulting engineer, Alaimo Associates, by correspondence dated October 11, 2016 and November 23, 2016, that underground water and sewer utility work associated with the project was incorrect and/or incomplete; and

**WHEREAS**, the utility work associated with the project remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the developer/owner, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the project; and

**WHEREAS**, a claim will be filed against the Water Distribution Performance Bond B21877049 in the amount of \$280,425.30, which has been reduced to \$84,127.59, and the Sanitary Sewer Performance Bond B21877050 in the amount of \$213,855.72, which has been reduced to \$64,156.72; and

**WHEREAS**, the recommendations of the Authority's staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
  - a. Declares Rancocas Pointe at Centerton Road and its successors and assigns, in default of its obligations to perform water and sewer utility work for the Rancocas Pointe, SF-2 at Centerton Road project, in a timely manner and to the Authority's satisfaction; and

b. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

Date: February 16, 2017

MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY

By: CBSmith  
Chairman

Attest:

Cheryl Coco Capri  
Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on February 16, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

November 23, 2016

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Rancocas Pointe  
Sections MF-1, SF-1 and SF-2  
Our File No. M-181-151

Dear Cheryl:

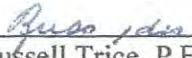
As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

As-built plans have been submitted, approved and transferred to the Record Drawings. The easements for this section were filed back in 2007. However, the contractor needs to complete the revised punch list. Therefore, we do not recommend performance bond release for these sections at this time.

Please forward the attached punch lists, revised October 11, 2016, to the applicant for his immediate attention. Contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das  
Enclosures

cc/enc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-02-38**

**A RESOLUTION DECLARING THE  
ASHURST GLEN AT CLEMENTS COURT AND CHURCH ROAD PROJECT  
IN DEFAULT OF ITS OBLIGATIONS TO  
PROPERLY INSTALL WATER AND SEWER UTILITIES  
AND AUTHORIZING ALL APPROPRIATE ACTION TO  
RECOVER ON POSTED PERFORMANCE GUARANTEES  
AND FINANCIAL ASSURANCES FOR COMPLETION  
OF THE UTILITY WORK**

**WHEREAS**, the developer/owner of the Ashurst Glen at Clements Court and Church Road project and its representatives, having been notified by Authority staff and/or by the Authority's consulting engineer, Alaimo Associates, by correspondence dated July 14, 2014 that underground water and sewer utility work associated with the project was incorrect and/or incomplete; and

**WHEREAS**, the utility work associated remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the developer/owner, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the this project; and

**WHEREAS**, a claim will be filed against the Water Distribution Performance Bond B21882736 in the amount of \$82,381.20 and the Sanitary Sewer Performance Bond B21882737 in the amount of \$92,547.42; and

**WHEREAS**, the recommendations of the Authority's staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
  - a. Declares Ashurst Glen at Clements Court and Church Road, and its successors and assigns, in default of its obligations to perform water and sewer utility work for the Ashurst Glen at Clements Court and Church Road project, in a timely manner and to the Authority's satisfaction; and



b. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

Date: February 16, 2017

MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY

By: CBSmith  
Chairman

Attest:

Cheryl Coco Capu  
Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-39**

**RESOLUTION APPROVING RENEWAL OF THE AUTHORITY'S  
WATER CONSERVATION PLAN AND  
ANNUAL WATER CONSERVATION GUIDELINES**

**WHEREAS**, the Authority received Water Allocation Permit No. 5193 ("Permit") from the New Jersey Department of Environmental Protection ("DEP") for the Authority's Water Supply System; and

**WHEREAS**, the Authority's Permit for that system requires that the Authority prepare and biannually submit to DEP a Water Conservation Plan; and

**WHEREAS**, the Authority wishes to memorialize its Water Conservation Plan and its Water Conservation Guidelines by way of a Resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey that;

1. A Water Conservation Plan exists with respect to the availability of potable water from the water distribution system of the Authority.
2. As a component of the Authority's Water Conservation Plan, annual water conservation guidelines are in effect as follows:
  - A. The use of the water from the distribution system of the Authority for the purpose of watering lawns or gardens, washing motor vehicles, or filling swimming pools shall be limited as follows:
    - a. Residential homes in Mount Laurel, who are customers of the Authority for water service to residential properties having an address ending in an even number, or if there if no address number, using a lot number, may use water for such purpose on even calendar dates.
    - b. Residential homes in Mount Laurel, who are customers of the Authority for water service to residential properties having an address ending in an odd number, or if there is no address number, using a lot number, may use water for such purposes on odd calendar dates.
    - c. Lawn irrigation by customers of the Authority is not permitted on the on the 31<sup>st</sup> day of any month.

## **Water Conservation Guidelines**

**Compliance with this program enables us to manage your water supply**

Mount Laurel's Water Conservation Guidelines are effective **EVERY DAY OF THE YEAR**

The following applies to all water customers of the Mount Laurel Township Municipal Utilities Authority:

### **Residential Customers:**

- Residents with **ODD** numbered addresses may water on **ODD** calendar dates
- Residents with **EVEN** numbered addresses may water on **EVEN** calendar dates
- No lawns may be watered on the 31st of applicable months

### **Commercial and Common Area Customers:**

- Watering may occur Monday to Friday from 12:00 midnight to 4:00 a.m.
- Watering may not occur on weekends

### **General for all Customers:**

- Flowers and shrubs may be watered as needed with a hand held hose equipped with an automatic shut-off nozzle
- Vehicles may be washed any day with a hand held hose equipped with an automatic shut-off nozzle
- Rain detectors are required for all sprinkler/irrigation systems, so watering does not occur during periods of rain
- Violators of these guidelines are subject to fines
- State of New Jersey requirements shall supersede when more stringent than the MLTMUA Guidelines

Questions?  
Call our Customer Service Department  
Monday through Friday - 8:00 a.m. to 4:30 p.m.

- d. All commercial and "Common Area" customers of the Authority are authorized to water lawns or gardens from Monday to Friday during each week, from the hours of 12:00 Midnight to 4:00 a.m., and all such customers are prohibited from watering lawns or gardens on weekends.
  - e. For all customers of the Authority, flowers and shrubs may be watered as needed with a hand held hose.
  - f. For all customers of the Authority, vehicles may be washed any day with a hand held hose equipped with an automatic shut-off nozzle.
  - g. For all customers of the Authority, rain detectors are required for all sprinkler and/or irrigation systems, so that watering does not occur during periods of rain.
  - h. All customers of the Authority who use wells or water supplied by New Jersey American Water Company are not subject to the Authority's water conservation program contained in this Resolution.
  - i. Any person or corporation who are found to be non-compliant of the Authority's water conservation program shall be subject to fines and penalties set forth in the Authority's Rules & Regulations.
  - j. New Jersey State watering requirements shall supersede when more stringent than the Authority's water conservation program.
3. The Authority's Conservation Plan and annual Water Conservation Guidelines shall take effect immediately.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Coco Capri  
Secretary

This Resolution was passed at the meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-40**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☒ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☐ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☐ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- \_\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.


Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-41**

**RESOLUTION APPROVING AWARD OF CONTRACT  
(Fiber Connectivity Services)**

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority, (hereinafter, the “Authority”), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the “Local Public Contracts Law”) to award contracts for the purchase of goods and services without the requirement that the contract be awarded following open and competitive bidding when the Authority utilizes the services of a vendor who is regulated by the New Jersey Board of Public Utilities (N.J.S.A. 40A:11-5 (1) (f) ) ; and

**WHEREAS**, the Authority requires the services of a vendor to facilitate the connectivity of the Authority’s fiber optic network among Authority facilities and to establish an integrated, Authority-wide phone system; and

**WHEREAS**, Authority staff have reviewed the qualifications of the Line Systems Incorporated (“LSI”) firm, and Authority staff has recognized that the firm is technically qualified to perform the required services, and the firm is already familiar with the Authority’s fiber optic network, and with the Authority’s phone vendor for the Hartford Road WPCF; and

**WHEREAS**, Authority staff has recommended that the Authority award the subject contract to the Line Systems Incorporated (LSI) firm for an initial term of one year, and with an additional two years at the Authority’s option, at a contract price not to exceed \$9,100.00 per month, as evidenced by the attached “Dedicated Service Agreement and Executive Summary.”

**WHEREAS**, the recommendation of the Authority’s staff appears to be reasonable and appropriate;



**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. A contract for fiber connectivity services be and is hereby awarded to the Line Systems Incorporated ("LSI") firm, for the term and for the contract prices set forth above.

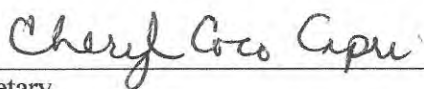
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Line Systems Incorporated  
Fiber Connectivity Services

Contract Number: Resolution No. 2017-02-41

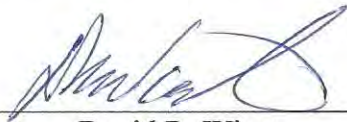
Contract Term: Completion

Contract Amount: Not to Exceed \$9,100.00 per month

Budget Line Item (s): Computer Expense -X056231

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

February 16, 2017



## Dedicated Services Agreement

BLS Sales Rep: Amy Seiler		BLS Rep ID: MH01	PID: 0	Existing Account Number: 68414	
Customer Name: Mount Laurel MUA - Main					
Billing Address: 1201 South Church St				County:	
City: Mt. Laurel		State: NJ		ZIP: 08054	
Contact:		Phone:		E-Mail:	
Tax Exempt: <input type="checkbox"/> Yes <input type="checkbox"/> No		E-Billing: Yes (if no, \$3.89/mth)		Contract Term: 12 Months	
If Yes, please supply Federal and/or State tax exemption documents.					

### Rate Schedule

Location Name	PID	LOCAL CHARGES	Qty	Unit Price	MRC	NRC
(68414) 1201 S Church St - Main	STU	SIP trunk - Unlimited	23	\$7.75	\$178.25	\$0.00
(68414) 1201 S Church St - Main	DID20	DID Block (20 numbers) - MRC	1	\$3.00	\$3.00	\$0.00
(68414) 1201 S Church St - Main	ARC	Access Recovery Charge	23	\$2.64	\$60.72	\$0.00
(68414) 1201 S Church St - Main	POR	LNP - Switched	23	\$0.21	\$4.83	\$0.00
(68414) 1201 S Church St - Main	FP020	20M FastPath <i>New pricing</i>	1	\$1499.00	\$1,499.00	\$0.00
(68414) 1201 S Church St - Main	E0041	Cisco 2811 Router	1	\$0.00	\$0.00	\$0.00
(68414) 1201 S Church St - Main	MPLS	MPLS Feature - MRC	1	\$0.00	\$0.00	\$0.00
(68414) 1201 S Church St - Main	HFW	Hosted Firewall	1	\$84.95	\$84.95	\$0.00
(68414) 1201 S Church St - Main	SC003	LSI Security Cloud - Web Protection <i>New service</i>	43	\$2.50	\$107.50	\$0.00
(73904) 200 Pike Road	STU	SIP trunk - Unlimited <i>replaces web services</i>	23	\$7.75	\$178.25	\$0.00
(73904) 200 Pike Road	ARC	Access Recovery Charge	23	\$2.64	\$60.72	\$0.00
(73904) 200 Pike Road	POR	LNP - Switched	23	\$0.21	\$4.83	\$0.00
(73904) 200 Pike Road	DID20	DID Block (20 numbers) - MRC	1	\$3.00	\$3.00	\$0.00
(73904) 200 Pike Road	POTS	POTS - NJ (Cell 2) - MRC	2	\$12.00	\$24.00	\$0.00
(73904) 200 Pike Road	ARC	Access Recovery Charge	2	\$2.64	\$5.28	\$0.00
(73904) 200 Pike Road	CLC	Carrier Line Charge	2	\$4.95	\$9.90	\$0.00
(73904) 200 Pike Road	FCC	FCC Subscriber Line Charge	2	\$11.17	\$22.34	\$0.00
(73904) 200 Pike Road	POR	LNP - Switched	2	\$0.21	\$0.42	\$0.00
(73904) 200 Pike Road	PICCS	PICC Fee - Switched	1	\$4.28	\$4.28	\$0.00
(73904) 200 Pike Road	MPLS	MPLS Feature - MRC	1	\$0.00	\$0.00	\$0.00

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Block Line Systems - 1645 West Chester Pike, Suite 200, West Chester, PA 19382

(888) 808-6111

Quote ID: 201610-10024351

Road						
(73904) 200 Pike Road	ON10	10 Mbps LSI On-E <i>New pricing</i>	1	\$949.00	\$949.00	\$0.00
(73906) 1201 S Church St - 2	CTX	CENTREX - NJ (Cell 2) - MRC	20	\$12.00	\$240.00	\$0.00
(73906) 1201 S Church St - 2	ARC	Access Recovery Charge	20	\$0.54	\$10.80	\$0.00
(73906) 1201 S Church St - 2	POTS	POTS - NJ (Cell 2) - MRC	55	\$12.00	\$660.00	\$0.00
(73906) 1201 S Church St - 2	ARC	Access Recovery Charge	55	\$2.64	\$145.20	\$0.00
(73906) 1201 S Church St - 2	CLC	Carrier Line Charge	75	\$4.95	\$371.25	\$0.00
(73906) 1201 S Church St - 2	FCC	FCC Subscriber Line Charge	75	\$11.17	\$837.75	\$0.00
(73906) 1201 S Church St - 2	POR	LNP - Switched	75	\$0.21	\$15.75	\$0.00
(73906) 1201 S Church St - 2	PICCS	PICC Fee - Switched	56	\$4.28	\$239.68	\$0.00
(73906) 1201 S Church St - 2	VM30	VOICEMAIL- 30 MINUTE BOX	1	\$7.50	\$7.50	\$0.00
(73906) 1201 S Church St - 2	NDF	CALLER ID / NAME	1	\$5.00	\$5.00	\$0.00
(73906) 1201 S Church St - 2	NPU	Non-Published Number	1	\$6.68	\$6.68	\$0.00
(73907) 41 Elbo Lane	CTX	CENTREX - NJ (Cell 2) - MRC	6	\$12.00	\$72.00	\$0.00
(73907) 41 Elbo Lane	ARC	Access Recovery Charge	4	\$2.64	\$10.56	\$0.00
(73907) 41 Elbo Lane	POTS	POTS - NJ (Cell 2) - MRC	4	\$12.00	\$48.00	\$0.00
(73907) 41 Elbo Lane	ARC	Access Recovery Charge	6	\$0.54	\$3.24	\$0.00
(73907) 41 Elbo Lane	CLC	Carrier Line Charge	10	\$4.95	\$49.50	\$0.00
(73907) 41 Elbo Lane	FCC	FCC Subscriber Line Charge	10	\$11.17	\$111.70	\$0.00
(73907) 41 Elbo Lane	PICCS	PICC Fee - Switched	10	\$4.28	\$42.80	\$0.00
(73907) 41 Elbo Lane	STU	SIP trunk - Unlimited	23	\$7.75	\$178.25	\$0.00
(73907) 41 Elbo Lane	ARC	Access Recovery Charge	23	\$2.64	\$60.72	\$0.00
(73907) 41 Elbo Lane	POR	LNP - Switched	23	\$0.21	\$4.83	\$0.00
(73907) 41 Elbo Lane	MPLS	MPLS Feature - MRC	1	\$0.00	\$0.00	\$0.00
(73907) 41 Elbo Lane	NPU	Non-Published Number	2	\$6.68	\$13.36	\$0.00
(73907) 41 Elbo Lane	VM30	VOICEMAIL- 30 MINUTE BOX	1	\$7.50	\$7.50	\$0.00
(73907) 41 Elbo Lane	NDF	CALLER ID / NAME	1	\$5.00	\$5.00	\$0.00

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Block Line Systems - 1645 West Chester Pike, Suite 200, West Chester, PA 19382  
(888) 808-6111

Quote ID: 201610-10024351



(73907) 41 Elbo Lane	ON10	10 Mbps LSI On-E <i>new pricing</i>	1	\$949.00	\$949.00	\$0.00
(73907) 41 Elbo Lane	DID20	DID Block (20 numbers) - MRC	1	\$5.00	\$5.00	\$0.00
(74542) 6 Elmwood Rd	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74542) 6 Elmwood Rd	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74542) 6 Elmwood Rd	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74542) 6 Elmwood Rd	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74542) 6 Elmwood Rd	PICCS	PICC Fee - Switched	1	\$4.28	\$4.28	\$0.00
(74542) 6 Elmwood Rd	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74543) 2 Gaskill Road	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74543) 2 Gaskill Road	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74543) 2 Gaskill Road	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74543) 2 Gaskill Road	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74543) 2 Gaskill Road	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74544) 1 Daylily Drive	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74544) 1 Daylily Drive	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74544) 1 Daylily Drive	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74544) 1 Daylily Drive	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74544) 1 Daylily Drive	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74545) 8000 Commerce Parkway	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74545) 8000 Commerce Parkway	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74545) 8000 Commerce Parkway	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74545) 8000 Commerce Parkway	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74545) 8000 Commerce Parkway	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74546) 1 Briggs Road	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74546) 1 Briggs Road	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74546) 1 Briggs Road	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74546) 1 Briggs	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00

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Block Line Systems - 1645 West Chester Pike, Suite 200, West Chester, PA 19382

(888) 808-6111

Quote ID: 201610-10024351



Road						
(74546) 1 Briggs Road	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74547) 5 Ethel Lawrence Boulevard	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74547) 5 Ethel Lawrence Boulevard	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74547) 5 Ethel Lawrence Boulevard	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74547) 5 Ethel Lawrence Boulevard	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74547) 5 Ethel Lawrence Boulevard	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74548) 1 Roosevelt Drive	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74548) 1 Roosevelt Drive	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74548) 1 Roosevelt Drive	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74548) 1 Roosevelt Drive	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74548) 1 Roosevelt Drive	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74550) 1 Walton Avenue	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74550) 1 Walton Avenue	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74550) 1 Walton Avenue	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74550) 1 Walton Avenue	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74550) 1 Walton Avenue	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74551) 2 Lake Drive	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74551) 2 Lake Drive	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74551) 2 Lake Drive	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74551) 2 Lake Drive	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74551) 2 Lake Drive	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74552) 1151 Union Mill Road	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74552) 1151 Union Mill Road	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74552) 1151 Union	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00

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(888) 808-6111

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Mill Road						
(74552) 1151 Union Mill Road	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74552) 1151 Union Mill Road	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74553) 1 Larchmont Pl	ARC	Access Recovery Charge	2	\$2.64	\$5.28	\$0.00
(74553) 1 Larchmont Pl	CLC	Carrier Line Charge	2	\$4.95	\$9.90	\$0.00
(74553) 1 Larchmont Pl	FCC	FCC Subscriber Line Charge	2	\$11.17	\$22.34	\$0.00
(74553) 1 Larchmont Pl	POR	LNP - Switched	2	\$0.21	\$0.42	\$0.00
(74553) 1 Larchmont Pl	POTS	POTS - NJ (Cell 2) - MRC	2	\$12.00	\$24.00	\$0.00
(74554) 1 Patricia Lane	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74554) 1 Patricia Lane	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74554) 1 Patricia Lane	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74554) 1 Patricia Lane	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74554) 1 Patricia Lane	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74555) 1 Nixon Drive	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74555) 1 Nixon Drive	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74555) 1 Nixon Drive	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74555) 1 Nixon Drive	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74555) 1 Nixon Drive	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74557) 112 Hartford Road	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74557) 112 Hartford Road	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74557) 112 Hartford Road	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74557) 112 Hartford Road	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74557) 112 Hartford Road	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74558) 1 Teddington Way	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74558) 1 Teddington Way	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74558) 1 Teddington Way	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74558) 1 Teddington Way	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00

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(74558) 1 Teddington Way	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74560) 60 Overlook Drive	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74560) 60 Overlook Drive	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74560) 60 Overlook Drive	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74560) 60 Overlook Drive	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74560) 60 Overlook Drive	NPU	Non-Published Number	1	\$6.68	\$6.68	\$0.00
(74560) 60 Overlook Drive	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74561) 1 Victoria Court	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74561) 1 Victoria Court	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74561) 1 Victoria Court	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74561) 1 Victoria Court	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74561) 1 Victoria Court	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(74566) 780 Centerton Road	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(74566) 780 Centerton Road	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00
(74566) 780 Centerton Road	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(74566) 780 Centerton Road	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(74566) 780 Centerton Road	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
(75141) 81 Elbo Lane	FP010	10M FastPath <i>new pricing</i>	1	\$949.00	\$949.00	\$0.00
(75141) 81 Elbo Lane	ARC	Access Recovery Charge	3	\$2.64	\$7.92	\$0.00
(75141) 81 Elbo Lane	CLC	Carrier Line Charge	3	\$4.95	\$14.85	\$0.00
(75141) 81 Elbo Lane	FCC	FCC Subscriber Line Charge	3	\$11.17	\$33.51	\$0.00
(75141) 81 Elbo Lane	POR	LNP - Switched	3	\$0.21	\$0.63	\$0.00
(75141) 81 Elbo Lane	MPLS	MPLS Feature - MRC	1	\$0.00	\$0.00	\$0.00
(75141) 81 Elbo Lane	PICCS	PICC Fee - Switched	1	\$4.28	\$4.28	\$0.00
(75141) 81 Elbo Lane	POTS	POTS - NJ (Cell 2) - MRC	3	\$12.00	\$36.00	\$0.00
(76305) 56 Foxcroft Way	ARC	Access Recovery Charge	1	\$2.64	\$2.64	\$0.00
(76305) 56 Foxcroft	CLC	Carrier Line Charge	1	\$4.95	\$4.95	\$0.00

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Way						
(76305) 56 Foxcroft Way	FCC	FCC Subscriber Line Charge	1	\$11.17	\$11.17	\$0.00
(76305) 56 Foxcroft Way	POR	LNP - Switched	1	\$0.21	\$0.21	\$0.00
(76305) 56 Foxcroft Way	NPU	Non-Published Number	1	\$6.68	\$6.68	\$0.00
(76305) 56 Foxcroft Way	PICCS	PICC Fee - Switched	1	\$4.28	\$4.28	\$0.00
(76305) 56 Foxcroft Way	POTS	POTS - NJ (Cell 2) - MRC	1	\$12.00	\$12.00	\$0.00
<b>TOTAL</b>				<b>\$9,019.82</b>		<b>\$0.00</b>

#### Usage Rates

Usage Rates - Outbound		
Type of Call	Switched	Dedicated
Local	\$0.0150	\$0.0120
IntraLATA	\$0.0390	\$0.0350
IntraState	\$0.0390	\$0.0350
InterState	\$0.0390	\$0.0350

Usage Rates - Inbound		
Type of Call	Switched	Dedicated
IntraState	\$0.0390	\$0.0350
InterState	\$0.0390	\$0.0350
Conference Calling	\$0.08	
Directory Assistance	\$2.75	\$2.75

Should bundled minutes be provided, the above rates are utilized for any average in usage. Unless otherwise indicated, International Rates for both outbound and inbound calling are standard and are available via the BLS website at [www.blssystem.com](http://www.blssystem.com) portal or via your BLS account representative. Rates listed within the Usage Rates section are applicable for all locations, unless otherwise noted in the Rate Schedule.

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### Service Location Listing

Location Name	Street	City	State	Zip	MRC	NRC
(68414) 1201 S Church St - Main	1201 South Church Street	Mount Laurel	NJ	8054	\$1,938.25	\$0.00
(73904) 200 Pike Road	200 Pike Road	Mt. Laurel	NJ	08054	\$1,262.02	\$0.00
(73906) 1201 S Church St - 2	1201 South Church Street	Mount Laurel	NJ	8054	\$2,539.61	\$0.00
(73907) 41 Elbo Lane	41 Elbo Lane	Mount Laurel	NJ	08054	\$1,561.46	\$0.00
(74542) 6 Elmwood Rd	6 Elmwood Rd	Mount Laurel	NJ	08054	\$35.25	\$0.00
(74543) 2 Gaskill Road	2 Gaskill Road, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74544) 1 Daylily Drive	1 Daylily Drive, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74545) 8000 Commerce Parkway	8000 Commerce Parkway, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74546) 1 Briggs Road	1 Briggs Road, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74547) 5 Ethel Lawrence Boulevard	5 Ethel Lawrence Boulevard	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74548) 1 Roosevelt Drive	1 Roosevelt Drive, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74549) 200 1/2 Ramblewood Pkwy	200 1/2 Ramblewood Pkwy	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74550) 1 Walton Avenue	1 Walton Avenue, Millstream Bldg	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74551) 2 Lake Drive	2 Lake Drive, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74552) 1151 Union Mill Road	1151 Union Mill Road	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74553) 1 Larchmont Pl	1 Larchmont Pl	Mount Laurel	NJ	08054	\$61.94	\$0.00
(74554) 1 Patricia Lane	1 Patricia Lane, Tricia Mea Bldg	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74555) 1 Nixon Drive	1 Nixon Drive, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74557) 112 Hartford Road	112 Hartford Road, Sewer Pump	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74558) 1 Teddington Way	1 Teddington Way, Orleans co Bldg	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74560) 60 Overlook Drive	60 Overlook Drive	Mount Laurel	NJ	08054	\$37.65	\$0.00
(74561) 1 Victoria Court	1 Victoria Court, Brettonwood Bldg	Mount Laurel	NJ	08054	\$30.97	\$0.00
(74566) 780 Centerton Road	780 Centerton Road, Pump Station	Mount Laurel	NJ	08054	\$30.97	\$0.00
(75141) 81 Elbo	81 Elbo Lane	Mount Laurel	NJ	08054	\$1,046.19	\$0.00

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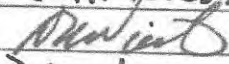

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Lane						
(76305) 56 Foxcroft Way	56 Foxcroft Way	Mount Laurel	NJ	08054	\$41.93	\$0.00
					\$9,019.82	\$0.00

By signing this Agreement, I hereby authorize Block Line Systems (BLS) to provide the Services listed herein and on any/all attachments.  
I agree to pay all charges incurred on my BLS account and to adhere to the Terms and Conditions attached to this Service Agreement and contained in BLS's applicable tariffs. I represent that I am authorized to make these selections for the telephone lines and services listed.

Customer (Print): David R. Wiest	Block Line Systems (Print): Christopher G. Alho
Authorized Signature: 	Authorized Signature: 
Title: Finance Director	Title: Sales Support Mgr
Date: 1.20.17	Date: 1/23/17

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(888) 808-6111  
Quote ID: 201610-10024351

## DEDICATED SERVICES TERMS AND CONDITIONS

### 1. Rates and Service

Block Line Systems (BLS) shall provide the Customer with the services indicated on the attached service agreement. During the term of these Services, BLS will comply with all applicable rules and regulations filed with appropriate federal and state regulatory agencies which govern the tariffs associated with the services. In the event of a conflict between this agreement and such tariffs, the tariffs shall control. If any portion of this agreement shall at any time violate any law, the same shall not affect the remainder of this agreement, which shall be construed as if such portion had not been contained herein. Any additional services as required by the Customer shall become part of this agreement and subject to the same terms and conditions. Customer agrees to cooperate with BLS's representatives by allowing access to premises for installation of any equipment necessary to accomplish proper operation of the services. Customer acknowledges that BLS is subject to any and all regulated charges and fees, which are approved by state, federal, or any other applicable agencies, and that customer charges are subject to these changes.

### 2. Service Term

This agreement shall become effective upon complete execution by the parties. The term set forth on the service agreement shall commence on the Service Activation Date and shall automatically renew for successive term(s) unless cancelled prior to the expiration of a term. Because time is of the essence, timely notice is a necessity. Customer must inform BLS of its intention to cancel said service by certified mail, return receipt requested at least 60 days prior to the expiration of the then current term. In the event of the early termination of this agreement by customer or termination by BLS for material breach, Customer shall pay BLS all non-recurring charges plus all recurring charges and the average monthly usage charges projected through the end of the then current term. In the event of a customer caused delay in the Service Activation Date, BLS reserves the right to apply charges, and customer agrees to pay such charges, prior to activation. If the customer cancels service prior to the Service Activation Date, BLS shall bill customer 50% of the contractual MRCs through the life of the term, plus any incremental NRCs charged to BLS for service implementation. Subject to aforementioned, the customer may elect to opt into a month to month term; BLS reserves the right to increase the recurring and usage charges effective the date the month to month term begins.

### 3. E911 Service and Acknowledgement Statement

BLS's dedicated service supports E911 in much the same way as traditional circuit-based local telephone service with certain exceptions. This notification, issued pursuant to FCC Order, is to inform BLS's dedicated customers of limitation in the E911 service associated with their dedicated services. Under certain circumstances, E911 service may not be available through your dedicated service. For example, E911 service may not be available in the event you relocate and use your VoIP compatible equipment at a location other than your premise (e.g. soft phone or remote HBPX). E911 will also not be available through your dedicated service if (i) your VoIP compatible equipment fails, (ii) your broadband connection fails, (iii) you lose electrical power to your VoIP compatible equipment, or (iv) your VoIP broadband or ISP service is suspended or terminated. Finally, E911 service may not be available through your dedicated service (i) if you use a telephone number with your VoIP service which is not native to the geographic area in which you are located or (ii) during the period in which the physical location at which you registered to use your VoIP service is being uploaded into pertinent databases. The FCC mandates that BLS obtain an affirmative acknowledgement that its dedicated customers have read and understand this notification. Please acknowledge you have read this notification and understand the limitations associated with your VoIP services by signing this agreement. By signing this agreement you also acknowledge you are authorized to represent and make decisions regarding the telecommunication services provided to this account.

### 4. Electrical power, Internet Access and Non-Voice Systems

Customer acknowledges that the services (including E911) will not function without electrical power and that an interruption of the Customer's broadband Internet access or LAN will disrupt the Customer's phone service. Customer also acknowledges that the services are not set-up to function without dialing systems, including security systems, medical monitoring equipment, TTY equipment and entertainment or satellite televisions systems. Customer has no claim against BLS for interruption or disruption of such systems by the services.

### 5. Equipment

BLS retains all rights, title and interest in the BLS provided equipment located at your site. Customer will provide BLS access to this equipment, as needed, to ensure operation and for any required maintenance. On the day of the equipment delivery, a BLS technician will dispatch to the service location to extend the loop or BYOB connection and install the necessary hardware. The first hour of both travel and labor is covered under this agreement; any additional time will be billed at the rate of \$125/hour. Upon termination or expiration of the Service Agreement, Customer agrees to return equipment as directed by BLS or to allow BLS to remove the equipment. Failure to return the equipment within 30 days of disconnect or usage/destruction above normal wear

and tear will result in a onetime charge equaling the replacement value of the equipment plus and any other costs associated with the recovery of the equipment. Furthermore, any damage or destruction to the equipment during the term of the agreement will result in a charge to the customer if it was determined by the equipment manufacturer or BLS the equipment was not defective. BLS shall not be responsible for or maintain or service any customer owned equipment. Customer provides all LAN and wiring. Any additional cost incurred to install wiring or other computer infrastructure to accommodate the new services will be responsibility of the customer.

#### **6. Local Number Portability**

Normal porting hours are Monday-Friday, 8AM-4PM. Any ports requested outside of this window can be accommodated in most cases but will be billed a one-time charge of \$150. We do not honor port requests for any voice services on Fridays unless otherwise approved by BLS management and the Customer.

#### **7. Billing and Payment Obligation**

Billing for the service component will begin on the Service Activation Date, as specified, for the specific service type. The Service Activation Date is the date: (i) Equipment is installed and tested at the Customer's locations, and (ii) IP connectivity to Provider has been established, OR (iii) 30 calendar days after the loop install is tested and accepted. Customer Premise Equipment (CPE) related costs and installation fees will be billed such that 50% will be due upon execution of this Agreement and the first invoice period to follow thereafter with the remaining 50% will be due upon CPE activation per location. Customer shall be billed for services monthly by BLS or its duly appointed billing agent, and Customer agrees to pay for services and any applicable federal, state and local taxes, regulatory surcharges and/or applicable fees associated with the services, within 25 days of the bill date. These credit terms will be provided when a routine credit check has been performed by BLS. This credit check procedure may result in a deposit or prepaid terms required by BLS. BLS may, at its discretion, change credit terms assigned. All billing disputes must be submitted in writing within 60 days of the date of the invoice on which the error or problem first appeared. Failure to comply with this timeframe requirement will result in a denied claim. The invoice shall be considered past due after 25 days of the bill date. Payment shall be remitted in U. S. funds to the current address of BLS. Interest of 1.5% (or as permitted by law) per month will be assessed on past due amounts. BLS will notify Customer by mail that the account is past due. If payment with interest has not been received within 30 days of the bill date service could be suspended and a reactivation fee will be assessed prior to reactivation of service. BLS reserves the right to charge a return check fee. Customer shall pay all collection costs including reasonable attorney's fees. All system implementation and training fees will be billed immediately following contract execution. If BLS is given an incomplete list of phone numbers or is provided with inaccurate service address information, the Customer may be subject to an additional fee.

#### **8. Quality of Service**

No quality of service commitment is express or implied. Customer acknowledges and agrees that the Services are provided in adherence within the attached Service Level Agreement.

#### **9. Unlimited Local and LD Package**

To be eligible, Customer must select and retain BLS as its local, regional toll, and long distance provider. The use of dialers or equipment for the purpose of auto calling, call center, telemarketing or other high call volume purposes is prohibited. In the event that usage exceeds double that of the average customer in the same area, BLS reserves the right to move customer to a different pricing plan. This plan only relates to domestic outbound usage and excludes offshore, international, Mexican, Canadian, calling card or inbound usage.

#### **10. Short Duration Calls**

If twenty (20) percent or more of the Customer's completed calls during any billing cycle are equal to or less than six seconds in length (Short Duration Calls), LSI reserves the right to charge and Customer shall pay an additional surcharge of \$0.005 per Short Duration Call during such billing cycle. The Short Duration surcharge will be in addition to the Customer's usage rates.

#### **11. Use of Customer Information**

In the course of providing service to Customer, BLS will obtain certain usage-related information about the type, quantity or amount of telecommunications services that Customer uses. This information is referred to as customer proprietary network information ("CPNI") under federal law. BLS also obtains and possesses information regarding the number called or the number from which a call was placed and the time, location or duration of any calls. This information is referred to as Call Detail Records. The use of the term CPNI includes Call Detail Records. You have the right, and we have a duty, to protect the confidentiality of Customer's CPNI. Under federal law, we may use your CPNI to provide service to you, to bill and collect for such services, to protect our property rights and as otherwise permitted or required by law. In addition, BLS may use CPNI to offer you better prices or packages of the types of services you currently receive from BLS and to market other services as well. BLS will seek your approval in accordance with FCC rules prior to using CPNI to market other services to you. BLS will not disclose CPNI to



independent contractors or joint venture partners without obtaining your prior approval in accordance with FCC rules. If you obtained service from BLS with the assistance of an independent Sales Agent, you hereby consent to BLS sharing CPNI with the Sales Agent(s) so that Sales Agent may use this information in marketing additional products and services to Customer offered by BLS or its affiliates. Sales Agent will not share this information with any third parties, nor use this information except as described above. You may withdraw this consent at any time by contacting BLS directly.

#### **12. Liability, Indemnification and Warranty**

BLS will respond promptly upon notification of any disruption of service and will promptly restore equipment and/or services under its control to a proper working condition. If it is determined that the disruption of service is the responsibility of others, BLS will notify Customer and, if it can be determined, notify the responsible party and continue to monitor and diligently solicit the responsible party to properly repair affected equipment or condition. In no event shall BLS and/or its third party providers be liable to Customer for damages or loss of any kind resulting from the use of the system or service(s). The services provided by BLS and/or its third party providers are without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose, or non-infringement. BLS and/or its third party providers will not be responsible or liable for, including but not limited to, any damages whatsoever arising out of or in connection with the use or performance of the service(s), including but not limited to, loss of use, data or profits, whether or not advised of the possibility of damage. Customer agrees to indemnify and hold harmless BLS and/or its third party providers. No defect, unfitness, or other condition of system equipment or service(s) shall relieve Customer of the obligation to pay any charges hereunder or perform any other obligations under this agreement.

#### **13. Governing Law**

The Agreement and the relationship between BLS and the customer shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its conflict of law provisions. BLS and Customer agree to submit to the personal and exclusive jurisdiction of the courts within the Commonwealth of Pennsylvania, to the extent possible in Chester County, and waive any objection as to venue or inconvenient forum. The failure of BLS to exercise or enforce any right or provision of the Agreement shall not constitute a waiver of such right or provision. If any provision of the Agreement is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provisions, and the other provisions of the Agreement remain in full force and effect. Customer agrees that regardless of any statute or law to the contrary, any claim or cause of action arising out of or related to use of the service or this agreement must be filed within one (1) year after such claim or cause of action arose or be forever barred.

#### **14. Prohibited Usage**

You agree not to use the service or allow the services to be used for any illegal activities. You are responsible for all use and misuse, with or without your knowledge or consent, of the services. You understand and agree that the use of BLS's services without payment, as well as any attempt to avoid payment for service by fraudulent means is prohibited. You shall not use the services to disseminate any materials which BLS, in its sole discretion, deems to be offensive or inappropriate, including, but not limited to, materials which violate the rights of other parties, which are obscene or pornographic or which advocate hatred of or violence against any person or group. You shall immediately cease dissemination of any such materials upon demand by BLS. You shall not disclose any information provided by BLS to you, including any login names, passwords or other security devices, to any other person or entity, or allow use of the services by or for the benefit of any other person or entity, including resale or redistribution of the services for profit or otherwise. You shall comply with any reasonable rules imposed by BLS in connection with the services at any time hereafter immediately following your receipt of notice thereof. You agree not to use BLS's services in the course of any criminal activity. You agree not to use BLS's services in the course of any conduct that constitutes tortious activity, including but not limited to activity that constitutes defamation; fraud; false advertising; or violation of copyright, trademark, service mark, trade dress, or trade secret rights. You agree not to use BLS's services in the course of any conduct intended to harass, threaten, or abuse, or that is designed to harass, threaten or abuse, or that actually harasses, threatens, or abuses any person. You agree not to use BLS's services to distribute unsolicited commercial e-mail (UCE or SPAM). You agree not to use BLS's services to post or distribute obscene materials or other sexually explicit or violent materials, display or distribution of which is restricted by local, state, or federal law. In the event Customer participates in or carries out any of the aforementioned items BLS may immediately terminate this Agreement and any other service being provided to Customer, without notice.

#### **15. Entire Agreement**

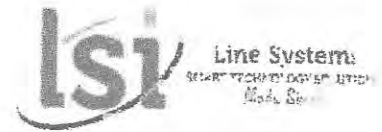
This agreement sets forth the entire understanding between the parties and supersedes all prior understandings and oral arrangements, unless there is a written modification, amendment or rider executed by both parties and signed by both parties. It is agreed and acknowledged that this agreement was complete on its face when executed and that this agreement is made and accepted on the express warranty and representation that the Customer has the authority to negotiate this

agreement. The waiver by any party of any term or condition of this agreement at any time shall not be construed as a waiver of that or any other term or condition at any other time.

**16. Force Majeure**

BLS shall not be liable for any delay in performance directly or indirectly caused by or resulting from acts of God, fire, flood, accident, riot, war, government intervention, embargoes, strikes, labor difficulties, equipment failure, late delivery by suppliers, or other difficulties BLS as may occur in spite BLS's best efforts.

Customer Initials: 



## Executive Summary

Customer Name: Mount Laurel MUA - Main

Date: January 20, 2017

Existing Customer Number: 68414

Please review the included information to insure its accuracy. Any discrepancies should be reported to Block Line Systems as soon as possible.

**Project Scope** - Brief description about the goal of the project:

**Existing customer renewing services on 12 month term. Rate changes only.**

**Also adding LSI Security Cloud Web Protection product for all associates, 43. They have active directory in place. See Ryan with any questions**

## Requested Completion Date: asap

Please note the date listed above is not guaranteed and will be contingent upon several factors including circuit delivery dates, customer provided information and scheduling availability.

## Responsibilities:

**Customer** - All assumptions **MUST** be correct to validate this Executive Summary. If anything listed below is inaccurate, contact Line Systems immediately.

- All CPE must be placed within 4 feet of a 110 volt grounded outlet.
- All CPE must be placed within 20 feet, and in the same room, as the T1 demarcation point or additional costs to extend the circuit may be incurred.
- All CPE must be placed in a secure, ventilated, temperature controlled areas suitable for electronics deployment.
- Customer must provide access for technician to building demarcation point as well as extended demarcation point if applicable.

**Block Line Systems** - Block Line Systems has the capabilities to provide the above-referenced services, equipment and work outlined in this Executive Summary. Any additional services, equipment, and work required to meet the project objective or changes in provided information may require an amended Executive Summary.

**Contact Information** - Please include the main customer contact, as well as the voice and data vendor information for the project below. If there will be one per location, please specify in the Location Information section.

Customer Contact Name, Title David R. Wiest, Finance Director

Customer Contact Number (cell preferred) 856. 229. 1957

Customer Contact E-mail dwiest@mltmua.com

Voice Vendor Contact Name, Title Same

Voice Vendor Contact Number (cell preferred) \_\_\_\_\_



Voice Vendor Contact E-mail \_\_\_\_\_

Data Vendor Contact Name, Title Same

Data Vendor Contact Number (cell preferred) \_\_\_\_\_

Data Vendor Contact E-mail \_\_\_\_\_

**Location Information** - Please be sure information is provided for all locations.

Location Name	Site Contact	Contact info(phone or email)	Location Notes (If needed)
(68414) 1201 S Church St - Main	<u>Same</u>	<u>Same</u>	
(73904) 200 Pike Road	<u>Jeff Nutt</u>	<u>jnuttt@mltmua.com</u> <u>856. 229. 1963</u>	
(73906) 1201 S Church St - 2	<u>David Wiest</u>	<u>above</u>	
(73907) 41 Elbo Lane	<u>Jeff Nutt</u>	<u>above</u>	
(74542) 6 Elmwood Rd			
(74543) 2 Gaskill Road			
(74544) 1 Daylily Drive			
(74545) 8000 Commerce Parkway			
(74546) 1 Briggs Road			
(74547) 5 Ethel Lawrence Boulevard			
(74548) 1 Roosevelt Drive			
(74549) 200 1/2 Ramblewood Pkwy			
(74550) 1 Walton Avenue			



(74551) 2 Lake Drive	<u>Jeff Nutt</u>	<u>above</u>	
(74552) 1151 Union Mill Road			
(74553) 1 Larchmont Pl			
(74554) 1 Patricia Lane			
(74555) 1 Nixon Drive			
(74557) 112 Hartford Road			
(74558) 1 Teddington Way			
(74560) 60 Overlook Drive			
(74561) 1 Victoria Court			
(74566) 780 Centerton Road			
(75141) 81 Elbo Lane			
(76305) 56 Foxcroft Way			

### Acceptance and Authorization

By signing below, you are agreeing to the terms and conditions listed in the Executive Summary. No changes or additions to the Executive Summary will be accepted after the date that appears below. Additional work MUST be scheduled as a separate service call by executing a Change Order

Company Name <i>Mount Laurel Township <sup>Municipal</sup> Utilities Authority</i>	Block Line Systems
Print Name <i>David R. Wiest</i>	Print Name <i>Christopher G. Aho</i>
Title <i>Finance Director</i>	Title <i>Sales Support Mgr</i>
Signature <i>[Signature]</i>	Signature <i>[Signature]</i>
Date <i>1.23.17</i>	Date <i>1/23/17</i>

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-02-42**

**RESOLUTION APPROVING ACCEPTANCE OF FY-2016 PUMP STATION PAINTING  
PROJECT AND INITIATING THE TWO-YEAR MAINTENANCE PERIOD**

**MUA CONTRACT NO. 2016-02**

**WHEREAS**, the Authority's consulting engineer has reviewed the status of the work performed on the above-referenced project and has determined that the work has been completed, in a satisfactory manner, and has recommended that the Authority accept the work on the project; and

**WHEREAS**, the consulting engineer further recommends that the two (2) year Maintenance Period on the project begin on December 14, 2016, as set forth in the copy of the engineer's letter which is annexed hereto as Exhibit "A"; and

**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The work on the FY-2016 Pump Station Painting project, Contract No. 2016-02 is complete, to the Authority's satisfaction, and the initiation of the two-year maintenance period on the project is approved.

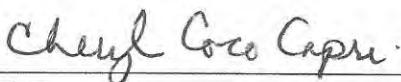
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

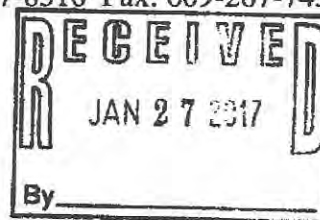
This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.



## **Richard A. Alaimo Associates**

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

January 25, 2017



Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
FY-2016 Pump Station Painting  
**Current Estimate No. 2 - Final**  
Contract No. 2016-02  
Our File No. M-0180-0339-000

Dear Pam:


Enclosed is a Voucher and Current Estimate No. 2 - Final, payable to Pro-Spec Painting, Inc. in the amount of \$18,113.80 for work accomplished under this Contract. We recommend payment in this amount at your next meeting. Also enclosed is an executed Contractor's Certificate regarding payment of Prevailing Wages.

For the purposes of the Two-year Maintenance Bond, completion of the project was December 14, 2016 and the bond will run through December 14, 2018.

If you have any questions, please advise.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Jack Nagle, P.E.  
Senior Project Engineer  
Construction Manager

JBN/dal  
Enclosures

Cc: Larry Andrews, Pro-Spec Painting  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

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**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-02-43**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
ORCHARD PUMP STATION IMPROVEMENTS  
MUA CONTRACT NO. 2012-15**

WHEREAS, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the Orchard Pump Station Improvements project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

WHEREAS, the recommendation is in proper form and based on good cause;

NOW, THEREFORE, BE IT RESOLVED, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the Orchard Pump Station Improvements, MUA Project 2012-15 is approved.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

Cheryl Coco Capri  
Secretary

By: CB Smith  
Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

January 26, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Orchard Pump Station Improvements  
**Bond Release**  
Contract No. 2012-15  
Our File No. M-180-307-000

Dear Charlie:

The two (2) year Maintenance bond on the above referenced project expires on January 20, 2017. An inspection with MLTMUA staff found no deficiencies.

Based on the above, Alaimo is recommending that the two (2) year Maintenance Bond be released.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

cc: L. Russell Trice, P.E., Senior Associate, RAAA

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-44**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

**CONTRACT NO. 2017-01  
49kw Generator, Transfer Switch, Power Supply Conduit & Lines  
for East Park Pumping Station**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the “Authority”), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the “Local Public Contracts Law”) to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2017-01 for the acquisition of a New 49kw Generator, Transfer Switch, Power Supply Conduit & Lines for East Park Pumping Station; and

**WHEREAS**, following receipt of bids on February 3, 2017, Authority staff has recommended that the Authority award Contract No. 2017-01, in its entirety, to Municipal Maintenance Company, Inc., the lowest responsible and responsive bidder, at the contract price of \$34,900.00; and

**WHEREAS**, the recommendations of the Authority’s staff appear to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No. 2017-01, for the acquisition of a New 49kw Generator, Transfer Switch, Power Supply Conduit & Lines for East Park Pumping Station, be and is hereby awarded, in its entirety, to Municipal Maintenance Company, Inc. at the contract price of \$34,900.00.

2. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$34,900.00, and the contract will be charged against line item appropriation S17-VV (A) of the Authority's official budget.

Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Chairman

Attest:

Cheryl Coco Capri  
Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

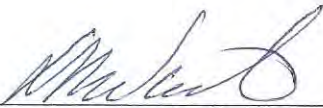
**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:	Municipal Maintenance Company, Inc. Purchase a New 49kw Generator, Transfer Switch, Power Supply Conduit & Lines for East Park Pumping Station
Contract Number:	Contract No. 2017-01 Resolution No. 2017-02-44
Contract Term:	Completion
Contract Amount:	\$34,900.00
Budget Line Item (s):	S17-VV (A)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

February 16, 2017



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-02-45**

**RESOLUTION APPROVING SALE OF  
AUTHORITY SURPLUS EQUIPMENT  
THROUGH INTERNET BASED VENDOR FOR ONLINE AUCTION**

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority (hereinafter ‘the Authority’) owns the following pieces of equipment which are no longer required for authority purposes; and

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Local Government Services, by Local Finance Notice No. 2008-9, has approved the use of Internet based vendors for online auctions of surplus personal property that is held by local government agencies such as the Authority; and

**WHEREAS**, the Authority intends to sell the surplus personal property that is listed below by the use of an Internet based vendor and an online auction, which auction will take place at the vendor’s auction site at GovDeals.com on a date and time to be determined and which will be duly advertised by the Authority; and

**WHEREAS**, the Authority has entered into an agreement with an Internet based vendor for those auction services, and the terms and conditions of that agreement are available on the vendor’s website, and are available from the Authority’s administrative offices; and

**WHEREAS**, the surplus personal property that will be the subject of the online auction includes the following:

- 1/ea – 1994 GMC Step Van, Camera Truck Vin # 1GDKP32K8R3500502
- 1/ea – 1999 Ford F250 Pick-up Truck Vin # 1FTNF21L8XEA71016
- 1/ea – 1996 Ford Taurus Sedan GL Vin # 1FALP52U1TA151066
- 1/ea – 2004 Ford E250 Van Vin # 1FTNE24W54HB43003
- 1/ea – 2004 Dodge 1500 Pick-up Truck Vin # 1D7HU18N44S755648
- 1/ea – 1998 Ford F150 Pick-up Truck Vin # 1FTZF18WXWNB46101

- 1/ea – 2007 Dodge 1500 Pick-up Truck Vin # 1D7HU18N67J579339
- 1/ea – 2006 Dodge 1500 Pick-up Truck Vin # 1D7HU18N06S579541
- 1/ea – 1990 Ford F800 Jetter Truck Vin # 1FDXK84P3KVA39326
- 1/ea – 1992 Ford F450 Utility Body Truck Vin # 2FDLF47M1NCA13976
- 1/ea – 2001 Ford Focus Wagon Vin # 1FAFP36391W366388
- 1/ea – 2005 Ford Focus Wagon Vin # 1FAFP36N05W255459
- 1/ea – 2005 John Deere Gator CX Utility Vehicle Vin # M000CXA015088
- 1/ea – 1983 Warrington Trailer Serial # W5815-0237

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. The Authority authorizes the sale of the above referenced equipment by the use of Internet based vendor for online auction. The date and time of the online auction will be determined and will be duly advertised by the Authority.

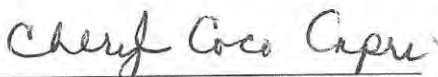
Dated: February 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chairman

Attest:

  
Secretary

This resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on February 16, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-03-46**

**A RESOLUTION DECLARING THE  
EBSI HOLDINGS, LLC PROJECT LOCATED AT 101 GAITHER DRIVE  
IN DEFAULT OF ITS OBLIGATIONS TO  
PROPERLY INSTALL WATER AND SEWER UTILITIES  
AND AUTHORIZING ALL APPROPRIATE ACTION TO  
RECOVER ON POSTED PERFORMANCE GUARANTEES  
AND FINANCIAL ASSURANCES FOR COMPLETION  
OF THE UTILITY WORK**

**WHEREAS**, the developer/owner of the EBSI Holdings, LLC project, located at 101 Gaither Drive (hereinafter referred to as the “Project”) and its representatives, having been notified by Authority staff by correspondence dated August 23, 2016 that underground water and sewer utility work associated with the Project was incorrect and/or incomplete; and

**WHEREAS**, the utility work associated remains incomplete and/or deficient as of this date, and the subject utility work remains the responsibility of the developer/owner, and the Authority requires compliance with its construction regulations prior to the release of any escrow funds and/or surety bonds in place for the this Project; and

**WHEREAS**, a claim will be filed against the Water Distribution Performance Letter of Credit in the amount of \$8,800.00 and the Sanitary Sewer Performance Letter of Credit in the amount of \$6,703.20; and

**WHEREAS**, the recommendations of the Authority’s staff and consulting engineer are appropriate and are in the best interests of the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

1. The Mount Laurel Township Municipal Utilities Authority hereby:
  - a. Declares EBSI Holdings, LLC and its successors and assigns, in default of its obligations to perform water and sewer utility work for the EBSI Holdings, LLC project, located at 101 Gaither Drive, in a timely manner and to the Authority’s satisfaction; and

b. Authorizes Authority staff and its professionals to notify all affected sureties of the default, and to institute a claim upon posted financial guarantees, as well as to take any further appropriate action to achieve compliance with the Authority's rules and regulations in this matter.

Date: March 16, 2017

MOUNT LAUREL TOWNSHIP  
UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on March 16, 2017.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017 - 03 -47**

**RESOLUTION APPROVING EXPIRATION OF  
MAINTENANCE BONDS FOR RYAN'S COVE AT ARIANA'S COURT PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended the expiration of the maintenance bonds for the Ryan's Cove at Ariana's Court Project as set forth in the copy of engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

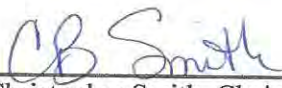
1. The expiration of the Water Distribution Maintenance Bond Number 586386S, in the amount of \$9,699.84 is hereby approved.
2. The expiration of the Sanitary Sewer Maintenance Bond Number 586385S, in the amount of \$8,711.48 is hereby approved.

Dated: March 16 , 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

February 10, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Ryans Cove  
Our File No. M-184-408

Dear Cheryl:

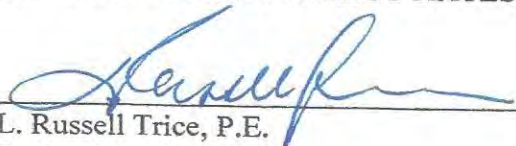
As requested, we have reviewed the captioned project to determine if the contractor has corrected the latent defects prior to the maintenance bonds expiring in March 2017.

The result of our recent inspection indicate that the contractor has corrected the few defects. Therefore, we recommend maintenance bond release at this time.

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Robert A. Adler, Operations Engineer, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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- *Consulting Engineers* -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017 - 03 - 48**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE WENDY'S RESTAURANT  
PROJECT (1140 Route 73)**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Wendy's Restaurant project (hereinafter the "Project") located at 1140 Route 73 be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, all water and sanitary sewer systems installed under this Project will remain privately owned and maintained and no maintenance bonds will be required; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The release of the performance bonds for the Wendy's Restaurant project located at 1140 Route 73, without the requirement of a maintenance bond, is hereby approved.
2. The water distribution and sanitary sewer system facilities will remain privately owned and maintained.
3. Water Distribution Bond No. CT020756 in the amount of \$1,500.00 is hereby released.
4. The Sanitary Sewer Bond No. CT020755 in the amount of \$1,500.00 is hereby released.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.





Mount Laurel Township

## **Municipal Utilities Authority**

1201 South Church Street – Mount Laurel, NJ 08054

Engineering Office: 81 Elbo Lane – Mount Laurel, NJ 08054-9641

Phone: (856) 722-5900 ext. 117

Email: [engineering@mltmua.com](mailto:engineering@mltmua.com)

Fax: (856) 235-0816

January 18, 2017

Mount Laurel Township Municipal Utilities Authority

1201 South Church Street

Mount Laurel, NJ 08054

Attn: Cheryl Edelson, Asst. Engineering Services Coordinator

Re: Wendy's Restaurant, 1140 Route 73  
Block 1306.01, Lot 12  
File No. M-181-2015-04

Dear Cheryl,

I have reviewed the captioned project and recommend that the performance bonds for the above captioned project can be released at this time.

The inspection is complete, the project was constructed as per the approved plan and no latent defects are found. The as-built drawings have been submitted and approved and these drawings have been forwarded to Alaimo to be transferred to the Authority record drawings and have been forwarded to Maser to be transferred to the Authority GIS system.

Because all installed utility improvements are to remain private and no improvements are to be dedicated to the Authority, I am recommending release of the water and sanitary sewer performance bonds without contingency of posting a maintenance bond.

Sincerely

Jeff Hammell  
Inspector



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017 - 03 - 49**

**RESOLUTION APPROVING EXPIRATION OF  
WATER DISTRIBUTION MAINTENANCE BOND FOR COSTCO WHOLESALE FUEL  
FACILITY AT CENTERTON SQUARE RETAIL CENTER PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended the expiration of the water distribution maintenance bond for the Costco Wholesale Fuel Facility at Centerton Square Retail Center Project as set forth in the copy of engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

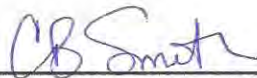
1. The expiration of the Water Distribution Maintenance Bond, posted by Check Number 7494945 in the amount of \$2,146.14 is hereby approved.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310

New Fax No. (609) 845-0300

February 28, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Costco Wholesale Fuel Facility  
(Centerton Square Retail Center)  
Our File No. M-181-201-308

Dear Cheryl:


As requested, we have reviewed the captioned project to determine if there are any latent defects prior to allowing the water maintenance bond to officially expire.

The results of our inspection have revealed that there are no defects. Therefore, we recommend allowing the water maintenance bond to expire.

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-03-50**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☒ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☐ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☐ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;




- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- \_\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

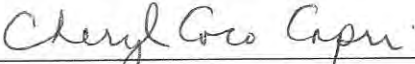
**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chris Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-03-51**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

**CONTRACT NO. 2017-02  
(4) Reading Device and (4) Charging Racks  
for the reading of water meters**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the “Authority”), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the “Local Public Contracts Law”) to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2017-02 for the acquisition of (4) Reading Device and (4) Charging Racks for the reading of water meters; and

**WHEREAS**, following receipt of bids on February 28, 2017, Authority staff has recommended that the Authority award Contract No. 2017-02, in its entirety, to RIO Supply, Inc., the lowest responsible and responsive bidder, at the contract price of \$27,552.00; and

**WHEREAS**, the recommendations of the Authority’s staff appear to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:


1. Contract No. 2017-02, for the acquisition of (4) Reading Device and (4) Charging Racks for the reading of water meters, be and is hereby awarded, in its entirety, to RIO Supply, Inc., at the contract price of \$27,552.00.

2. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$27,552.00, and the contract will be charged against line item appropriation W17-B & S17-B (A, B, C, D) of the Authority's official budget.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

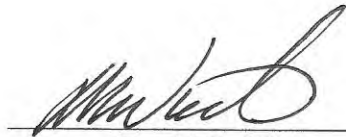
**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:	RIO Supply, Inc. (4) Reading Device and (4) Charging Racks for reading of water meters.
Contract Number:	Contract No. 2017-02 Resolution No. 2017-03-51
Contract Term:	Completion
Contract Amount:	\$27,552.00
Budget Line Item (s):	W17-B (A, B, C, &D) S17-B (A, B, C, & D)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

March 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-03-52**

**RESOLUTION AUTHORIZING ENTRY INTO A  
SHARED SERVICES AGREEMENT WITH  
THE TOWNSHIP OF MOUNT LAUREL  
(Lawn Maintenance Services)**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the “Authority”), has a responsibility to, among other things, provide safe, efficient, and affordable facilities and services to the residents of Mount Laurel Township; and

**WHEREAS**, the Authority believes that the sharing of services and programs with other governmental entities, including the Township of Mount Laurel, (hereinafter, the “Township”), is consistent with the Authority’s mission and responsibilities, and will assist the Authority and the Township in providing the ratepayers and the taxpayers of Mount Laurel with quality and affordable services and facilities; and

**WHEREAS**, the Authority and the Township are desirous of implementing operational and administrative efficiencies and other benefits which may be derived from the sharing of services and the continued cooperation and coordination between the Authority and the Township; and

**WHEREAS**, the Township and the Authority wish to share the use of a lawn maintenance vendor, with the Township’s vendor using his own equipment and fuel while performing lawn maintenance services at specified Authority-owned properties and locations throughout the Township, and with the Authority paying the Township the sum of \$42,000.00 for the provision of the subject lawn maintenance services; and

**WHEREAS**, it is desirable and appropriate for the Authority to enter into a Shared Services Agreement with the Township for this project;



**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Mount Laurel Township Municipal Utilities Authority that:

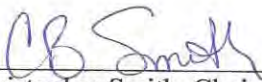
1. The Authority hereby approves and directs that an appropriate Shared Services Agreement be entered into with the Township of Mount Laurel for the provision of lawn maintenance services, consistent with the general terms set forth above.

2. Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$42,000.00 and the contract will be charged against line item appropriation XXX6266 of the Authority's official budget.

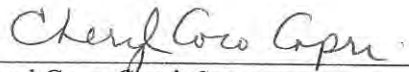
Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Shared Services Agreement with Mount Laurel Township  
Lawn Maintenance Services

Contract Number: Resolution No. 2017-03-52

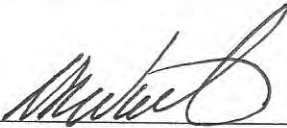
Contract Term: Completion

Contract Amount: \$42,000.00

Budget Line Item (s): XXX6266

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

March 16, 2017

## **2017 SHARED SERVICES AGREEMENT**

**by and between**

**MOUNT LAUREL TOWNSHIP**

**and**

**THE MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY**

**(LAWN MAINTENANCE SERVICE)**

This Shared Services Agreement is entered into by and between the Township of Mount Laurel in the County of Burlington, with its principal office at 100 Mount Laurel Road, Mount Laurel, New Jersey 08054 (hereinafter the "Township"), and the Mount Laurel Township Municipal Utilities Authority, a public body corporate and politic, with its principal office at 1201 South Church Street, Mount Laurel, New Jersey 08054 (hereinafter the "Authority");

WHEREAS, the Township and Authority have determined that it is in their best interests, and in the best interests of their respective taxpayers and ratepayers within Mount Laurel Township, to enter into a contract for the sharing of lawn maintenance services; and

WHEREAS, the Township and Authority are empowered to provide the services described herein, within their respective jurisdictions; and

WHEREAS, the Township and Authority are authorized by N.J.S.A. 40A:65-1 *et seq.*, to enter into this Shared Services Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration in hand received, it is agreed as follows:

### **1. SPECIFIC SERVICES TO BE PERFORMED**

1.01 The services to be shared under this Agreement ("Shared Services") are lawn maintenance, which Mount Laurel Township will perform at various facilities owned and operated by the Authority located throughout the Township. Lawn maintenance service shall include general grass cutting and landscaping, as well as mulching and weed control.

1.02 During the term of this Agreement, the Township shall perform the following at facilities owned by the Authority:

## **LAWN CARE & LANDSCAPING REQUIREMENTS – MAIN OFFICE - 1201 S. CHURCH ST.**

<b>Description</b>	<b>Frequency Per Season</b>
Mow, trim and remove debris from sidewalk and curb	<b>26</b>
Edge sidewalks and curb lines	<b>13</b>
Spring cleanup – In April or as part of the 1 <sup>st</sup> mow for the season, trim & debris removal	<b>1</b>
Fall cleanup – one in mid-October and a second in late November after all leaves have fallen	<b>2</b>
Weed control – hard surfaces	<b>26</b>
Bed work	<b>1</b>
Supply and install 3" – 4" mulch material from Mount Laurel Township Compost facility	<b>1</b>
Maintenance of all shrub beds and ground cover (pull weeds, refresh mulch as needed, etc.)	<b>13</b>
Pruning of all plant materials – to occur in June, August and October (or as needed)	<b>3</b>
Bamboo Containment	<b>As necessary</b>

### **Special instructions:**

This office opens at 8:00am Monday thru Friday. Please do not park the landscaping truck and trailer in the parking lot of this building. There is parking available across the street at 1200 S. Church Street or in the parking lot of the tennis courts next door to this location.

Trim bushes in front of windows in the front of the building. (keep trimmed and neat all season)

Trim Forsythia bushes on the side of the building by water tank and on the side of the building near the tennis courts. (keep trimmed and neat all season)

**Vendor must ensure that all work is approved by a designated MUA employee prior to leaving premises.**



## **LAWN CARE & LANDSCAPING REQUIREMENTS – Office Location - 81 & 85 ELBO LANE**

<b>Description</b>	<b>Frequency Per Season</b>
Mow, trim and remove debris from sidewalk and curb	<b>26</b>
Edge curb lines, Sidewalk & Parking Lot	<b>13</b>
Spring cleanup *	<b>1</b>
Fall cleanup *	<b>1</b>
Weed control – hard surfaces	<b>26</b>
Bed work – Clean Debris from Stones (81 Elbo Lane) Blow-off Parking Lot of all debris	<b>26</b>
Bed Work – Clean Debris from Beds (85 Elbo Lane)	<b>26</b>
Supply and install 3" – 4" mulch material from Mount Laurel Township Compost facility. Rear of building 81 Elbo Lane & Front Beds at 85 Elbo Lane.	<b>1</b>

### **Special Instruction:**

- \* Spring Cleanup In April or as part of the 1<sup>st</sup> cut for the season.
- \* Fall Cleanup in late November after all leaves have fallen.

**Vendor must ensure that all work is approved by a designated MUA employee prior to leaving premises.**

## **LAWN CARE & LANDSCAPING REQUIREMENTS: MUA PUMPING STATIONS**

### **(20 CUTS PER SEASON)**

**All visible weeds must be removed/eradicated on each visit**

**(1) Spring Cleanup (In April or part of the 1<sup>st</sup> cut)**

**(1) Fall Cleanup to be done in late November after all leaves have fallen.**

<b>Name</b>	<b>Address</b>
MILLSTREAM	WALTON AVE & WINDSOR LANE
LAKES	FORREST LAKE DRIVE
UNION MILL	855 UNION MILL ROAD
TIMBERCREST	24 ½ DEWBERRY COURT
DEVONSHIRE	LARCHMONT BLVD BETWEEN LANCELOT & STRATFORD LANE
BRENTWOOD	8 ½ VICTORIA COURT
TRICIA MEADOWS	43 PATRICIA LANE
TURNPIKE	TURNPIKE ACCESS RD OFF OF HARTFORD RD
MASON CREEK	18 ½ TEDDINGTON WAY
LAURELWOOD	124 1/2 CHATHAM ROAD
WIELAND TRACT	CHAPEL HILL ROAD
GAITHER	GAITHER DRIVE ACROSS FROM 116 GAITHER DRIVE
ATRIUM	BETWEEN 16,000 & 14,000 HORIZON WAY
LIBRARY	MIDLANTIC DRIVE & WALT WHITMAN AVE BEHIND THE 10000 BUILDING IN PARKING LOT
TEALS LANE	TEALS LANE
HOOTON	120 HOOTON ROAD
ETHEL LAWRENCE	5 ETHEL LAWRENCE BLVD
ORCHARD	NARBERTH DR BEHIND BALL FIELD
BIRCHFIELD	SOUTH LAKE DR ACROSS FROM WISTERIA CT

<b>MUA PUMPING STATIONS</b>	<b>CONTINUED:</b>
<b>Name</b>	<b>Address</b>
HUNTERS	225 1/2 COUNTRY LANE
EAST PARK	EAST PARK DRIVE AT THE DEAD END
RANCOCAS	RANCOCAS BLVD ACROSS FROM MAGNOLIA RD
AMBERFIELD	8000 COMMERCE PARKWAY
SPRINGVILLE SCHOOL	CORNER OF HARTFORD ROAD & ELBO LANE
HOLIDAY VILLAGE	100 MORNING GLORY ROAD
LAUREL PONDS	19 1/2 DAYLILY
STONEGATE	61 SAWMILL DRIVE
BRIDLEWOOD	GASKILL ROAD & SORRELL RUN
WILDFLOWER	CHURCH ROAD & ROCKCRESS WAY
LAURELTON	HAINESPORT MT LAUREL ROAD & ARK ROAD
EAST GATE II	NIXON DRIVE & A COURT
COLLEGE	HARTFORD ROAD
BRIGGS	BRIGGS ROAD & LEADENHALL ROAD
HOVTEC	3055 MASONVILLE FOSTERTOWN ROAD
LAUREL CREEK	780 CENTERTON ROAD
RANCOCAS POINT	OVERLOOK DRIVE
FOXCROFT	FOX CROFT DRIVE

**Larchmont Pumping Station - Address Intersection of Hartford Road & Union Mill Roads:  
Requires the following Special Services:**

<b>Description:</b>	<b>Frequency Per Season</b>
Weed Control – Hard Surfaces	<b>26</b>
Supply and install 3" – 4" mulch material from Mount Laurel Township Compost facility.	<b>1</b>
Mow, trim and remove debris from driveways	<b>26</b>
Spring Cleanup - In April	<b>1</b>
Fall Cleanup – In late November after all of the leaves have fallen	<b>1</b>

**Ramblewood Solar Facility & Pumping Station- 200 ½ Ramblewood Parkway**

<b>Description:</b>	<b>Frequency Per Season</b>
Weed Control Under the Solar Panels & Hard Surfaces	<b>10</b>
Mow, trim and remove debris	<b>20</b>



## **WELLS, ELEVATED WATER TANKS, & BOOSTER STATIONS**

### **(20 CUTS PER SEASON)**

**All visible weeds must be removed/eradicated on each visit**

**(1) Spring Cleanup (In April or part of the 1<sup>st</sup> cut)**

**(1) Fall Cleanup to be done in late November (after all leaves have fallen)**

<b>Name</b>	<b>Address</b>
COMMERCE PARKWAY ELEVATED TANK	NEXT TO 17,000 COMMERCE PARKWAY (WATER TANK)
WELL #3	67 ELBO LANE
WELL #7	ELBO LANE ACROSS FROM 41 ELBO LANE FACILITY
WILLINGBORO BOOSTER STATION	601 CENTERTON ROAD
ARK ROAD BOOSTER STATION	ARK ROAD
FOSTERTOWN WATER TANK	3055 Masonville Fostertown Rd (part of Hovtec Pump Station)

### **Elbo Lane Water Treatment Facility – 41 Elbo Lane**

<b>Description:</b>	<b>Frequency Per Season</b>
Weed Control – Hard Surfaces	<b>26</b>
Supply and install 3" – 4" mulch material from Mount Laurel Township Compost facility	<b>1</b>
Mow, trim and remove debris,	<b>26</b>
Spring Cleanup - In April	<b>1</b>
Fall Cleanup – Mid-October & second in late November after all leaves have fallen	<b>2</b>
Maintenance of all shrub beds (pull weeds, refresh mulch as needed, etc.)	<b>13</b>
Edge Curb & Sidewalks	<b>13</b>

## 2. STANDARDS; ALLOCATION OF RESPONSIBILITY

2.01 For the purposes of this Agreement, the Township shall be considered the party performing the Shared Services, and the Authority shall be considered the party on whose behalf the Shared Services are being performed.

## 3. COST OF SERVICES

3.01 The total cost for the Shared Services that are the subject of this Agreement is \$42,000.00. The Township is required to utilize their own equipment and fuel while performing lawn maintenance services for the Authority.

## 4. DURATION OF AGREEMENT.

4.01. The effective date of this Agreement shall commence on the last date when this Agreement is executed by the parties below and shall be in effect for the seven month period from April 1, 2017 to October 31, 2017, except for the Spring and Fall cleanups as noted throughout. This Agreement shall be renewable on an annual basis, upon mutual agreement of the parties.

## 5. TERMINATION OF CONTRACT

5.01 Both parties shall have the ability to terminate the Agreement. Should the Authority deem the Township's performance unsatisfactory, the Authority shall issue written notice of termination of this Agreement to the Township at least five (5) days prior to the effective date of termination. Should the Township desire to terminate the Agreement, they shall issue written notice of termination to the Authority at least thirty (30) days prior to the effective date of termination.

## 6. INSURANCE

6.01 Unless otherwise specified, the Township shall maintain and pay for insurance, issued in the name of the Authority, to protect the Authority from any contingent liability under this Agreement and the Authority's right to enforce against the Township any provision of this article shall be contingent upon the full compliance by the Authority with the terms of such insurance policy or policies, a copy of which shall be deposited with the Authority. See attached Exhibit "A" for insurance requirements.

## 7. PROCEDURE FOR PAYMENT

7.01 The Township shall provide a single invoice and completed MUA Vendor's voucher upon completion of the work performed under this Agreement. This invoice shall not exceed \$42,000. The Township invoice must be received by the Authority prior to the second Wednesday of the month in order to be reviewed, authorized and paid at that month's board meeting. The payment will be mailed to the Township within three (3) business days following the monthly board meeting, unless other acceptable arrangements are made.

## 8. AGENCY

8.01 For the purposes of this Agreement, and in accordance with N.J.S.A. 40A:65-7.d, the Township shall be considered the general agent of the Authority. The Township has full powers of performance and maintenance of the Shared Services, and full powers to undertake any ancillary operation reasonably necessary or convenient to carry out its duties, obligations and responsibilities under this Agreement. These powers include all powers of enforcement and administrative regulation which are, or may be, exercised by the Authority on whose behalf the Township acts pursuant to this Agreement, except as the powers are limited by the terms of this Agreement, and except that the Authority shall not be liable for any maintenance or repair of Township equipment and property or share of the cost of fuel or other costs associated with repair and maintenance of and Township equipment or property.

## 9. INDEMNIFICATION

9.01 The Authority shall not be liable for any negligent, reckless or intentional acts or omissions of the Township, and the Township shall indemnify and hold the Authority harmless from all losses, injuries or damage caused by the negligent, reckless or intentional acts or omissions of the Township or any of its respective employees while performing the services subject to this Agreement. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person against the Authority incident to such neglect, reckless or intentional acts or omissions.

## 10. MODIFICATIONS

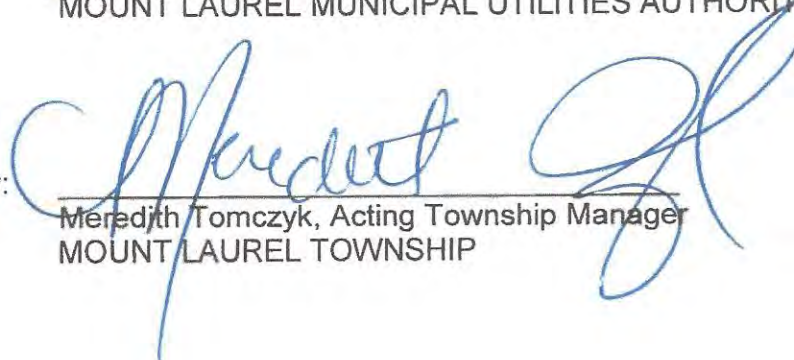
10.01 The terms of this Shared Services Agreement may only be modified by the subsequent written agreement of the parties.

## 11. RESOLUTION TO ENTER AGREEMENT

11.01 The parties acknowledge that the Authority is entering into this Agreement by the adoption of Resolution No. 2017-03-52, and that the Township is entering into this Agreement by the adoption of Resolution No. 17-R-53. This Agreement is contingent upon the adoption of all Resolutions by the respective parties.

IN WITNESS WHEREOF, the parties have below executed this Shared Services Agreement.

By:   
Pamela Carolan, P.E. Executive Director  
MOUNT LAUREL MUNICIPAL UTILITIES AUTHORITY

By:   
Meredith Tomczyk, Acting Township Manager  
MOUNT LAUREL TOWNSHIP



# Exhibit A

## Insurance Requirements

### **Township's Insurance.**

The Township shall maintain insurance in conformance with the provisions contained in this Contract. This insurance will provide a defense and indemnify the Authority against any such claim, damage, loss or expense that is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the work itself) including the loss of use, which arises out of the Township's operations under this agreement. This insurance shall apply regardless of whether the operations, actions, derelictions or failures to act from which the claim arises, are attributable to the Township, any of its contractors, officers, agents, subcontractors, employees, anyone directly or indirectly employed by any of them including anyone for whose acts of the aforementioned may be liable by operation of statute, government regulation, or applicable case law and the Authority, unless caused by the sole negligence of the Authority.

Proof of this insurance shall be provided to the Authority before the work commences as set forth below. In no event shall the failure to provide this proof, prior to the commencement of work, be deemed a waiver by the Authority of the Township's insurance obligations set forth herein. In the event that the insurance company (ies) issuing the policy (ies) required by this section deny coverage to the Authority, the Township will defend and indemnify the Authority at the Township's expense. The Township must obtain the required insurance with a carrier rated A-VII or better by A. M. Best or the carrier be an approved Joint Insurance Fund.

The Township shall maintain at least the limits of liability as set forth below:

#### ***Commercial General Liability Insurance***

\$ 1,000,000.00 Each Occurrence (Bodily Injury and Property Damage)

\$ 2,000,000.00 General Aggregate

\$ 2,000,000.00 Products/Completed Operations Aggregate

\$ 1,000,000.00 Personal and Advertising Injury

Contractual liability that will respond to the Indemnification section shall be included in the policy. The General Aggregate Limit shall apply separately to the work at each Authority location. As an alternative, the Township may provide Commercial General Liability Insurance with no General Aggregate.

#### ***Comprehensive Automobile Liability Insurance***

\$ 1,000,000.00 Combined Single Limit Bodily Injury and Property Damage. Coverage must include all owned, non-owned and hired vehicles used by the Township.

#### ***Workers' Compensation and Employers' Liability Insurance***

\$ 500,000.00 Each Accident

\$ 500,000.00 Each Employee for Injury by Disease

\$ 500,000.00 Aggregate for Injury by Disease

***Umbrella Liability***

\$ 1,000,000 Each Occurrence

\$ 1,000,000 Aggregate

Coverage will provide Contractual Liability on the same basis as the Commercial General Liability and apply the General Aggregate separately to the work at each Authority location.

***Other Conditions***

The Authority, along with their respective elected or appointed officials, officers, agents and employees, shall be named as Additional Insureds for Operations and Products/Completed Operations on the Township's Commercial General Liability Policy and Additional Insureds on the Township's Comprehensive Automobile Liability and Umbrella Liability which must be primary and noncontributory with respect to the Additional Insureds.

It is expressly understood by the parties to this Contract that it is the intent of the parties that any insurance obtained by the Authority is deemed excess, noncontributory and not co-primary in relation to the coverage (s) procured by the Township, any of its contractor's, officers, agents, subcontractors, employees or anyone directly or indirectly employed by any of them or by anyone for whose acts any of the aforementioned may be liable by operations of statute, government regulation or applicable case law.

Prior to commencement of work, Township shall submit a Certificate of Insurance in favor of the Authority and as an Additional Insured Endorsement (in a form acceptable to the Authority) as required hereunder.

In any and all claims against the Additional Insureds by any employee of the Township, anyone directly or indirectly employed by the Township or anyone for whose acts the Township may be liable, the indemnification obligation shall not be limited by any limitation on the amount or type of damage, compensation or benefits payable by or for the Township under Workers' Compensation acts, disability benefit acts or other employee benefit acts.

If the Township subcontracts any parts of this project, those Subcontractors shall comply with these requirements.

The Township shall maintain in effect all insurance coverages required under this Contract at the Township's sole expense and with insurance companies acceptable to the Township. In the event the Township fails to obtain or maintain any insurance coverage required under this Contract, the Authority may, at its sole discretion, purchase such coverage as desired for the Authority's benefit and charge the expense to the Township, or, in the alternative, terminate this Contract. In the event the Township's coverage is cancelled or non-renewed, the insurance carrier(s) will provide 30 days advance notice of the cancellation or non-renewal.



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution Attachment

Resolution No. 17-R-53

**REGULAR MEETING**

**FEBRUARY 27, 2017**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ("MLTMUA")  
FOR GRASS CUTTING SERVICES**

**WHEREAS**, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of services ("Agreement"); and

**WHEREAS**, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

**WHEREAS**, the Township Council of the Township of Mount Laurel desires to enter into a Shared Services Agreement with the MLTMUA to provide for grass cutting services from the date of this resolution for the remainder of 2017 at the locations described in Exhibit A and will receive \$42,000 in compensation from the MLTMUA for said service; and







**WHEREAS**, the sharing of these services is in the public interest and will benefit the Township of Mount Laurel.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Mount Laurel, County of Burlington and State of New Jersey, that the Manager and Clerk are hereby authorized to enter in to the Shared Services Agreement on behalf of the Township.

This resolution was adopted at a meeting of the Township Council held on February 27, 2017 and shall take effect immediately.

**A CERTIFIED COPY**

  
Meredith Tomczyk, Municipal Clerk

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Bobo						
Edelson						
Folcher						
Riley						
Van Noord						



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-03-53**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

**MUA Contract No. 2017-04 - Chemicals Supply**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the “Authority”), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the “Local Public Contracts Law”) to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for MUA Contract No. 2017-04, for the provision of chemicals supply to the Authority; and

**WHEREAS**, following receipt of bids on March 10, 2017, Authority staff has recommended that the Authority award Contract No. 2017-04, for a period of two years, to the following firms, as the lowest responsible bidders, for the various chemicals listed, at the corresponding bid prices:

<b><u>Chemical</u></b>	<b><u>Vendor</u></b>	<b><u>Price</u></b>
Sodium Hypochlorite	Miracle Chemical Company	\$1.029/gallon
Caustic Soda 50%	Shannon Chemical Corporation	\$2.27/gallon
Caustic Soda 25%	Chemrite, Inc.	\$0.915/gallon
Sodium Fluoride	George C. Coyne Chemical Co., Inc.	\$1.4875/pound
Polymer	Atlantic Coast Polymers	\$1.628/pound
Klensphos	Shannon Chemical Company	\$6.38/gallon

**WHEREAS**, Authority staff also report that no bids were received for Liquid Oxygen, and the Purchasing Agent will make contingency procurement plans for this chemical; and

**WHEREAS**, the Authority’s current chemical supply contract expires on March 31, 2017, and the term of the proposed new two-year contract will be March 31, 2017 through March 31, 2019; and



**WHEREAS**, the total amount of the prices received for the new two-year contract is approximately \$277,520.00, which amounts to an annual savings of approximately \$17,550.00 from the existing contract; and

**WHEREAS**, the recommendation of the Authority's staff appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. MUA Contract No. 2017-04, for chemicals supply, be and is hereby awarded to the above-referenced vendors, at the contract prices set forth above.


2. The Authority's Purchasing Agent is authorized to make contingency arrangements for the provision of liquid oxygen, subject to Board approval, as appropriate.

Pursuant to N.J.A.C. 5:30-5.4(a)(2), the maximum dollar value of this contract is \$277,520.00 and the contract will be charged against line item appropriation 210-6061, 210-6062, 210-6064, 210-6069, 510-6065.

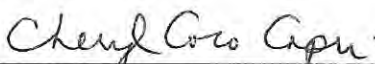
Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:           Chemicals Supply

Contract Number:               Resolution No. 2017-03-53  
  Contract No. 2017-04

Contract Term:                 March 31, 2017 to March 31, 2019

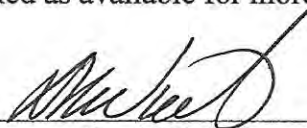
Contract Amount:               \$277,520.00

<u>Chemical</u>	<u>Vendor</u>	<u>Price</u>
Sodium Hypochlorite	Miracle Chemical Company	\$1.029/gallon
Caustic Soda 50%	Shannon Chemical Corporation	\$2.27/gallon
Caustic Soda 25%	Chemrite, Inc.	\$0.915/gallon
Sodium Fluoride	George C. Coyne Chemical Co., Inc.	\$1.4875/pound
Polymer	Atlantic Coast Polymers	\$1.628/pound
Klensphos	Shannon Chemical Company	\$6.38/gallon

Budget Line Item (s):           210-6061, 210-6062, 210-6064, 210-6069, 510-6065

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

March 16, 2017

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-03-54**

**RESOLUTION APPROVING CHANGE ORDER NO 5  
CONTRACT NO. 2014-15  
COUNTRY LANE SANITARY SEWER FORCE MAIN AND WATER MAIN  
CONSTRUCTION**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.5 for Contract No. 2014-15, Country Lane Sanitary Sewer Force Main and Water Main Construction, is necessary to adjust final quantities to agree with as-builts ;

**WHEREAS**, the Authority has determined that Change Order No. 5 is necessary and reasonable for the completion of said contract;

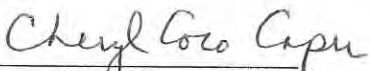
**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 5 for Contract 2014-15 Country Lane Sanitary Sewer Force Main and Water Main Construction project with a credit of \$23,634.00 is approved, resulting in an adjusted contract amount of \$533,730.23. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$533,730.23 and the contract will be charged against line item appropriation FM-VRR-(K) of the Authority's FY-2016 official budget.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

  
Cheryl Coco Capri, Secretary

By:

  
Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017.



**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

Telephone: (856) 234-0062 • Fax: (856) 866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract;

Contract Description: DSC Construction Company, Inc.  
Country Lane Sanitary Sewer Force Main and Water Main Construction Project

Contract Number: 2014-15  
Resolution No. 2014-10-110  
Change Order No. 1 2015-03-43  
Change Order No. 2 2015-04-52  
Change Order No. 3 2015-06-71  
Change Order No. 4 2016-09-107  
Change Order No. 5 2017-03-54

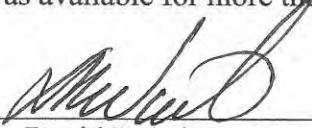
Contract Term: Completion

Contract Amount: Original Contract Amount \$497,450.00  
Change Order No. 1 increased to \$502,837.11  
Change Order No. 2 increased to \$514,550.78  
Change Order No. 3 increased to \$550,764.23  
Change Order No. 4 increased to \$557,364.23  
Change Order No. 5 decreased to \$533,730.23

Budget Line Item (s):

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date: March 16, 2017





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

March 6, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Country Lane Sanitary Sewer Force Main &  
Water Main Construction  
**Current Estimate No. 6-Final and  
Change Order No. 5-Final**  
Contract No. 2014-15  
Our File No. M-180-321-000

Dear Mr. Shoemaker:

Please find enclosed Voucher and Current Estimate No. 6-Final in the amount of \$15,966.60 payable to DSC Construction Co., Inc. for work performed on the above captioned project. We recommend payment as indicated to be approved at the next meeting.

In addition, attached please find four (4) copies of Change Order No. 5-Final to be approved at your next meeting. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Certified Payrolls will be submitted under separate cover.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Nelson Landon, P.E.,  
Senior Project Engineer/  
Construction Manager

NJL/dal

Enclosure

cc: DSC Construction, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-03-55**

**RESOLUTION APPROVING ACCEPTANCE OF COUNTRY LANE SANITARY SEWER FORCE  
MAIN AND WATER MAIN CONSTRUCTION PROJECT AND INITIATING THE TWO-YEAR  
MAINTENANCE PERIOD**

**MUA CONTRACT NO. 2014-15**

**WHEREAS**, the Authority's consulting engineer has reviewed the status of the work performed on the above-referenced project and has determined that the work has been completed, in a satisfactory manner, and has recommended that the Authority accept the work on the project; and

**WHEREAS**, the consulting engineer further recommends that the two (2) year Maintenance Period on the project begin on June 30, 2016, as set forth in the copy of the engineer's letter which is annexed hereto as Exhibit "A"; and

**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate,


**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The work on the Country Lane Sanitary Sewer Force Main and water Main Construction project, Contract No. 2014-15 is complete, to the Authority's satisfaction, and the initiation of the two-year maintenance period on the project is approved.

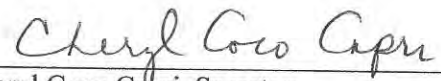
Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairwoman

Attest:

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 16, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

March 9, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Country Lane Sanitary Sewer Force Main &  
Water Main Construction  
Contract No. 2014-15  
Our File No. M-180-321-000

Dear Mr. Shoemaker:

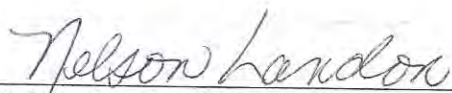

We have reviewed the status of the work under this Contract and consider the work complete and ready for continuous permanent use and occupancy for the purpose intended in the Contract.

The two (2) year Maintenance period will begin as of June 30, 2016.

Should you have any questions regarding this matter, please contact us.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
Nelson Landon, P.E.,  
Senior Project Engineer/  
Construction Manager 

NJL/dal

cc: DSC Construction, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-03-56**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
WELL NO. 6 REHABILITATION  
MUA CONTRACT NO. 2014-20**

WHEREAS, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the Well No. 6 Rehabilitation project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

WHEREAS, the recommendation is in proper form and based on good cause;

NOW, THEREFORE, BE IT RESOLVED, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the Well No. 6 Rehabilitation, MUA Project 2014-20 is approved.

Dated: March 16, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

*Cheryl Coco Capri*

Cheryl Coco Capri, Secretary

By:

*C.B. Smith*

Christopher Smith, Chairman

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on March 20, 2017.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

March 7, 2017

Mount Laurel Township Municipal Utilities Authority

1201 South Church Street

Mount Laurel, NJ 08054

Att: Charles Shoemaker,  
Project Coordinator

RE: Mount Laurel Township MUA  
Well No. 6 Rehabilitation  
**Bond Release**  
Contract No. 2014-20  
Our File No. M-180-327-000

Dear Charlie:

The two (2) year Maintenance Bond on the above referenced project expired on March 17, 2017. An inspection with the MUA staff found no deficiencies.

Based on the above, Alaimo is recommending that the two (2) year Maintenance Bond be released.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

cc: Layne Christensen Company  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-57**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☒ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☐ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☐ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;



- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- \_\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

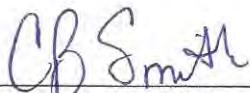
**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

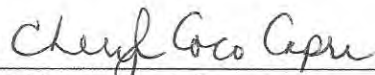
Dated: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chris Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-58**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS**

(Contract 2017-05 Chemical Contract - Odor Control)

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for MUA Contract No. 2017-05 for a full-service sulfide odor and corrosion control program; and

**WHEREAS**, following the receipt of bids on March 15, 2017, Authority staff recommended that the Authority award Contract No. 2017-05 to Evoqua Water Technologies, LLC as the lowest responsible bidder at the price of \$421,700.00 for contract years one and two, and \$430,100.00 for optional contract years three and four, and \$438,500.00 for optional contract year five, with the staff's recommendation attached hereto as Exhibit "A"; and

**WHEREAS**, the recommendation of the Authority's staff appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. MUA Contract No. 2017-05, for Sulfide Odor Control be and is hereby awarded to Evoqua Water Technologies, LLC at the price of \$421,700.00 for contract years one and two, and \$430,100.00 for optional contract years three and four, and \$438,500.00 for optional contract year five.

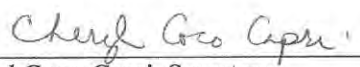
Dated: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.



**Mount Laurel Township**  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Evoqua Water Technologies, LLC

Contract Number: Resolution No. 2017-04-58  
Contract No. 2017-05

Contract Term: Two years (with optional years three, four and five)

Contract Amount: Approximately \$421,700.00 for July 1, 2017 – June 30, 2018  
Approximately \$421,700.00 for July 1, 2018 – March 31, 2019  
Approximately \$430,000.00 for July 1, 2019 – June 30, 2020  
Approximately \$430,100.00 for July 1, 2020 – June 30, 2021  
Approximately \$438,500.00 for July 1, 2021 – March 31, 2022

Budget Line Item (s): 550 6060 – Chemicals/Odor Control for Sewer Pumping Stations

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

April 20, 2017

MOUNT LAUREL TOWNSHIP  
***Municipal Utilities Authority***  
1201 SOUTH CHURCH STREET \* MOUNT LAUREL, NEW JERSEY 08054  
856-234-0062 Customer Service \* 856-722-5900  
www.MLTMUA.com

To: Chris Smith Chairman, and Members of the Board

From: Jane E. Rottau, Purchasing Agent

Date: March 15, 2017

Subject: Full Service Odor and Corrosion Control Program Contract No. 2017-05  
(Contract Term July 1, 2017 to March 31, 2019 with the option for years 3-5)

Received bids were opened on Wednesday March 15, 2017. Evoqua Water Technologies, LLC submitted the only proposal. Below is a breakdown of pricing using a combination of Peroxide & Bioxide for odor and corrosion control.

<b><i>Hydrogen Peroxide</i></b> <b><i>Approx 75,000 gals per year</i></b>	\$3.98 per gal. Years 1 & 2 (No increase from our current contract)	Approx. \$298,500/year
Optional 3 <sup>rd</sup> year	\$4.06 per gallon (Approx. 2% increase)	Approx. \$304,500/year
Optional 4 <sup>th</sup> year	\$4.06 per gallon (No Increase)	Approx. \$304,500/year
Optional 5 <sup>th</sup> year	\$4.14 per gallon (Approx. 2% increase)	Approx. \$310,500/year

<b><i>Bioxide AQ</i></b> <b><i>Approx 40,000 gals per year</i></b>	\$3.08 per gal. Years 1 & 2 (\$0.02 increase from our current contract)	Approx. \$123,200/year
Optional 3 <sup>rd</sup> year	\$3.14 per gallon (Approx. 2% increase)	Approx. \$125,600/year
Optional 4 <sup>th</sup> year	\$3.14 per gallon (No Increase)	Approx. \$125,600/year
Optional 5 <sup>th</sup> year	\$3.20 per gallon (Approx. 2% increase)	Approx. \$128,000/year

We currently have 20 pumping stations treated with Bioxide AQ and it has been shown that previous problems with corrosion at these stations have been virtually eliminated. Peroxide continues to be the additive of choice at the Larchmont Pumping Station due to its characteristics and effectiveness at the Hartford Road Wastewater Treatment Plant. The Bioxide addition into the system has also reduced the amount of Hydrogen Peroxide that was once required at Larchmont Pumping Station.

Additional Information:

- We currently pay \$3.98/gallon for Peroxide and \$3.06/gallon for Bioxide.
- There will be a small increase with the new contract for the purchase of Bioxide only, \$.02 per gallon or \$800.00 for years 1 and 2.
- Evoqua Water Technologies, LLC has been supplying the MUA with odor and corrosion control for over fifteen years.

Over the term of this contract the MUA plans to evaluate alternative processes for Odor and Corrosion Control to see if we can procure a less expensive product. Therefore I am recommending that we award Contract 2017-05 in its entirety to Evoqua Water Technologies, LLC for the period of July 1, 2017 to March 31, 2019 with the option for year's three to five.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-59**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
(Hartford Road WPCF Pump Station Upgrade)**

WHEREAS, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

WHEREAS, the Authority advertised for the receipt of bids for Contract No. 2016-14 for the Authority's Hartford Road WPCF Pump Station Upgrade Project; and

WHEREAS, following receipt of bids on April 18, 2017, the Authority's consulting engineer has recommended (See Attachment A) that the Authority award Contract No. 2016-14 to TKT Construction Co., Inc., as the lowest responsible bidder for the Hartford Road WPCF Pump Station Upgrade Project, at a total cost of \$368,200.00; and

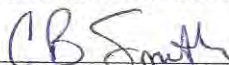
WHEREAS, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate;

NOW, THEREFORE, BE IT RESOLVED by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No 2016-14 for the Hartford Road WPCF Pump Station Upgrade Project be and is, hereby awarded to TKT Construction Co., Inc., Inc., at a total cost of \$368,200.00. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$368,200.00 and the contract will be charged against line item HR-FM-(A) of the Authority's official budget.

Dated: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: TKT Construction, Inc.  
Hartford Road WPCF Pump Station Upgrade

Contract Number: Resolution No. 2017-04-59  
Contract No. 2016-14

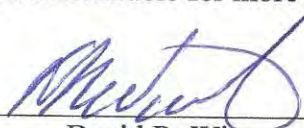
Contract Term: Completion

Contract Amount: \$368,200.00

Budget Line Item (s): HR-FM-(A)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

April 20, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

April 19, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township Municipal  
Utilities Authority  
Hartford Road WPCF Pump Station Upgrade  
**Recommendation of Award of Contract**  
Contract No. 2016-14  
Our File No. M-0180-0345-000

Dear Pam:

Bids for the referenced project were received on Tuesday, April 18, 2017. These bids are summarized on the enclosed Bid Tabulation prepared by our office.

Based on our review of the submitted proposals, we found that TKT Construction Company, Inc. bid totaling \$368,200.00 is the low bid. We, therefore, recommend that TKT Construction Company, Inc. be awarded this Contract.

After award please sign all enclosed Contracts where indicated and return all to this office for further processing. A fully executed Contract will be returned to you once all signatures have been obtained.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.,  
Senior Associate

LRT/dal  
Enclosure

cc: Kelly Grant, Esquire, Capehart & Scatchard  
Richard A. Alaimo, P.E., P.P., President, RAAAE  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-60**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
(2017 Pump Station Painting)**

WHEREAS, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

WHEREAS, the Authority advertised for the receipt of bids for Contract No. 2017-03 for the Authority's 2017 Pump Station Painting Project; and

WHEREAS, following receipt of bids on April 13, 2017, the Authority's consulting engineer has recommended (See Attachment A) that the Authority award Contract No. 2017-03 to Ascend Construction Management Inc., as the lowest responsible bidder for 2017 Pump Station Painting Project, at a total cost of \$92,000.00; and

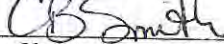
WHEREAS, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate;

NOW, THEREFORE, BE IT RESOLVED by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

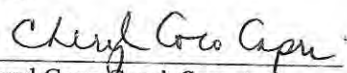
1. Contract No 2017-03 for the 2017 Pump Station Painting Project be and is, hereby awarded to Ascend Construction Management, Inc., at a total cost of \$92,000.00. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$92,000.00 and the contract will be charged against line item SPS-AE-(A) of the Authority's official budget.

Dated: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Ascend Construction Management, Inc.  
2017 Pump Station Painting Project

Contract Number: Resolution No. 2017-04-60  
Contract No. 2017-03

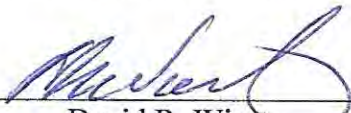
Contract Term: Completion

Contract Amount: \$92,000.00

Budget Line Item (s): SPS-AE-(A)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

April 20, 2017





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

April 13, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township Municipal  
Utilities Authority  
2017 Pump Station Painting  
**Recommendation of Award of Contract**  
Contract No. 2017-03  
Our File No. M-0180-0351-000

Dear Pam:

Bids for the referenced project were received on Thursday, April 13, 2017. These bids are summarized on the enclosed Bid Tabulation prepared by our office.

Based on our review of the submitted proposals, we found that the Ascend Construction Management, Inc. bid totaling \$92,000.00 is the low bid. We, therefore, recommend that Ascend Construction Management, Inc. be awarded this Contract.

After award please sign all enclosed Contracts where indicated and return all to this office for further processing. A fully executed Contract will be returned to you once all signatures have been obtained.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.,  
Senior Associate

LRT/dal  
Enclosure

cc: Kelly Grant, Esquire, Capehart & Scatchard  
Richard A. Alaimo, P.E., President, RAAAE  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP**  
***Municipal Utilities Authority***

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

PHONE: (856)234-0062 • FAX: (856) 866-1092

WEBSITE: WWW.MLTMUA.COM

## Memorandum

To: Board Members

From: Charles Shoemaker

Subject: Award of MUA Contract No. 2017-03  
2017 Pump Station Painting

Date: April 20, 2017

On April 13, 2017, the Authority received bids for Contract No. 2017-03, 2017 Pump Station Painting. This project is a continuation of the Authority's program of maintenance of the steel drywell "cans" at various pump stations.

This contract will provide for painting at four (4) stations; Turnpike, East Gate II, Laurel Ponds, and Bridlewood. The Contractor will be responsible for preparing the surfaces of the "cans" (grinding/needle gun) and applying four (4) coats of paint on the interior of the drywells. He will apply three (3) coats of paint to the exterior of the drywell.

Three contractors submitted bids, which ranged from a high of \$96,000 to the low of \$92,000 less than 5% variation.

The low bidder Ascend Construction Management has not worked for the Authority. However, a review of the past projects submitted with the bid, shows extensive municipal and school painting projects.

Funding for the project will be line item SPS-AE-(A)) of the Authority's FY 2017 Capital Budget which provides \$75,000 for this project. Additional funding has been included in the proposed FY-2018 Capital Budget to cover the additional cost. The reason for the additional cost is due to issues with paint thickness on the most recent pump station painting contract. As a result, the Authority requested modifications to the construction specifications, increasing the required paint thickness. Alaimo has estimated the additional cost at \$5,000 per station and the low bid aligns with the revised estimate.

The engineering department requests the Board approve the award of MUA Contract 2017-03 to Ascend Construction Management in the amount of \$96,000.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-61**

**RESOLUTION ENDORSING MODIFICATION TO  
RENEWAL AND REPLACEMENT RESERVE FUND**

**WHEREAS**, pursuant to the Utility System Revenue Bond Resolution that was adopted by the Authority on July 21, 1992, the Authority established a Renewal and Replacement Fund, with the amounts on deposit intended to pay the costs of major renewals, replacements, repairs, addition, betterments, enlargements and improvements to the Authority's utility system, as set forth in the Resolution; and

**WHEREAS**, pursuant to the Utility System Revenue Bond Resolution, the dollar amount to be maintained on deposit in the Renewal and Replacement Fund was established at \$500,000.00, or such other amount as shall be set forth in a Certificate, executed by an Authority representative and the Authority's Consulting Engineer, stating that such other amount is necessary to cause the Utility System to be operated in a prudent and economical manner; and

**WHEREAS**, for purposes of the Authority's renewal and replacement capital budget for the upcoming fiscal year, and in conformance with the requirements of the Utility System Revenue Bond Resolution, the Authority and its Consulting Engineer intend to certify that the dollar amount to be maintained in the Renewal and Replacement Fund should be \$5,480,000, as set forth in an appropriate Certificate to be executed by an Authority representative and the Consulting Engineer; and

**WHEREAS**, in future fiscal years the Authority intends to similarly review the existing balance in the Renewal and Replacement Fund and, as appropriate, adjust the balance based on the recommendation of an appropriate Certificate to be executed by an Authority representative and the Consulting Engineer;

**NOW THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

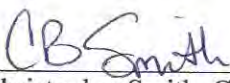
1. The dollar amount to be maintained in the Authority's Renewal and Replacement Fund for fiscal year 2018 be and is hereby established at \$5,480,000, as set forth and explained in the attached Certificate executed by an Authority representative and the Authority's Consulting Engineer.

2. The Authority will review the dollar amount to be maintained in its Renewal and Replacement Fund on an annual basis and for budget purposes for upcoming fiscal years.

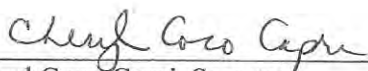
Date: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310

New Fax No. (609) 845-0300

April 25, 2017

Mr. David R. Wiest, Finance Director  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Renewal and Replacement Fund-  
Fiscal Year 2018  
Our File No. M-180-007

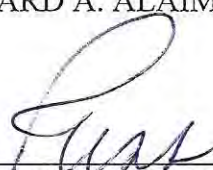
Dear Mr. Wiest:

In accordance with Section 101 of the Utility System Bond Resolution adopted July 21, 1992, we hereby certify that the amount to be maintained in the Renewal and Replacement Fund shall be \$5,480,000.00 for fiscal year 2018. This amount will be sufficient to provide for major renewals, replacements, repairs, additions, enlargements and improvements to the Utility System and allow the Utility System to be operated in a prudent and economical manner.

Should you have any questions, don't hesitate to call.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
L. Russell Trice, P.E.  
Senior Associate

LRT/das

cc: Pamela J. Carolan, Executive Director, MLTMUA

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- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-04-62**

**AUTHORITY BUDGET  
FOR WATER SERVICE AND FACILITIES**

**FISCAL YEAR: FROM July 1, 2017 TO June 30, 2018**

**WHEREAS**, the Annual Budget and Capital Budget for the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented before the Authority at an open public meeting on April 20, 2017; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$10,765,885, Total Appropriations, including any Accumulated Deficit, if any, of \$10,964,662, and Total Unrestricted Net Assets utilized of \$198,777; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,953,118 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$68,750; and

**WHEREAS**, the scheduled of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather, it is a document to be used as part of the Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the Budget must be granted elsewhere; by bond Resolution, by a project financing agreement, by Resolution appropriating funds from the Renewal and Replacement Reserve, and/or other means provided by law.

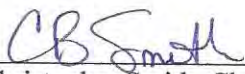
**NOW, THEREFORE BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. At an open public meeting held on April 20, 2017, the Annual Budget, including appended Supplemental Schedules and the Capital Budget/Program of the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018, is hereby approved; and
2. The anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and
3. The Authority will consider the Annual Budget and Capital Budget/Program for adoption at a regularly scheduled public meeting on May 18, 2017.

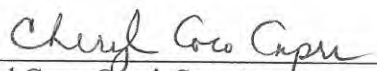
Dated: April 20, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION No. 2017-04-63**

**AUTHORITY BUDGET  
FOR SEWER SERVICE AND FACILITIES**

**FISCAL YEAR: FROM July 1, 2017 TO June 30, 2018**

**WHEREAS**, the Annual Budget and Capital Budget for the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented before the Authority at an open public meeting on April 20, 2017; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$11,341,175 Total Appropriations, including any Accumulated Deficit, if any, of \$11,721,432, and Total Unrestricted Net Assets utilized of \$380,257; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,477,950 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$63,750; and

**WHEREAS**, the scheduled of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather, it is a document to be used as part of the Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the Budget must be granted elsewhere; by bond Resolution, by a project financing agreement, by Resolution appropriating funds from the Renewal and Replacement Reserve, and/or other means provided by law.



**NOW, THEREFORE BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. At an open public meeting held on April 20, 2017, the Annual Budget, including appended Supplemental Schedules and the Capital Budget/Program of the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018, is hereby approved; and

2. The anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

3. The Authority will consider the Annual Budget and Capital Budget/Program for adoption at a regularly scheduled public meeting on May 18, 2017.

Dated: April 20, 2017

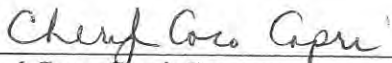
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:



Christopher Smith, Chairman

Attest:



Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on April 20, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-05-64**

**RESOLUTION APPROVING RELEASE OF  
MINUTES OF CERTAIN CLOSED SESSION AUTHORITY BOARD MEETINGS  
FOR MONTHS JULY 2015 THROUGH JUNE 2016**

**WHEREAS**, pursuant to applicable law the Authority is obligated to periodically review and, if appropriate, to release minutes (in their entirety, or portions thereof, as appropriate), of “closed” or “executive” sessions of the Authority’s regular monthly board meetings; and

**WHEREAS**, the representatives of the Authority’s committee that has been designated to periodically review those minutes for purposes of releasing them to the public have reviewed the minutes of those meetings during the time period from July 2015 through June 2016 and have determined to release appropriate portions of those meeting minutes, a copy of which are attached to this Resolution;

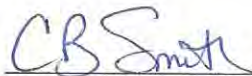
**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Consistent with the requirements of applicable law, the attached portions of the minutes of the Authority’s “closed” or “executive” session meetings held during the Authority’s regular monthly board meetings during the time period July 2015 through June 2016 be and are hereby released and disclosed to the public.

Dated: May 18, 2017

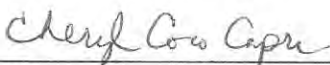
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:



Christopher Smith, Chairman

Attest:



Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.

## **CLOSED PORTION OF MEETING – July 16, 2015**

### NJ American Water Rate Increase:

Ms. Carolan noted that the base rate case went back to negotiations and a settlement was reached and our amount did not change. The annual increase is \$3K which is very good considering we started at \$21K. Mr. Francioso has been authorized to sign the settlement agreement.

## **CLOSED PORTION OF MEETING – August 20, 2015**

### NJ American Water Rate Increase:

Ms. Carolan noted that the base rate case settlement was finalized and on 8/3/15 a new notice of another rate increase for DSIC arrived– Distribution System Improvement Clause – that covers the cost of water main replacements in NJ American’s distribution system.

Ms. Carolan noted that it is basically a rubber stamp approval by BPU, but will confer with our special rate counsel regarding possible action.

### DRBC Special Sampling Requirements:

Ms. Carolan reported that the DRBC has been performing water studies and have developed a model of the Delaware River as pertains to the parameter BOD. The Authority has performed all required testing to date and submitted the data to DRBC.

Ms. Carolan noted that last week she received a letter requiring sampling and contracted analysis (by a firm designated by DRBC) for BOD ultimate; both summer (August 28, 2015) and winter (date to be determined) sampling/analysis is required. Total outside cost to the Authority for this work is \$4K.

Ms. Carolan added that we are concerned about collecting data while the clarifier is out of service as DRBC will use results when determining future additional discharge limits; we are already in conversation with DRBC regarding amending their request.

Ms. Carolan said we have also contacted our contract lab to see if they are certified for the analysis at a lower cost.

## **CLOSED PORTION OF MEETING – October 15, 2015**

### WATER SUPPLY MATTERS

Ms. Carolan reported that there was a call with the Assistant Commissioner to review the items and another conference call will be set up next week to work out a reasonable resolution.

Mr. Drollas noted that the Assistant Commissioner is dedicated to water source issues and has a narrow focus. He was helpful with Moorestown issues and apologized that the information was sent by DEP to the Authority.

## **CLOSED PORTION OF MEETING – November 19, 2015**

### Hartford Rd WPCF-NJPDES Violations

Ms. Carolan reported, regarding the Hartford Road Sewer Plant permit violations, that DEP is accepting our affirmative defense and there will be no fines. Credit goes to Chuck Bernheimer for gathering the information we supplied for our defense.

### Water Supply Matters

Ms. Carolan noted that for the ASR, two years ago we applied for a modification to our water allocation permit to bank water from year to year on an ongoing basis. Last week, DEP issued our draft permit with a three year trial banking cycle.

## **CLOSED PORTION OF MEETING – December 17, 2015**

### 329 Mount Laurel Rd Sanitary Leak

Ms. Carolan said that last month, she reported that 329 Mt. Laurel Road had leaked again which is incorrect. The leak was at 329 Elbo Lane.

In addition, Ms. Carolan noted that the 329 Mt. Laurel Road leak case has not yet been settled. The Authority's insurance company had not sent the paperwork to the resident's homeowner's insurance and they have been directed to do so and will follow up with it.

## **CLOSED PORTION OF MEETING – January 21, 2016**

### NJAWC Rate Increase

Ms. Carolan said that NJAWC sent notice of a rate increase – it is a small increase amounting to about 1% of their total revenue. It is a PWAC increase which could mean a \$30K/year increase for the Authority.

Ms. Carolan said she will review and report back next month. Public hearings are scheduled for 2/3 and 2/11.

### Bancroft Development

Ms. Carolan reported that the Bancroft project sent in a request for relief in the timing of the payment of their connection fees. The normal requirement is that payment must be made prior to the application being sent to DEP and their connection fee amounts to \$487K. They are requesting to pay 25% up front and the balance in May or June 2016, when their financing is anticipated to be approved.

Mr. Adler noted that the Bancroft organization is non-profit and they have been in business for many years. They deal with patients with neurological and developmental issues.

Ms. Carolan said that her concern with the Bancroft 25% payment is other applicants coming in with applications that have to be turned away.

Mr. Adler said a legal agreement would be needed with Bancroft specifying details, a timeline and permit deadlines if the Board chooses to entertain this request.

The Board approved the request contingent upon a legal agreement being drafted and approved.

Mr. Knight was opposed to the request.

## **CLOSED PORTION OF MEETING – February 18, 2016**

### **Closed Portion of Meeting I**

The Board members discussed appointments for Reorganization.

### **Closed Portion of Meeting II**

### NJAWC Rate Increase-PWAC

Ms. Carolan said that NJAWC's PWAC rate increase will equate to approximately a \$3K annual increase for the Authority. The proposal does not contain unusual components and Ms. Carolan believes that intervention is not necessary at this time.



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-05-65**

**A RESOLUTION CONSENTING TO THE PROPOSED WATER  
QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED:  
PROPOSED AMENDMENT TO THE TRICOUNTY WATER QUALITY  
MANAGEMENT PLAN FOR THE WALTON AVENUE DEVELOPMENT**

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority desires to provide for the orderly development of wastewater facilities within the TriCounty Water Quality Management Planning Area; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

**WHEREAS**, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

**WHEREAS**, a proposed WQM plan amendment noticed in the New Jersey Register on December 6, 2016 for the Amendment to the TriCounty Water Quality Management Plan has been prepared by Maximus Land Development, L.L.C.;

**NOW, THEREFORE, BE IT RESOLVED** on this May 18, 2017 by the governing body of the Mount Laurel Township Municipal Utilities Authority that:

1. The Mount Laurel Township Municipal Utilities Authority hereby consents to the amendment, entitled Proposed Amendment to the TriCounty Water Quality Management Plan for the Walton Avenue Development, and publicly noticed on December 6, 2016, prepared by Maximus Land Development, L.L.C. for the purpose of its incorporation into the applicable WQM plan(s).
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

Date: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on May 18, 2017.

**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-05-66**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- ☒ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☐ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- ☐ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☐ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;



- \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- \_\_\_\_\_ Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Dated: May 18, 2017

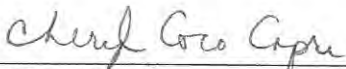
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:



Chris Smith, Chairman

Attest:



Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-67**

**RESOLUTION APPROVING CHANGE ORDER NO 1**

**CONTRACT NO. 2015-22**

**HARTFORD ROAD WPCF UV DISINFECTION EQUIPMENT**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.1 for Contract No. 2015-22, Hartford Road WPCF UV Disinfection Equipment, is necessary to compensate the contractor for additional work requested by the Authority and adjust for as-built quantities;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

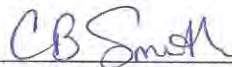
1. Change Order No. 1 for Contract 2015-22, Hartford Road WPCF UV Disinfection Equipment project at a cost of \$4,500.00 is approved, resulting in an adjusted contract amount of \$142,669.00. A Certificate of Availability of Funds is attached to, and made part of, this Resolution. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$142,669.00 and the contract will be charged against line item appropriation HR-UV-(F) of the Authority's FY-2017 official budget.

Dated: May 18, 2017

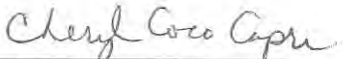
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18,, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: KRS Services, Inc.  
Hartford Road WPCF UV Disinfection Equipment (Gates)

Contract Number: Contract No. 2015-22  
Resolution No. 2016-04-58  
Change Order No. 1 Resolution No. 2017-05-67

Contract Term: Completion

Contract Amount: \$138,169.00  
Change Order No. 1 Increased to \$142,669.00

Budget Line Item (s): HR-UV (F)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

May 18, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 8, 2017

Mr. Charles Shoemaker,  
Project Coordinator, Construction  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Hartford Road WPCP UV Disinfection  
**Change Order No. 1**  
Contract No. 2015-22  
Our File No. M-0180-0337-000

Dear Charlie:

Enclosed please find enclosed four (4) copies of Change Order No. 1 for approval at your next meeting. This Change Order No. 1 provides for quantity adjustments and additional items to complete this project. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosure

cc: KRS Services, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

Richard A. Alaimo Associates  
Consulting Engineers  
200 High Street  
Mount Holly, NJ 08060

CONTRACT CHANGE ORDER

Date: May 4, 2017

No.: 1

To: KRS Services, Inc.  
1806 Route 206  
Southampton, NJ 08088

Project Hartford Road WPCP UV Disinfection  
Project No. M-0180-0337-000  
Contract No. 2015-22  
Location Mount Laurel Township MUA

In accordance with NJAC 5:34-4 et. seq. and with the provisions of the Standard Specifications for the above Contract, you are hereby advised of the following changes in the Contract quantities, or in the case of supplementary work, you agree to its performance by your firm at the prices stated.

Nature and Reason of Change:

Per the Request of the Mount Laurel Township MUA:

1) Run new wiring from MCC in RAS/WAS Building to Gate Actuators	1 LS	\$2,240.00
2) Demolition of existing UV 4000 Electrical Panel, verify existing wiring and tie-in accordingly.	1 LS	\$2,280.00
3) Field Quantity Adjustment 3 Allowance, DEDUCT	1 LS	(\$20.00)
TOTAL CHANGE ORDER NO. 1		\$4,500.00

Amount of Original Contract	\$138,169.00
Amount of Contract with Previous Change Orders Adjustment	\$138,169.00
Adjustment Based on Change Order No. 1	\$4,500.00
Adjusted Contract Total	\$142,669.00

The time provided for completion in the contract is unchanged by 0 calendar days. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. The Contractor waives any claim for additional compensation for this work.

ACCEPTED:

  
Contractor

Date: \_\_\_\_\_

  
Engineer

Date: 5/6/17

  
Owner

Date: 5/19/17



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-68**

**RESOLUTION APPROVING CHANGE ORDER NO 1**

**CONTRACT NO. 2016-12**

**WELL No. 3 REDEVELOPMENT & PUMP REPAIR**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.1 for Contract No. 2016-12, Well No. 3 Redevelopment and Pump Repair, is necessary to compensate the contractor for additional work requested by the Authority and adjust for as-built quantities;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

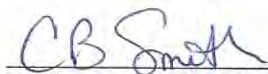
1. Change Order No. 1 for Contract 2016-12, Well No. 3 Redevelopment & Pump Repair project with a credit of \$1,750.00 is approved, resulting in an adjusted contract amount of \$65,105.00. A Certificate of Availability of Funds is attached to, and made part of, this Resolution. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$65,105.00 and the contract will be charged against line item appropriation WF-WE-(A) of the Authority's FY-2017 official budget.

Dated: May 18, 2017

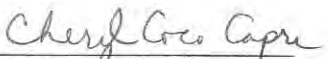
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:



Christopher Smith, Chairman



Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:           Steffen Drilling, LLC  
PVC Piping and Transducer for the Well No. 3 Redevelopment

Contract Number:           Resolution No. 2017-01-08  
Contract No. 2016-12  
Change Order No. 1 Resolution No. 2017-05-68

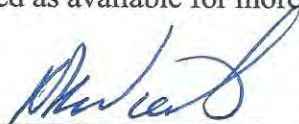
Contract Term:               Completion

Contract Amount:           \$66,855.00  
Change Order No. 1 Decreased to \$65,105.00

Budget Line Item (s):       WF-W3 (A)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

May 18, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 8, 2017

Mr. Charles Shoemaker,  
Project Coordinator, Construction  
Mount Laurel Township MUA  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
Well No. 3 Redevelopment & Pump Repair  
**Change Order No. 1**  
Contract No. 2016-12  
Our File No. M-0180-0346-000

Dear Mr. Shoemaker:

Please find enclosed four (4) copies of Change Order No. 1 for approval at your next meeting. This Change Order No. 1 provides for quantity adjustments and additional items to complete this project. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosure

cc: Steffen Drilling, LLC  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

Richard A. Alaimo Associates  
Consulting Engineers  
200 High Street  
Mount Holly, NJ 08060

CONTRACT CHANGE ORDER

Date: May 3, 2017

No.: 1

To: Steffen Drilling, LLC  
P.O. Box 278  
Glassboro, NJ 08028

Project Well No. 3 Redevelopment & Pump Repairs  
Project No. M-0180-0346-000  
Contract No. 2016-12  
Location Mount Laurel Township MUA

In accordance with NJAC 5:34-4 et. seq. and with the provisions of the Standard Specifications for the above Contract, you are hereby advised of the following changes in the Contract quantities, or in the case of supplementary work, you agree to its performance by your firm at the prices stated.

Nature and Reason of Change:

Per the request of the Mt. Laurel Township MUA:

- |   |            |
|---|------------|
| 1. Furnish submersible level transducer with 300 LF of cable coiled at well head. | \$1,100.00 |
| 2. Furnish and install 520 LF of flush joint PVC pipe in lieu of polypipe.        | \$650.00   |

Field Quantity Adjustments

2B. Redevelopment Time, Deduct	(\$3,500.00)
--------------------------------	--------------

**TOTAL CHANGE ORDER NO. 1** (\$1,750.00)

Amount of Original Contract \$66,855.00

Amount of Contract with Previous Change Orders Adjustment \$66,855.00

Adjustment Based on Change Order No. 1 (\$1,750.00)

**Adjusted Contract Total \$65,105.00**

The time provided for completion in the contract is unchanged by 0 calendar days. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. The Contractor waives any claim for additional compensation for this work.

ACCEPTED:

Contractor

Engineer

Owner

Date:

Date:

Date:



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-05-69**

**RESOLUTION APPROVING AWARD OF CONTRACT FOLLOWING  
RECEIPT OF COMPETITIVE BIDS  
(Hartford Road Force Main Replacement, Phase 1)**

**WHEREAS**, the Mount Laurel Township Utilities Authority, (hereinafter, the "Authority"), is authorized pursuant to N.J.S.A. 40A:11-1 et seq. (the "Local Public Contracts Law") to award contracts for the purchase of goods and services to the lowest responsible bidder, in accordance with the results of a competitive bidding process; and

**WHEREAS**, the Authority advertised for the receipt of bids for Contract No. 2016-08 for the Authority's Hartford Road Force Main Replacement, Phase 1 Project; and

**WHEREAS**, following receipt of bids on May 12, 2017, the Authority's consulting engineer has recommended (See Attachment A) that the Authority award Contract No. 2016-08 to Montana Construction Corporation., as the lowest responsible bidder for the Hartford Road Force Main Replacement, Phase 1 Project, at a total cost of \$2,561,111.00; and

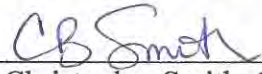
**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. Contract No 2016-08 for the Hartford Road Force Main Replacement, Phase 1 Project be and is, hereby awarded to Montana Construction Corporation., at a total cost of \$2,561,111.00. A Certificate of Availability of Funds is attached to, and made part of, this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4 (a) (2), the maximum dollar value of this contract is \$2,561,111.00 and the contract will be charged against line item FM-VRR-(A)\* of the Authority's official budget.

Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:   
Christopher Smith, Chairman

Attest:

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Montana Construction Corporation  
Award of Hartford Road Forcemain Project – Phase 1

Contract Number: Resolution No. 2017-05-69  
Contract No. 2016-08


Contract Term: Completion

Contract Amount: \$2,561,111.00

Budget Line Item (s): FM-VRR-(A)\*

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

May 18, 2017



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 15, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Hartford Road Force Main Replacement,  
Phase I  
Contract No. 2016-08  
Our File No. M-180-344-000

Dear Pam:

We received bids for the referenced contract on May 12, 2017, and as shown on the attached bid tabulation, Montana Construction Corporation presented the low bid of \$2,561,111.00.

Having reviewed the bid documents and finding no deficiencies, we recommend the award of the contract to the low bidder. Enclosed are four (4) sets of contracts for execution and return to our office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.  
Senior Associate

LRT/das  
Enclosures

cc/enc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Richard A. Alaimo, P.E., President, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-70**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
AMSTERDAM ROAD WATER MAIN REPLACEMENT  
MUA CONTRACT NO. 2014-19**

**WHEREAS**, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the Amsterdam Road Water Main Replacement project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the Amsterdam Road Water Main Replacement Project, MUA Project 2014-19 is approved.

Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8316 Fax: 609-267-7452



May 5, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Twp. MUA  
Amsterdam Road Water Main Replacement  
**Maintenance Bond Release**  
Contract No. 2014-19  
Our File No. M-0180-0323-000

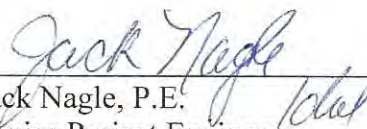
Dear Ms. Carolan:

We have performed an inspection on the referenced project, find that there are no outstanding issues and, recommend release of the Two-Year Maintenance Bond as of the end of the maintenance period on May 15, 2015.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Jack Nagle, P.E.  
Senior Project Engineer  
Construction Manager

JBN:dal

Cc: Dawn McFarland, South State, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-71**

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
85 ELBO LANE ELECTRICAL UPGRADES AND  
FOSTERTOWN TANK EMERGENCY POWER SUPPLY  
MUA CONTRACT NO. 2013-18**

**WHEREAS**, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the 85 Elbo Lane Electrical Upgrades and Fostertown Tank Emergency Power Supply project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

**WHEREAS**, the recommendation is in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Maintenance Bond for the 85 Elbo Lane Electrical Upgrades and Fostertown Tank Emergency Power Supply Project, MUA Project 2013-18 is approved.

Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: CB Smith  
Christopher Smith, Chairman

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 5, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

RE: Mount Laurel Township MUA  
85 Elbo Lane Electrical Upgrades and  
Fostertown Tank Emergency Power Supply  
Contract No. 2013-18  
Our File No. M-0180-0317-000

Dear Charlie:

The two (2) year Maintenance Bond on the above referenced project expires on May 15, 2017. An inspection with MLTMUA staff found no deficiencies.

Based on the above, Alaimo is recommending that the two (2) year Maintenance Bond be released.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

cc: Dee-En Electrical Contracting, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 2017-05-72**

**RESOLUTION APPROVING CONTRACT EXTENSION FOR SLUDGE HAULING SERVICES  
PURSUANT TO MUA CONTRACT NO. 2016-05 (Re-bid)**

**WHEREAS**, following a competitive bidding process for the Mount Laurel Township Municipal Utilities Authority (hereinafter the "Authority") Sludge Hauling Services, on May 26, 2016, the Authority adopted Resolution 2016-06-85, which awarded MUA Contract 2016-05 (Re-bid) to American Disposal Services Co., as the lowest responsible bidder, at the contract price of \$203.00 per load for the term of one year from July 1, 2016 to June 30, 2017; and

**WHEREAS**, in response to the Authority's bid specifications for Sludge Hauling Services for MUA Contract 2016-05 (Re-bid), on June 14, 2016, American Disposal submitted additional contract prices of \$209.00 per load in Year Two (from July 1, 2017 to June 30, 2018) and \$216.00 in Year Three (from July 1, 2018 to June 30, 2019); and

**WHEREAS**, Authority staff has recommended that the Authority exercise its option to extend the contract with American Disposal Services, Co. for two additional one year terms consistent with the contract prices contained in their bid submission for Year Two and Year Three; and

**WHEREAS**, the recommendation of the Authority's staff, which is attached hereto as Exhibit "A", appears to be reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, State of New Jersey, that:

1. MUA Contract No. 2016-05 (Re-bid), for Sludge Hauling Services, be and is hereby extended for Year Two and Year Three at the contract prices set forth above for two addition one year terms.

Date: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: CB Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority on May 18, 2017.



Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: American Disposal - Sludge Hauling Services  
Award of Sludge Hauling Contract – Optional Years Two and Three

Contract Number: Resolution No. 2016-06-85  
Renewal Years Two and Three - Resolution No. 2017-05-72  
Contract No. 2016-05 (re-bid)

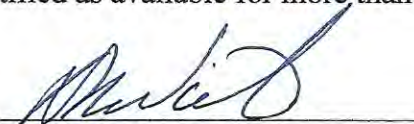
Contract Term: Completion

Contract Amount: \$209.00 Cost Per Load – Haul Rate Year Two  
\$216.00 Cost Per Load – Haul Rate Year Three

Budget Line Item (s): General Ledger Account (Ops) 510-6121

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
David R. Wiest

Date:

May 18, 2017



**Mount Laurel Township  
Municipal Utilities Authority  
1201 S. Church Street Mount Laurel, NJ 08054  
Customer Service 856-234-0062 Website [www.mltmua.com](http://www.mltmua.com)**

To: Chris Smith, Chairman and Members of the Board

From: Jane E. Rottau, Purchasing Agent

Date: May 20, 2016

Subject: Bids for Sludge Hauling Services, Contract # 2016-05

Bids were received and read in public on Tuesday May 17, 2016 at 10:00am  
Below is a breakdown of contractor pricing.

**American Disposal Systems**

- Haul Rate Year One - \$203.00 Cost per Load – Fiscal Year 2017
- Haul Rate Year Two - \$209.00 Cost per Load – Fiscal Year 2018
- Haul Rate Year Three - \$216.00 Cost per Load – Fiscal Year 2019

**Russell Reid Disposal Services**

- Haul Rate Year One - \$216.00 Cost per Load
- Haul Rate Year Two - \$226.00 Cost per Load
- Haul Rate Year Three - \$236.00 Cost per Load

**Woolston Company**

- Haul Rate Year One - \$250.00 Cost per Load
- Haul Rate Year Two - \$265.00 Cost per Load
- Haul Rate Year Three - \$275.00 Cost per Load

As you can see from the above bid tabulations, American Disposal Systems provided us with the lowest quotes in all three years of the contract.

The 1st years pricing from American Disposal Systems represents an annual cost of approximately \$107,793.00 (estimating they haul the same amount of loads from the previous year of 531 loads). This is an increase of about \$24,606.00 over our previous year's contract with them. Year 2 could see an increase in the amount of \$3,186.00 and Year 3 \$2,124.00.

It is important to mention that American Disposal Systems has been hauling the MUA sludge for over twelve years and we have had no reported complaints about their service. I do not anticipate any problems with their services as we move into this new contract period.

I therefore recommend that we award Contract No. 2016-05 for Sludge Hauling Services in its entirety to American Disposal Systems.

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-73**

**RESOLUTION APPROVING ACCEPTANCE OF BIRCHFIELD AND TIMBERCREST PUMP STATIONS  
LEVEL CONTROL UPGRADES PROJECT AND INITIATING THE TWO-YEAR MAINTENANCE PERIOD**

**MUA CONTRACT NO. 2015-04**

**WHEREAS**, the Authority's consulting engineer has reviewed the status of the work performed on the above-referenced project and has determined that the work has been completed, in a satisfactory manner, and has recommended that the Authority accept the work on the project; and

**WHEREAS**, the consulting engineer further recommends that the two (2) year Maintenance Period on the project begin on February 18, 2016, as set forth in the copies of the engineer's letters which are annexed hereto as Exhibit "A & B"; and

**WHEREAS**, the recommendation of the Authority's consulting engineer appears to be reasonable and appropriate,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The work on the Birchfield and Timbercrest Pump Stations Level Control Upgrades, Contract No. 2015-04 is complete, to the Authority's satisfaction, and the initiation of the two-year maintenance period on the project is approved.

Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By: CB Smith  
Christopher Smith, Chairwoman

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 8, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Birchfield and Timbercrest Pump Stations  
Level Control Upgrades  
Contract No. 2015-04  
Our File No. M-180-328-000

Dear Mr. Shoemaker:

We have reviewed the status of the work for the referenced project and find that all Contract work has been satisfactorily completed. Accordingly, we recommend that the Authority accept the project, release the retainage and issue final payment to the Contractor. Current Estimate No. 7 – Final was previously forwarded to you.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

L. Russell Trice, P.E.,  
Senior Associate

LRT/GWL/dal  
Enclosures

cc: Scalfo Electric  
Pamela J. Carolan, P.E., Executive Director, MLTMUA  
Robert A. Adler, Operations Engineer, MLTMUA  
Gary W. Lattimer, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners





## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

February 22, 2016

Scalfo Electric, Inc.  
3539 N. Mill Road  
Vineland, NJ 08360

Att: Dan Tranchina

Re: Mount Laurel Township Municipal Utilities  
Authority  
Birchfield and Timbercrest Pump Stations  
Level Control Upgrades  
Contract No. 2015-04  
Our File No. M-180-328-000

Dear Dan:

On February 18, 2016 you have reached substantial completion on Timbercrest Pump Station. The two (2) year Warranty and two (2) year Maintenance Bond will go into effect as of this date.

Should you have any questions regarding this matter, please contact us.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

c: Charles Shoemaker, Project Coordinator, Construction, MLTMUA  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-05-74**

**RESOLUTION APPROVING CHANGE ORDER NO 5**

**CONTRACT NO. 2015-04**

**BIRCHFIELD AND TIMBERCREST PUMP STATIONS  
LEVEL CONTROL UPGRADE**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No.5 for Contract No. 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrade project , is necessary to adjust for as-built quantities;

**WHEREAS**, the Authority has determined that Change Order No. 5 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

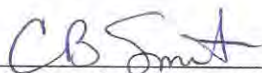
1. Change Order No. 5 for Contract 2015-04, Birchfield and Timbercrest Pump Stations Level Control Upgrade project at a credit of \$5,000.00 is approved, resulting in an adjusted contract amount of \$249,348.90. A Certificate of Availability of Funds is attached to, and made part of, this Resolution. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$249,348.90 and the contract will be charged against the Authority's Fixed Asset Numbers 2032 and 2033.

Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18,, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:       Scalfo Electric, Inc.  
                                      Birchfield and Timbercrest Pump Stations Level Control Upgrae

Contract Number:       Contract No. 2015-04  
                                      Original Resolution no. 2015-08-99  
                                      Change Order No. 1 Resolution No. 2015-11-117  
                                      Change Order No. 2 Resolution No. 2016-01-09  
                                      Change Order No. 3 Resolution No. 2016-03-41  
                                      Change Order No. 4 Resolution No.

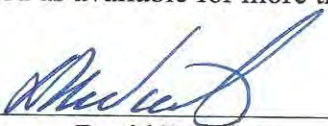
Contract Term:           Completion

Contract Amount:       \$235,000.00  
                                      Change Order No. 1 Increased to \$243,067.64  
                                      Change Order No. 2 Increased to \$249,754.34  
                                      Change Order No. 3 Increased to \$252,217.90  
                                      Change Order No. 4 Increased to \$254,348.84  
                                      Change Order No. 5 Decreased to \$249,348.90

Budget Line Item (s):   SPS-LC (A&E)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

May 18, 2017



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 15, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, NJ 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Birchfield and Timbercrest Pump Stations  
Level Control Upgrades  
**Current Estimate No. 7 – Final and  
Change Order No. 5**  
Contract No. 2015-04  
Our File No. M-180-328-000

Dear Charlie:

Enclosed are Voucher and Current Estimate No. 7 - Final for \$14,389.65 payable to Scalfo Electric, Inc. for work performed on the above captioned project. We recommend payment as indicated to be approved at your next meeting.

In addition, please find enclosed four (4) copies of Change Order No.5 for approval at your next meeting. This Change Order No. 5 provides for quantity adjustments to complete this project. Note, this change order should be approved prior to your approval of payment for the above Current Estimate No. 7 - Final. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Certified Payroll Reports and Monthly Project Workforce Report will follow under separate cover.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal

Enclosures

Cc: Scalfo Electric, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAAE  
R. A. Alaimo Associates Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION No. 2017-05-75**

**AUTHORITY BUDGET ADOPTION  
FOR WATER SERVICE AND FACILITIES**

**FISCAL YEAR: FROM July 1, 2017 to June 30, 2018**

**WHEREAS**, the Annual Budget and Capital Budget for the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented for adoption before the Authority at an open public meeting on May 18, 2017; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$10,765,885, Total Appropriations, including any Accumulated Deficit, if any, of \$10,964,662 and Total Unrestricted Net Assets utilized of \$198,777; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,953,118 and Total Unrestricted Net Assets planned to be utilized of \$68,750; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. At an open public meeting held on May 18, 2017, the Annual Budget and Capital Budget/Program of the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018, is hereby adopted and shall constitute appropriations for the purposes stated; and

2. The Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

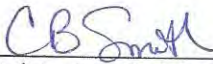


Resolution Number 2017-05-75  
Fiscal Year 2018 Water Budget  
May 18, 2017 Page Two

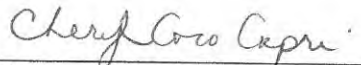
Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.

# 2017 ADOPTED BUDGET RESOLUTION

## Mount Laurel Township Municipal Utilities Authority (MLTMUA)

**FISCAL YEAR:**    **FROM:**    July 1, 2017    **TO:**    June 30, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the MLTMUA for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented for adoption before the governing body of the MLTMUA at its open public meeting of May 18, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$22,107,060, Total Appropriations, including any Accumulated Deficit, if any, of \$22,686,094 and Total Unrestricted Net Position utilized of \$579,034; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$9,431,068 and Total Unrestricted Net Position planned to be utilized of \$132,500; and

NOW, THEREFORE BE IT RESOLVED by the governing body of MLTMUA, at an open public meeting held on May 18, 2017, that the Annual Budget and Capital Budget/Program of the MLTMUA for the fiscal year beginning July 1, 2017 and ending June 30, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Cheryl Coco Capri  
(Secretary's Signature)

May 18, 2017  
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Christopher Smith	✓			
John Francescone	✓			
Cheryl Coco-Capri	✓			
Geraldine Nardello				
Elwood Knight	✓			✓

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION No. 2017-05-76**

**AUTHORITY BUDGET ADOPTION  
FOR SEWER SERVICE AND FACILITIES**

**FISCAL YEAR: FROM July 1, 2017 TO June 30, 2018**

**WHEREAS**, the Annual Budget and Capital Budget for the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented for adoption before the Authority at an open public meeting on May 18, 2017; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$11,341,175, Total Appropriations, including any Accumulated Deficit, if any, of \$11,721,432 and Total Unrestricted Net Assets utilized of \$380,257; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$7,477,950 and Total Unrestricted Net Assets planned to be utilized of \$63,750; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. At an open public meeting held on May 18, 2017 the Annual Budget and Capital Budget/Program of the Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018, is hereby adopted and shall constitute appropriations for the purposes stated; and

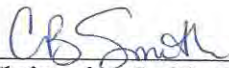
2. The Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Resolution Number 2017-05-76  
Fiscal Year 2018 Sewer Budget  
May 18, 2017 Page Two

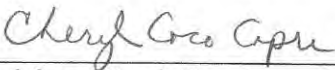
Dated: May 18, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was passed at a meeting of the Mount Laurel Township Municipal Utilities Authority held on May 18, 2017.



# 2017 ADOPTED BUDGET RESOLUTION

## Mount Laurel Township Municipal Utilities Authority (MLTMUA)

**FISCAL YEAR:**    **FROM:**    July 1, 2017    **TO:**    June 30, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the MLTMUA for the fiscal year beginning July 1, 2017 and ending June 30, 2018 has been presented for adoption before the governing body of the MLTMUA at its open public meeting of May 18, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$22,107,060, Total Appropriations, including any Accumulated Deficit, if any, of \$22,686,094 and Total Unrestricted Net Position utilized of \$579,034; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$9,431,068 and Total Unrestricted Net Position planned to be utilized of \$132,500; and

NOW, THEREFORE BE IT RESOLVED by the governing body of MLTMUA, at an open public meeting held on May 18, 2017, that the Annual Budget and Capital Budget/Program of the MLTMUA for the fiscal year beginning July 1, 2017 and ending June 30, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Cheryl Coco Capri  
(Secretary's Signature)

May 18, 2017  
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Christopher Smith	✓			
John Francescone	✓			
Cheryl Coco-Capri	✓			
Geraldine Nardello				✓
Elwood Knight	✓			

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-77**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE 5158 CHURCH ROAD PROJECT CONTINGENT  
UPON THE POSTING OF AN APPROPRIATE MAINTENANCE BOND**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the 5158 Church Road project (hereinafter The "Project"), be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, the water distribution system installed under this Project shall remain privately owned and maintained and no maintenance bonds will be required for the water distribution system; and

**WHEREAS**, the portion of the sanitary sewer system installed under this Project that will be dedicated to the Authority shall specifically include: 8" PVC (0'-6' deep), 8" PVC (6'-8' deep), manhole (0'-6' deep) and manhole (6'-8' deep) and the remainder of the sanitary sewer system shall be privately owned and maintained; and

**WHEREAS**, the posting of a maintenance bond for the sanitary sewer system shall be required for this Project and contingent upon the Authority releasing the sanitary sewer performance bond;

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the Water Distribution Performance Bond for the 5158 Church Road project is hereby approved and shall not require the posting of a maintenance bond.
2. The release of Sanitary Sewer Performance Bond is hereby approved, but contingent upon the posting of a sanitary sewer system in the amount of \$5,072.30.


3. The water distribution system shall remain privately owned and maintained, as well as a portion of the water distribution system as outlined in the Authority Engineer's March 21, 2017 review letter.
4. Water Distribution Performance Bond No. 86000528 in the amount of \$10,879.20 is hereby released.
5. Contingent upon the posting of an appropriate maintenance bond, Sanitary Sewer Performance Bond No. 86000528 in the amount of \$33,815.34 is hereby released.

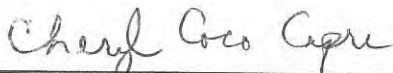
Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

March 21, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
5158 Church Road  
Our File No. M-181-201-009

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The results of our review indicate that the punch list items have been completed. Therefore, we recommend performance bond release contingent upon the applicant posting a maintenance bond in the following amount:

Sanitary Sewer	\$ 5,072.30
----------------	-------------

The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

	<u>Original Bond Amount</u>	<u>Recommended Bond Amount</u>
Water Distribution	\$ 10,879.20	\$ 0.00
Sanitary Sewer	\$ 33,815.34	\$ 0.00

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



The following is a list of the facilities that will be dedicated to the Authority

**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	8" PVC (0'-6' deep)	LF	249	\$ 26.85	\$ 6,685.65
2	8" PVC (6'-8' deep)	LF	176	\$ 28.60	\$ 5,033.60
3	Manhole (0'-6' deep)	UN	1	\$ 2,650.00	\$ 2,650.00
4	Manhole (6'-8' deep)	UN	1	\$ 3,510.00	\$ 3,510.00
				<b>Total Cost</b>	<b>\$ 17,879.25</b>

The following is a list of the facilities that will remain private:

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	¾" domestic service, complete	UN	3	\$ 1,040.00	\$ 3,120.00
2	Additional ¾" domestic service	LF	240	\$ 11.70	\$ 2,808.00
				<b>Total Cost</b>	<b>\$ 5,928.00</b>


**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	4" lateral, complete	UN	4	\$ 1,040.00	\$ 4,160.00
2	Additional 4" lateral	LF	77	\$ 25.00	\$ 1,925.00
				<b>Total Cost</b>	<b>\$ 6,085.00</b>

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-78**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BOND FOR THE TD BANK, PHASE I PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bond for the TD Bank, Phase I project located at 12000 Horizon Way(hereinafter The "Project"), be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, the water distribution system installed under this Project will remain privately owned and maintained and no maintenance bonds will be required; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the performance bond for the TD Bank, Phase I project is approved. The Water Distribution Performance Bond does not require a maintenance bond.
2. The water distribution facility shall remain privately owned and maintained.
3. Water Distribution Performance Bond No. 20004219 in the amount of \$38,579.40 is hereby released.

Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

February 21, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
TD Bank, Phase I  
Our File No. M-181-201-006

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bond.

The results of our review indicate that the contractor had completed the field items and our office completed the as-built requirements. Therefore, we recommend performance bond release at this time.

Since the facilities will remain privately owned and maintained, no maintenance bonds will be required. The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

	<u>Original Bond Amount</u>	<u>Recommended Bond Amount</u>
Water Distribution	\$ 30,446.40	\$ 0.00

None of the facilities will be dedicated to the Authority.

***- Consulting Engineers -***

Civil • Structural • Mechanical • Electrical • Environmental • Planners



The following is a list of the facilities that will remain privately owned and maintained:


**Water Distribution**

<b><u>Item No.</u></b>	<b><u>Description</u></b>	<b><u>Unit</u></b>	<b><u>Quantity</u></b>	<b><u>Unit Price</u></b>	<b><u>Estimated Cost</u></b>
1	CLDIP, 6"	LF	75	\$ 25.50	\$ 1,912.00
2	Valve and box, 6"	UN	1	\$ 1,021.00	\$ 1,021.00
3	6" x 6" Tapping Sleeve and Valve	UN	1	\$ 3,064.00	\$ 3,064.00
4	12" x 6" Tapping Sleeve and Valve	UN	1	\$ 6,829.00	\$ 6,829.00
5	Relocate Existing Fire Hydrant	UN	3	\$ 3,500.00	\$ 10,500.00
<b>Total Cost</b>					<b>\$ 23,326.00</b>

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-79**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE LIBERTY WALK AT EAST GATE PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Liberty Walk at East Gate project (hereinafter The "Project"), be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, the portion of the water distribution system installed under this Project that will be dedicated to the Authority shall specially include: 8" CLDIP w/Poly. Encasement, 8"x8" Tapping Sleeve and Valve, 8" Valve and Box, 8" x 8" Tee and 8" Bend; and

**WHEREAS**, since the remainder of the water distribution system installed under this Project, consistent with Exhibit "A" and the sanitary sewer system, shall remain privately owned and maintained; and

**WHEREAS**, the water distribution system and sanitary sewer system have been in operation for approximately ten years, without issue, the Authority engineer has recommended waiving the maintenance bond requirements associated with this Project; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the performance bond for the Liberty Walk at East Gate project without the requirement of a maintenance bond, is approved.
2. The sanitary sewer system shall remain privately owned and maintained, as well as a portion of the water distribution system as outlined in the Authority Engineer's March 16, 2017 review letter.

3. The water distribution system will, in part be dedicated to the Authority,  
specifically: 8" CLDIP w/Poly. Encasement, 8"x8" Tapping Sleeve and Valve, 8"  
Valve and Box, 8" x 8" Tee and 8" Bend.
4. Water Distribution Performance Bond No. 929383084 in the amount of \$121,839.00  
is hereby released.
5. Sanitary Sewer Performance Bond No. 929383085 in the amount of \$3,708.00 is  
hereby released.

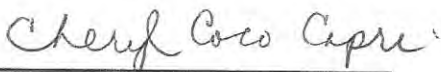
Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities  
Authority held on June 15, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310

New Fax No. (609) 845-0300

March 16, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Municipal Utilities Authority  
Liberty Walk @ East Gate  
Our File No. M-186-600

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The applicant provided the legal descriptions for a blanket easement back in November 2006. The as-built information was prepared by our office and transferred to the Authority's Record Drawings, and all punch list items were found to be satisfactorily completed. Therefore, we recommend performance bond release at this time. Since the systems have been in operation for close to ten years without issue, we recommend waiving the maintenance bonds.

The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

	<u>Original Bond Amount</u>	<u>Recommended Bond Amount</u>
Water Distribution	\$ 121,839.00	\$ 0.00
Sanitary Sewer	\$ 3,708.00	\$ 0.00

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

The following is a list of the facilities that will be dedicated to the Authority:

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	8" CLDIP w/Poly. Encasement	LF	910	\$ 48.00	\$ 43,680.00
2	8" x 8" Tapping Sleeve and Valve	UN	1	\$ 5,000.00	\$ 5,000.00
3	8" Valve and Box	UN	4	\$ 1,380.00	\$ 5,520.00
4	8" x 8" Tee	UN	1	\$ 530.00	\$ 530.00
5	8" Bend	UN	6	\$ 400.00	\$ 2,400.00
				<b>Total Cost</b>	<b>\$ 57,130.00</b>

The following is a list of facilities that will remain private:

**Water Distribution**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	8" CLDIP w/Poly. Encasement	LF	347	\$ 48.00	\$ 16,656.00
2	6" CLDIP w/Poly. Encasement	LF	240	\$ 28.50	\$ 6,840.00
3	6" Valve and Box	UN	2	\$ 1,120.00	\$ 2,240.00
4	8" x 6" Tee	UN	1	\$ 460.00	\$ 460.00
5	6" Bend	UN	1	\$ 260.00	\$ 260.00
6	Fire Hydrant, Complete	UN	3	\$ 2,575.00	\$ 7,725.00
				<b>Total Cost</b>	<b>\$ 34,181.00</b>

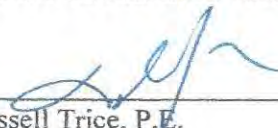
**Sanitary Sewer**

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	6" Lateral, Complete	UN	1	\$ 1,040.00	\$ 1,040.00
				<b>Total Cost</b>	<b>\$ 1,040.00</b>

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
 L. Russell Trice, P.E.  
 Senior Associate

LRT/CFC/das

cc: Jeff Hammell, Inspector, MLMUA  
 Anthony T. Drollas, Jr., Esquire, Solicitor, MLMUA  
 Craig F. Connolly, Senior Project Manager, RAAA  
 R. A. Alaimo Associates Field Services Department

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***Richard A. Alaimo Associates***  
***- Consulting Engineers -***



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-80**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE KRYSTA COURT PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Krysta Court project (hereinafter The "Project"), be released, as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, in Exhibit "A" the Engineer has also itemized those water distribution and sanitary sewer facilities and related improvements for this project which are being dedicated to the Authority; and those which are intended to remain privately-owned, and

**WHEREAS**, no maintenance bonds shall be required for this project; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:


1. The release of the performance bonds for the Krysta Court project is approved. The Water Distribution Performance Bond and Sanitary Sewer Performance Bond do not require a maintenance bond.
2. The water distribution facility and the sanitary sewer system shall be dedicated to the Authority.
3. Water Distribution Performance Bond No. 0707-10093 in the amount of \$20,892.00 is hereby released.
4. Sanitary Sewer Performance Bond No. 0707-10092 in the amount of \$14,682.90 is hereby released.

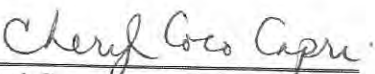
Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



## Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

August 18, 2009

Mrs. Dorothy M. Kanzler, New Accounts  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Krysta Court  
Water Distribution  
Our File No. M-181-617

Dear Dottie:

As requested, we have reviewed the captioned project to determine if the Authority can release the water distribution bond only.

The required performance bond release meeting was held on December 15, 2004, the contractor has completed all water field punch list items, the approved as-built plans were received and transferred to the record drawings and the legal descriptions and plans were submitted and forwarded to the Authority solicitor for filing on September 11, 2008. Therefore, we recommend release of just the water distribution bond at this time, contingent upon the applicant posting a maintenance bond in the following amount:

Water Distribution: \$ 7,970.40

The following items are to assist the Authority solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for the project:

	<u>Original Bond</u>	<u>Reduced Bond</u>	<u>Recommended Bond</u>
Water Distribution	\$ 53,136.00	\$ 15,940.80	\$ 0.00

The following is a list of facilities that will be dedicated to the Authority:

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

*Handwritten:*  
water only!!  
8/27/09



**Water Distribution**

Item	Description	Unit	Quantity	Unit Price	Estimated Cost
1.	8" CLDIP	LF	980	\$ 26.75	\$ 26,215.00
2.	8" bends	UN	3	\$ 235.00	\$ 705.00
3.	8" valve and box	UN	3	\$ 1,020.00	\$ 3,060.00
4.	Hydrants, complete	UN	2	\$ 2,800.00	\$ 5,600.00
5.	8" stub for future connection	UN	1	\$ 500.00	\$ 500.00
				<b>Total</b>	<b>\$ 36,080.00</b>

The following is a list of facilities that will remain private:

**Water Distribution**

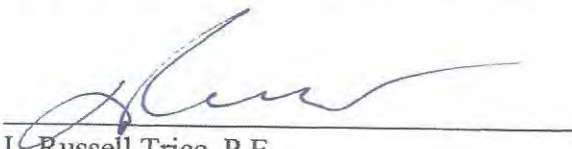
Item	Description	Unit	Quantity	Unit Price	Estimated Cost
1.	Service connection	UN	12	\$ 600.00	\$ 7,200.00
				<b>Total</b>	<b>\$ 7,200.00</b>

By carbon copy of this letter, we request that the Authority solicitor begin preparing the resolution to release the water distribution performance bond contingent upon the applicant posting the required water distribution maintenance bond.

Contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department



## Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310

New Fax No. (609) 845-0300

March 1, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
Krysta Court (*Sanitary Sewer*)  
Our File No. M-181-617

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the sanitary sewer bond.

According to a recent Authority inspection the contractor has corrected the punch list items, the as-builts were approved and transferred to the Record Drawings and the easements were filed. Therefore, we recommend release of the sanitary sewer performance bond at this time.

Since the sanitary sewer has been in service for over ten (10) years, we recommend waiving the maintenance bond requirement.

The following items are to assist the Authority solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for the project:

	<u>Original Bond</u>	<u>Reduced Bond</u>	<u>Recommended Bond</u>
Sanitary Sewer	\$ 37,822.80	\$ 11,346.84	\$ 0.00

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



The following is a list of facilities that will be dedicated to the Authority:

**Sanitary Sewer**

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1.	8" PVC (0'-6')	LF	380	\$ 18.75	\$ 7,125.00
2.	8" PVC (6'-8')	LF	100	\$ 20.00	\$ 2,000.00
3.	8" PVC (8'-10')	LF	357	\$ 22.00	\$ 7,854.00
4.	Sanitary Manhole (0'-6')	UN	1	\$ 1,735.00	\$ 1,735.00
5.	Sanitary Manhole (6'-8')	UN	1	\$ 2,270.00	\$ 2,270.00
6.	Sanitary Doghouse Manhole (0'-6')	UN	1	\$ 1,735.00	\$ 1,735.00
<b>Total</b>					<b>\$ 22,719.00</b>

The following is a list of facilities that will remain private:

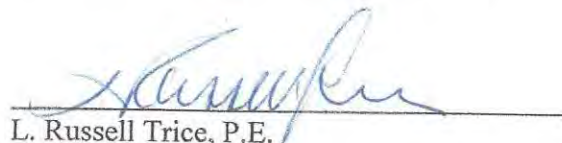
**Water Distribution**

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1.	6" Lateral Connection	UN	12	\$ 650.00	\$ 7,800.00
2.					
<b>Total</b>					<b>\$ 7,800.00</b>

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R. A. Alaimo Associates Field Services Department

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***Richard A. Alaimo Associates***  
***- Consulting Engineers -***

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-81**

**RESOLUTION APPROVING AGREEMENT FOR  
FENCE LICENSE OVER UTILITY EASEMENT**

**WHEREAS**, CRYSTAL M. and THOMAS W. FERRARO, the owners of land and premises known as 7 Transom Court, and identified as Lot 4, Block 100.04, on the Tax Map of the Township of Mount Laurel, in the County of Burlington, New Jersey, has requested permission to install a fence over a 10-foot portion of a 20-foot wide utility easement in favor of the Mount Laurel Township Municipal Utilities Authority, and

**WHEREAS**, the Authority is willing to permit such fence installation by way of a license;

**NOW THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, as follows:

1. That a license be granted to the owners, CRYSTAL M. and THOMAS W. FERRARO, to install a fence over portions of a 20-foot wide utility easement in favor of the Authority on the premises known as 7 Transom Court, and identified as Lot 4, Block 100.04, on the Tax Map of the Township of Mount Laurel, in the County of Burlington, New Jersey, in accordance with the agreement attached hereto as Exhibit "A".
2. The Chairman and Secretary are authorized to sign the agreement for the Authority.

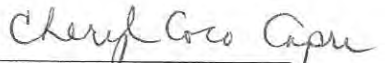
Dated: June 15, 2017

Attest:

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.

**AGREEMENT**

**THIS AGREEMENT** made this 15 day of June, 2017, between CRYSTAL M. and THOMAS W. FERRARO, 7 Transom Court, in the Township of Mount Laurel, County of Burlington, State of New Jersey, (hereinafter called the "OWNER"), and the MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY of 1201 S. Church Street, in the Township on Mount Laurel, Burlington County, New Jersey, (hereinafter called the "MUA");

**WHEREAS**, the Owner desires to install a fence across a 10-foot portion of a 20-foot wide utility easement in favor of the MUA located on Lot 4, Block 100.04 on the Tax Map of Mount Laurel Township; and

**WHEREAS**, the MUA is agreeable to the installation of the fence by the Owner upon the conditions set forth herein;

**NOW, THEREFORE**, in consideration of the recitals herein and the mutual promises of the parties, it is agreed as follows:

1. The MUA grants to the Owner a license to install a fence across a 10-foot portion of a 20-foot wide utility easement in favor of the MUA located on Lot 4, Block 100.04 on the Township Tax Map. The placement of the licensed fence and related installation requirements are depicted on the copy of the survey of the subject property, attached hereto as Exhibit "A."

2. The MUA retains all rights of access to the underground pipes located within the area of the subject utility easement for purposes of repair and maintenance, and the MUA also retains the right to temporarily move the licensed fence in order to accomplish such purposes.

3. The license rights that are the subject of this Agreement also include the Owner's installation of landscaping throughout the entire area of the Authority's utility easement. In the event that the Authority requires access to the manhole that is located in the easement area, the Authority will remove the subject landscaping, as necessary, and the Authority is under no obligation to replace any landscaping that it removes. In addition, any fence that is installed by the Owner pursuant to this Agreement shall include either a gate or a section of easily-removable fence that will permit access to the easement area by a vehicle that is 12 feet in width.

4. The parties acknowledge and agree that in the event that the MUA is required to move and/or take down the licensed fence for Authority purposes, that the Owner is responsible for replacing or reinstalling the licensed fence, at the owners' sole cost and expense. The Owner further agrees that any replaced or reinstalled fence will be installed in locations determined by the Authority, in order to permit the Authority personnel and equipment to access the area of the subject utility easement.



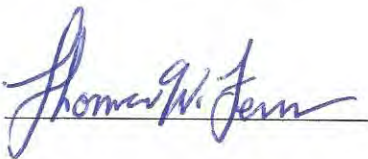
5. The Owner shall install the licensed fence in such a manner so as not to cause damage to any underground pipes located within the area of the utility easement. The maximum depth of excavation for installation of fence posts in the Authority's easement shall be 36 inches as measured from existing grade.

6. This agreement shall be binding on the parties to this Agreement, their heirs, administrators, executors, successors and assigns, and shall be recorded against title to the subject property.


**IN WITNESS WHEREOF**, the parties to this Agreement have signed and sealed this agreement the day and year first above written.

THOMAS W. FERRARO

MOUNT LAUREL TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY




By:

  
Christopher Smith, Chairman

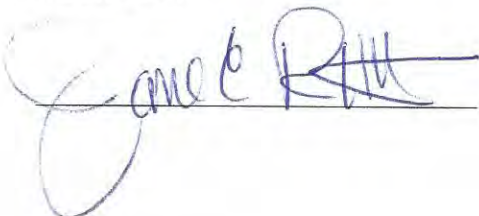
Witness:

Witness:

  
Cheryl Coco Capri, Secretary

CRYSTAL M. FERRARO

Witness:



STATE OF NEW JERSEY

SS.

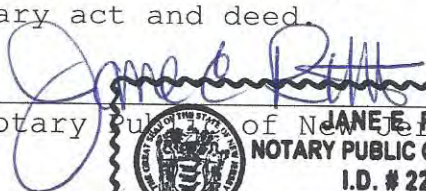

COUNTY OF BURLINGTON

BE IT REMEMBERED that on June 16<sup>th</sup>, 2017, before me, the subscriber, personally appeared - Thomas W. Ferraro and Crystal M. Ferraro, who acknowledged that they, signed, sealed and delivered the foregoing instrument as their voluntary act and deed.

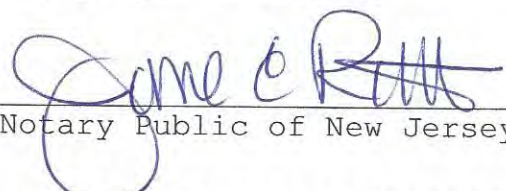
STATE OF NEW JERSEY }

COUNTY OF BURLINGTON }

SS:


  
Notary Public of New Jersey  
 JANE E. ROTTAU  
NOTARY PUBLIC OF NEW JERSEY  
I.D. # 2274156  
My Commission Expires 4/12/2021

Be it remembered that on June 15<sup>th</sup>, 2017, before me, the subscriber, personally appeared Christopher Smith Chairman, and Cheryl Cho-Lyu Secretary of **MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**, who, I am satisfied, is the person named in and who executed the foregoing instrument and thereupon they acknowledged that they signed, sealed and delivered the same as said officers as the voluntary act and deed of the Authority, for the use and purposes therein expressed.

  
Notary Public of New Jersey

Record and Return to:

KELLY GRANT, Esq.  
CAPEHART SCATCHARD, P.A.  
142 West State Street  
Trenton, NJ 08054

 JANE E. ROTTAU  
NOTARY PUBLIC OF NEW JERSEY  
I.D. # 2274156  
My Commission Expires 4/12/2021

**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-82**

**RESOLUTION APPROVING AGREEMENT FOR  
FENCE LICENSE OVER UTILITY EASEMENT**

**WHEREAS**, LARCHMONT II PARTNERSHIP, the owner of land and premises known as 204 Ark Road, and identified as Lot 3, Block 303.06, on the Tax Map of the Township of Mount Laurel, in the County of Burlington, New Jersey, has requested permission to install a fence over a portion of a combined 35-foot wide drainage and utility easement in favor of the Mount Laurel Township Municipal Utilities Authority, and

**WHEREAS**, the Authority is willing to permit such fence installation by way of a license;

**NOW THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, as follows:

1. That a license be granted to the owner, LARCHMONT II PARTNERSHIP, to install a fence over portions of a 35-foot wide combined drainage and utility easement in favor of the Authority on the premises known as 204 Ark Road, and identified as Lot 3, Block 303.06, on the Tax Map of the Township of Mount Laurel, in the County of Burlington, New Jersey, in accordance with the agreement attached hereto as Exhibit "A".
2. The Chairman and Secretary are authorized to sign the agreement for the Authority.

Dated: June 15, 2017

Attest:

MOUNT LAUREL TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a duly-notice public meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



order to permit the Authority personnel and equipment to access the area of the subject utility easement.

5. The Owner shall install the licensed fence in such a manner so as not to cause damage to any underground pipes located within the area of the utility easement. The maximum depth of excavation for installation of fence posts in the Authority's easement shall be 36 inches as measured from existing grade.

6. This agreement shall be binding on the parties to this Agreement, their heirs, administrators, executors, successors and assigns, and shall be recorded against title to the subject property.

**IN WITNESS WHEREOF**, the parties to this Agreement have signed and sealed this agreement the day and year first above written.

LARCHMONT II PARTNERSHIP MOUNT LAUREL TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY

By: \_\_\_\_\_

CB Smith  
Christopher Smith, Chairman

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_

Cheryl Coco Capri  
Cheryl Coco Capri, Secretary



**AGREEMENT**

**THIS AGREEMENT** made this 15<sup>th</sup> day of June, 2017, between IBIS PLAZA LLC, 204 Ark Road, in the Township of Mount Laurel, County of Burlington, State of New Jersey, (hereinafter called the "OWNER"), and the MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY of 1201 S. Church Street, in the Township on Mount Laurel, Burlington County, New Jersey, (hereinafter called the "MUA");

**WHEREAS**, the Owner desires to install a fence across a portion of a combined 35-foot utility and drainage easement in favor of the MUA located on Lot 2, Block 303.06 on the Tax Map of Mount Laurel Township; and

**WHEREAS**, the MUA is agreeable to the installation of the fence by the Owner upon the conditions set forth herein;

**NOW, THEREFORE**, in consideration of the recitals herein and the mutual promises of the parties, it is agreed as follows:

1. The MUA grants to the Owner a license to install a fence across a portion of a combined 35-foot utility and drainage easement in favor of the MUA located on Lot 2, Block 303.06 on the Township Tax Map. The placement of the licensed fence and related installation requirements are depicted on the copy of the survey of the subject property, attached hereto as Exhibit "A."

2. The MUA retains all rights of access to the underground pipes located within the area of the 35-foot

combined utility and drainage easement for purposes of repair and maintenance, and the MUA also retains the right to temporarily move the licensed fence in order to accomplish such purposes.

3. The license rights that are the subject of this Agreement also include the Owner's installation of landscaping throughout the entire area of the Authority's 35-foot combined utility and drainage easement. In the event that the Authority requires access to the manhole that is located in the easement area, the Authority will remove the subject landscaping, as necessary, and the Authority is under no obligation to replace any landscaping that it removes. In addition, any fence that is installed by the Owner pursuant to this Agreement shall include either a gate or a section of easily-removable fence that will permit access to the easement area by a vehicle that is 12 feet in width.

4. The parties acknowledge and agree that in the event that the MUA is required to move and/or take down the licensed fence for Authority purposes, that the Owner is responsible for replacing or reinstalling the licensed fence, at the owners' sole cost and expense. The Owner further agrees that any replaced or reinstalled fence will be installed in locations determined by the Authority, in order to permit the Authority personnel and equipment to access the area of the subject utility easement.

5. The Owner shall install the licensed fence in such

a manner so as not to cause damage to any underground pipes located within the area of the utility easement. The maximum depth of excavation for installation of fence posts in the Authority's easement shall be 36 inches as measured from existing grade.

6. This agreement shall be binding on the parties to this Agreement, their heirs, administrators, executors, successors and assigns, and shall be recorded against title to the subject property.

**IN WITNESS WHEREOF**, the parties to this Agreement have signed and sealed this agreement the day and year first above written.

IBIS PLAZA LLC

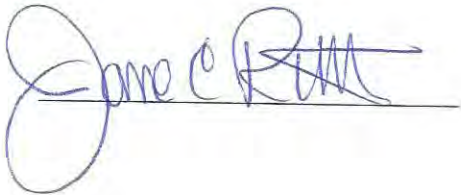


By:

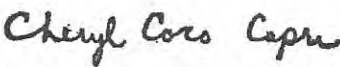
MOUNT LAUREL TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY

  
Christopher Smith, Chairman

Witness:



Witness:

  
Cheryl Coco Capri, Secretary




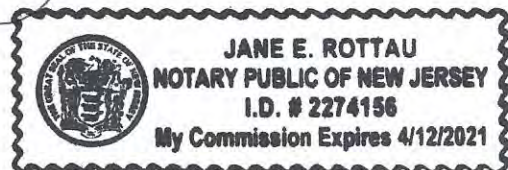
STATE OF NEW JERSEY

SS.

COUNTY OF BURLINGTON

BE IT REMEMBERED that on June 15<sup>th</sup>, 2017, before me, the subscriber, personally appeared Owner of This Plaza LLC, who acknowledged that he/she, signed, sealed and delivered the foregoing instrument as his/her voluntary act and deed.

  
Jane E. Rottau  
Notary Public of New Jersey

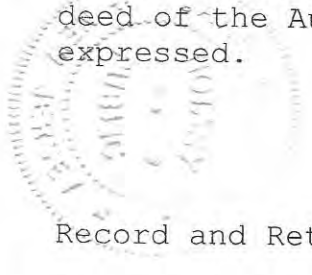


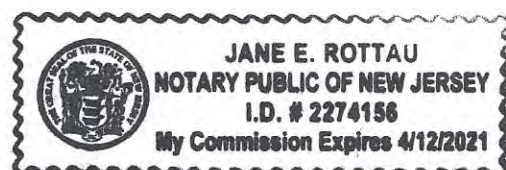
STATE OF NEW JERSEY }  
COUNTY OF BURLINGTON }

SS:

Be it remembered that on June 15<sup>th</sup>, 2017, before me, the subscriber, personally appeared Christopher Smith Chairman, and Cheryl Coco-Capri, Secretary of **MOUNT LAUREL**

**TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**, who, I am satisfied, is the person named in and who executed the foregoing instrument and thereupon they acknowledged that they signed, sealed and delivered the same as said officers as the voluntary act and deed of the Authority, for the use and purposes therein expressed.

  
Jane E. Rottau  
Notary Public of New Jersey



Record and Return to:

KELLY GRANT, Esq.  
CAPEHART SCATCHARD, P.A.  
142 West State Street  
Trenton, NJ 08608



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-83**

**RESOLUTION APPROVING RELEASE OF THE  
PERFORMANCE BONDS FOR THE WENDY'S AT CENTERTON SQUARE  
PROJECT**

**WHEREAS**, the Authority's consulting engineer has recommended that the performance bonds for the Wendy's at Centerton Square project (hereinafter the "Project") be released consistent with the terms as set forth in the copy of the engineer's letter annexed hereto as Exhibit "A"; and

**WHEREAS**, all water and sanitary sewer systems installed under this Project shall remain privately owned and maintained and no maintenance bonds shall be required; and

**WHEREAS**, the engineer's recommendations are in proper form and based on good cause;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority, in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. The release of the performance bonds for the Wendy's at Centerton Square project, without the requirement of a maintenance bond, is hereby approved.
2. The water distribution and sanitary sewer system facilities shall remain privately owned and maintained.
3. Water Distribution Bond No. FP0021895 in the amount of \$8,749.80 is hereby released.
4. The Sanitary Sewer Bond No. FP0021869 in the amount of \$43,692.96, is hereby released.

Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

  
\_\_\_\_\_  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



## ***Richard A. Alaimo Associates***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 26, 2017

Ms. Cheryl R. Edelson, Assistant Engineering  
Services Coordinator  
Mount Laurel Township Municipal Utilities Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Municipal Utilities Authority  
Wendy's at Centerton Square  
Our File No. M-181-201-306

Dear Cheryl:

As requested, we have reviewed the captioned project to determine if the Authority can release the performance bonds.

The contractor completed the punch list items and the applicant provided as-builts. Our office utilized the submitted as-built information to generate the GIS Information. Therefore, we recommend performance bond release at this time. Since the facilities associated with this project will remain privately owned and maintained, no maintenance bonds will be required.

The following items are to assist the Authority's solicitor in preparing the bond release resolution. Below is a summary of the performance bond recommendations for this project:

	<u>Original Bond Amount</u>	<u>Recommended Bond Amount</u>
Water Distribution	\$ 8,749.80	\$ 0.00
Sanitary Sewer	\$ 43,692.96	\$ 0.00

None of the facilities will be dedicated to the Authority. Therefore, the following is a list of the facilities that will remain private:

### Water Distribution

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1	Cement Lined Ductile Iron Pipe, 6"	LF	35	\$ 46.30	\$ 1,620.50
2	Hydrant, Complete	UN	1	\$ 4,171.00	\$ 4,171.00
				<b>Total Cost</b>	<b>\$ 5,791.50</b>

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

May 26, 2017

Sanitary Sewer

<u>Item No.</u>	<u>Description</u>	<u>Uni</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
		<u>†</u>			
1	Manholes w/4' Diameter, 0'-6' Deep	UN	1	\$ 2,785.00	\$ 2,785.00
2	Laterals, Complete	UN	2	\$ 1,946.00	\$ 3,892.00
3	Additional Length of Lateral, 6"	LF	104	\$ 52.20	\$ 5,428.80
4	Exterior Grease Trap	LS	1	\$ 5,000.00	\$ 5,000.00
5	Ejector Station Package	LS	1	\$ 10,000.00	\$ 10,000.00
6	2" PVC Force Main w/Tracer Wire	LF	223	\$ 35.00	\$ 7,805.00
				<b>Total Cost</b>	<b>\$ 34,910.80</b>

By copy of this letter, we request that the Authority solicitor begin preparing the resolution to release the performance bonds at this time.

Please contact Craig Connolly if you have any questions.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
L. Russell Trice, P.E.  
Senior Associate

LRT/CFC/das

cc: Anthony T. Drollas, Jr., Esquire, Solicitor, MLTMUA  
Jeff Hammell, Inspector, MLTMUA  
Craig F. Connolly, Senior Project Manager, RAAA  
R.A. Alaimo Associates Field Services Department



**MOUNT LAUREL TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-84**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session (“closed session”) during a Public Meeting, and

**WHEREAS**, the Board of Directors of the Mount Laurel Township Municipal Utilities Authority (the “Governing Body”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of the Board of Directors will reconvene at the conclusion of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority will go into closed session for one or more of the following reason(s), as indicated, as authorized by N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- \_\_\_\_\_ Any matter involving the purchase, lease, or acquisition of real property with public funds, or the setting of bank rates or the investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;



- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;
- Any deliberation of a public body, occurring after a public hearing, that may result in the imposition of a specific civil penalty upon the responding party, or the suspension or loss of a license or permit belonging to the responding party, as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority's Solicitor advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Mount Laurel Township Municipal Utilities Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place, and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

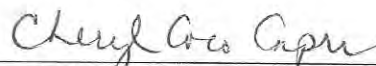
Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
Chris Smith, Chairman

Attest:

  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2017-06-85

**RESOLUTION APPROVING CHANGE ORDER NO. 5  
CONTRACT NO. 2014-21  
HARTFORD ROAD WPCF AND ELBO LANE WTP SCADA**

**WHEREAS**, upon the recommendation of the Authority's consulting engineer, a copy of which is attached, the Authority has determined that Change Order No. 5 for Contract No. 2014-21, Hartford Road WPCF and Elbo Lane WTP SCADA, is necessary to compensate the contractor for supplying and installing additional instrumentation;

**WHEREAS**, the Authority has determined that Change Order No. 5 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 5 for Contract 2014-21, Hartford Road WPCF and Elbo Lane WTP SCADA project with a cost of \$62,270.00 is approved, resulting in an adjusted contract amount of \$791,328.00. There is a seventy (70) calendar day time extension associated with this Change Order. A Certificate of Availability of Funds is attached to and made part of this resolution.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$791,328.00 and the contract will be charged against line item appropriations HR-FM-(K) and WF-EL-(H) of the Authority's official budget.

Dated: June 15, 2017

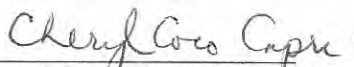
MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:



Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.

Mount Laurel Township  
*Municipal Utilities Authority*  
1201 South Church Street Mount Laurel, NJ 08054  
Telephone: 856-234-0062, Fax: 856-866-1092

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description: Allied Control Services  
Hartford Road WPCF and Elbo Lane WTP SCADA

Contract Number: Contract No. 2014-21  
Original Resolution no. 2015-08-98

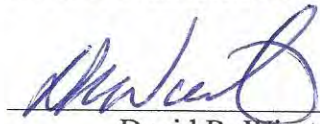
Contract Term: Completion

Contract Amount: Amount of Original Contract - \$688,705.00  
Change Order No. 1 Increased to \$703,123.00  
Change Order No. 2 Increased to \$711,503.00  
Change Order No. 3 Increased to \$719,783.00  
Change Order No. 4 Increased to \$729,058.00  
Change Order No. 5 Increased to \$791,328.00

Budget Line Item (s): HR-FM (K) and WF-EL (H)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

June 15, 2017





## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 30, 2017

Mr. Charles Shoemaker, Project Coordinator  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

RE: Mount Laurel Township MUA  
Hartford Road WPCF and Elbo Lane WTP  
SCADA Systems  
**Change Order No. 5**  
Contract No. 2014-21  
Our File No. M-180-325-000

Dear Charlie:

Enclosed please find four (4) copies of Change Order No. 5 for approval at your next meeting. This Change Order No. 5 provides for additional instrumentation. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosures

Cc: Allied Control Services, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA  
RAAA Field Services Department

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**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners



Richard A. Alaimo Associates  
Consulting Engineers  
200 High Street  
Mount Holly, NJ 08060

CONTRACT CHANGE ORDER

Date: May 22, 2017

No.: 5

To: Allied Control Services, Inc.  
611 Garfield Avenue  
P.O. Box 234  
WestPoint, PA 19486

Project Hartford Road WPCF and  
Elbo Lane WTP SCADA  
Project No. M-180-325-000  
Contract No. 2014-21  
Location Mount Laurel, NJ

In accordance with NJAC 5:34-4 et. seq. and with the provisions of the Standard Specifications for the above Contract, you are hereby advised of the following changes in the Contract quantities, or in the case of supplementary work, you agree to its performance by your firm at the prices stated.

Nature and Reason of Change:

Per the request of Mt. Laurel MUA:

Item 1 - Elbo Lane WTP Video/Security Upgrade	1 LS	\$32,000.00
Item 2 - Remote Site Security Upgrade with New High Resolution Cameras	1 LS	\$25,000.00
Item 3 - Remote Tanks Security Upgrades	1 LS	\$4,070.00
Item 4 - Tie-in Transducer to RTU and Verify read back to 41 Elbo Lane at Well No. 3	1 LS	\$1,200.00
<b>TOTAL CHANGE ORDER NO. 5</b>		<b>\$62,270.00</b>

Amount of Original Contract	\$688,705.00
Amount of Contract with Previous Change Orders Adjustment	\$729,058.00
Adjustment Based on Change Order No. 5	\$62,270.00
<b>Adjusted Contract Total</b>	<b>\$791,328.00</b>

The time provided for completion in the Contract is increased by 70 calendar days. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. The Contractor waives any claim for additional compensation for this work.

ACCEPTED:

Contractor

Engineer

Owner

Date:

Date:

Date:

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2017-06-86

**RESOLUTION AUTHORIZING RELEASE OF  
MAINTENANCE BOND FOR  
81 ELBO LANE SITE IMPROVEMENTS  
MUA CONTRACT NO. 2014-07**

WHEREAS, the Authority's consulting engineer has recommended that the Authority approve the release of the maintenance bond for the 81 Elbo Lane Site Improvements project, as set forth on the copy of the Engineer's letter annexed hereto as Exhibit "A", and

WHEREAS, the recommendation is in proper form and based on good cause;

NOW, THEREFORE, BE IT RESOLVED, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

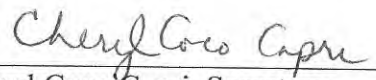
1. The release of the Maintenance Bond for the 81 Elbo Lane Site Improvements Project, MUA Contract 2014-07 is approved.

Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:   
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310



Fax: 609-267-7452

May 16, 2017

Ms. Pamela J. Carolan, P.E., Executive Director  
Mount Laurel Township Municipal Utilities  
Authority  
1201 South Church Street  
Mount Laurel, New Jersey 08054

Re: Mount Laurel Township Municipal Utilities  
Authority  
81 Elbo Lane Site Improvements  
**Maintenance Bond Release**  
Contract No. 2014-07  
Our File No. M-180-314-000

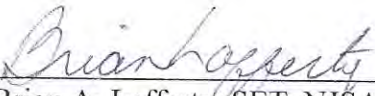
Dear Pam:

We have performed an inspection on the referenced project, find that there are no outstanding issues, and recommend release of the Two-Year Maintenance Bond as of the end of the maintenance period on May 7, 2017.

Should there be any questions, please do not hesitate to contact me.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
\_\_\_\_\_  
Brian A. Lafferty, SET, NJSAT  
Senior Project Manager

BAL/dal

Cc: Ricky Slade Construction, Inc.  
L. Russell Trice, P.E., Senior Associate, RAAA

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- **Consulting Engineers** -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No. 2017-06-87**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
CONCORD ENGINEERING GROUP, INC. TO PROVIDE  
MEP ENGINEERING SERVICES FOR  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, there exists a need for MEP Engineering Services for the Authority related to the Authority's regular operations and business affairs, where the MEP Engineer shall perform such duties as prescribed by general law, in accordance with the Township Code and the Authority's Rules and Regulations, and generally described as follows:

1. Provide evaluations of existing equipment, report findings, provide budgetary estimates, bid proposals, project estimates, design/construction plans, contract documents, specifications, permitting, advertisements for bid, bid analysis, as-built documents, operation and maintenance project documentation, and operations recommendations;
2. Provide inspection and project management services for Authority projects, either on force account or by public contract, to determine and insure that work is proceeding in accordance with the contract documents, including, but not limited to: response to contractor questions or requests for additional information, review of contractor submittals, preparation and analysis of change order proposals, recommendations for payments to contractors, and submittal of detailed reports to the Authority documenting progress and quality/quantity of work performed to date;
3. Provide technical and engineering advice and assistance to Authority as needed, including preparation of estimates, reports, studies and recommendations related to capital improvement or operational issues;
4. Review proposals related to the construction of new facilities, observe the progress of the work, and prepare and/or transfer as-built documentation to the Authority Record drawings;
5. Maintain all papers, documents, memoranda, reports, digital files and other materials related to the performance of MEP Engineering duties for the Authority. Upon the conclusion of the annual services contract and if requested by the Authority, the MEP Engineer shall provide the Authority with copies of all such data collected or documents prepared;
6. Update the Authority As-Built information if requested, to reflect improvements or changes to Authority facilities in a timely manner to reflect current conditions;
7. Work cooperatively and professionally with other Authority consultants or Authority contractors as necessary when completing work for the Authority
8. Provide other engineering services including, but not limited to, planning, general inspection, permitting or other duties of an engineering nature as directed by the Executive Director.
9. Attend meetings as directed by the Executive Director.



**WHEREAS**, pursuant to Ordinance No. 2005-19, adopted by Mount Laurel Township on August 1, 2005, the Authority is required to award all contracts for professional services, including but not limited to engineering, legal, architectural, planning, auditing, and appraisal services, only after conducting a competitive, quality based, fair and open process; and

**WHEREAS**, in compliance with the requirements of Ordinance No. 2005-19, on May 15, 2017, the Authority publicly advertised for proposals for the award of a contract to provide MEP Engineering Services for the Authority; and

**WHEREAS**, following the receipt of proposals in response to the Authority's public solicitation, on May 31, 2017, the Authority publicly opened and has reviewed those proposals in accordance with written criteria established by the Authority prior to the solicitation of proposals, and has selected the proposal that best conforms to the Authority's criteria; and

**WHEREAS**, Concord Engineering Group, Inc, has submitted a proposal dated May 31, 2017, which states that the firm will provide MEP Engineering Services, at an hourly rate fee schedule of \$69.00 to \$274.00 for all work required by the Authority; and

**WHEREAS**, funds are available for these services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Laurel Township Municipal Utilities Authority as follows:

Section 1. The Executive Director is hereby authorized and directed to execute and deliver an agreement for professional services to Concord Engineering Group, Inc. consistent with the terms of this Resolution and with the proposal submitted by Concord Engineering Group, Inc.

Section 2. The Finance Officer of the Authority certifies as to the availability of funds for this

contract in the attached "Certificate of Availability of Funds", which has been signed and dated in accordance with the requirements of N.J.A.C. 5:34-5.1.

Section 3. The term of this contract is one (1) year from the date of the award of the contract.

Section 4. A notice of this action shall be printed once in the official newspaper of the Mount Laurel Township Municipal Utilities Authority within ten (10) days of its passage.

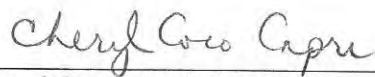
Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By:

  
\_\_\_\_\_  
Christopher Smith, Chairman

Attest:

  
\_\_\_\_\_  
Cheryl Coco-Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:           Concord Engineering Group, Inc.  
Professional Services Contract  
MEP Engineering Services

Contract Number:               Resolution Number 2017-06-87


Contract Term:                 1 Year - June 15, 2018

Contract Amount:               In an amount not to exceed \$50,000.00

Budget Line Item (s):           Unbudgeted Project FY18 Water Renewal & Replacement

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

June 15, 2017

MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2017-06-88

**RESOLUTION APPROVING CHANGE ORDER NO 1  
CONTRACT NO. 2016-03  
50hp GEAR DRIVE MOTOR UNITS**

**WHEREAS**, upon the recommendation of the Authority's operations staff, a copy of which is attached, the Authority has determined that Change Order No.1 for Contract No. 2016-03, 50hp Gear Drive Motor Units, is necessary to compensate the contractor for additional work requested by the Authority;

**WHEREAS**, the Authority has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mount Laurel Township Municipal Utilities Authority in the Township of Mount Laurel, County of Burlington, New Jersey, that:

1. Change Order No. 1 for Contract 2016-03, 50hp Gear Drive Motor Units project at a cost of \$5,172.00 is approved, resulting in an adjusted contract amount of \$134,772.00. A Certificate of Availability of Funds is attached to, and made part of, this Resolution. There is no time extension associated with this Change Order.
2. Pursuant to N.J.A.C. 5:30-5.4(a)(2) the maximum dollar value of this contract is \$134,772.00 and the contract will be charged against line item appropriation HR-OB (L) of the Authority's FY2017 official budget.

Dated: June 15, 2017

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

Attest:

By:

  
Christopher Smith, Chairman

  
Cheryl Coco Capri, Secretary

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.



Mount Laurel Township  
Municipal Utilities Authority

Memorandum

May 18, 2017

Jane,

When M&M was going to install the #3 50hp Gear Box they noticed that the shaft had moved 3" into the old unit. They did not feel comfortable installing the new Gear Box and being damage. The only way this could be corrected was to remove the Pillow Block Bearing on the opposite end. The Bearing is 20yrs. old we do not know what kind of damage would be done to the bearing while they were removing it; I did not want to delay the job. So I authorized them to go ahead and order a new bearing, remove the old one, realign the shaft and install a new coupling and rubber insert that I had in stock.

*Thanks,*

*Frank J. Deyhle*

**From:** Brad Mease [<mailto:bmease@mmc-nj.com>]

**Sent:** Thursday, May 18, 2017 8:40 AM

**To:** Frank Deyhle

**Subject:** RE: 50hp Gear Boxes

Morning Frank:

Request for change number 1

Perform the following work:

- Supply (1) coupling end pillow block bearing.
- Realign orbal shaft. If required, cut existing coupling end bearing off shaft & replace with new bearing supplied by MMC.
- Replace coupling with customer supplied unit.

Breakdown:

Bearing: \$2,412.00

Labor (Prevailing wage rate included): \$2,760.00

Total: \$5,172.00

Bearing Lead time is 10 days. We will be back on site 6/5 to realign shaft and complete the last gear box install.  
Call me if you have any questions.

Thanks,

**Bradley Mease**

ESTIMATOR/PROJECT MANAGER - CONSTRUCTION  
MUNICIPAL MAINTENANCE CO.

1352 TAYLORS LANE  
CINNAMINSON, NJ 08077

P: 856-786-9434

C: 609-760-7164

F: 856-786-0642

[www.mmc-nj.com](http://www.mmc-nj.com)

**Mount Laurel Township**  
***Municipal Utilities Authority***  
**1201 South Church Street Mount Laurel, NJ 08054**  
**Telephone: 856-234-0062, Fax: 856-866-1092**

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, David R. Wiest, Finance Director of the Mount Laurel Township Municipal Utilities Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C 5:30-5.4 et seq.), that there are available adequate funds for the following proposed contract:

Contract Description:           Municipal Maintenance Company, Inc.  
Purchase (5) new 50hp Gear Drive Motor Units for the Orbal  
Aerator Motors at Hartford Road Water Pollution Facility

Contract Number:               Contract No. 2016-03  
Resolution No. 2016-10-119  
Resolution No. 2017-06-88 Change Order No. 1


Contract Term:                 Completion

Contract Amount:               \$129,600.00  
\$134,772.00 Change Order No. 1 Increase Contract \$5,172.00

Budget Line Item (s):         HR-OB (L)

I attest that the same funds have not been certified as available for more than one pending contract.

Certifying Finance Officer:

  
\_\_\_\_\_  
David R. Wiest

Date:

June 15, 2017

Mount Laurel Township  
Municipal Utilities Authority  
1201 S. Church Street  
Mount Laurel, NJ 08054

**CONTRACT CHANGE ORDER**

Date: May 18, 2017

No.: 1

To: Municipal Maintenance Company, Inc.  
1352 Taylors Lane  
Cinnaminson, NJ 08077

Project: 50hp Gear Drive Motor Units  
Contract No. 2016-03  
Owner: Mount Laurel Twp. MUA

In accordance with NJAC 5:34-4 et. Seq. and with the provisions of the Standard Specifications for the above Contract, you are hereby advised of the following changes in the Contract quantities, or in the case of supplementary work, you agree to its performance by your firm at the prices stated.

**Nature and Reason of Change:**

1. Supply (1) coupling end pillow block bearing. Realign orbal shaft. If required, cut existing coupling end bearing off shaft & replace with new bearing supplied by Municipal Maintenance Company. Replace coupling with customer supplied unit. Total Cost = \$2,412.00

2. Labor (Prevailing Wage Rate) Total Cost = \$2,760.00

Amount of Original Contract:	\$129,600.00
Amount of Contract with Previous Change Order Adjustments:	\$129,600.00

Adjustment Based on Change Order No. 1:	\$ 5,172.00
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<b>Adjusted Contract Total:</b>	<b>0.4%</b>	<b>\$134,772.00</b>
---------------------------------	-------------	---------------------

The time provided for completion in the contract has not been increased. The completion date remains at June 30, 2017. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

ACCEPTED:

\_\_\_\_\_  
Municipal Maintenance Company, Inc.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Mount Laurel MUA

\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
Mount Laurel MUA

  
\_\_\_\_\_  
Date:



**MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**Resolution No 2017-06-89**

**RESOLUTION ADOPTING AMENDED BUDGET FOR FISCAL YEAR 2017**

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority has adopted the Fiscal Year 2017 Authority Budget on May 26, 2016 and

**WHEREAS**, the Mount Laurel Township Municipal Utilities Authority finds it necessary to adopt an amended Fiscal Year 2017 Authority Budget, as follows:

	<b><u>From</u></b>	<b><u>To</u></b>
<b><u>Anticipated Revenue:</u></b>		
<b><u>Operating Revenues:</u></b>		
Service Charges	\$17,451,800	\$18,128,780
Connection fees	\$1,418,300	\$289,000
Other Operating revenue	\$1,561,500	\$1,596,200
<b>Non-Operating Revenues</b>	\$198,250	\$434,850
<b>Total Anticipated Revenues</b>	<b>\$20,629,850</b>	<b>\$20,448,830</b>
<b><u>Budgeted Appropriations:</u></b>		
<b><u>Operating Appropriations:</u></b>		
Administration – Personnel		
Salaries & Wages	\$806,300	\$829,800
Fringe Benefits	\$425,039	\$417,432
Administration – Other	\$833,620	\$830,750
Cost of Providing Services – Personnel		
Salaries & Wages	\$3,588,200	\$3,636,300
Fringe Benefits	\$1,889,051	\$1,883,225
Cost of Providing Services – Other	\$6,508,585	\$6,451,955
Total Principal Payments on Debt Service	\$1,835,604	\$1,835,604
<b><u>Non-Operating Appropriations</u></b>	\$5,117,521	\$4,937,834
<b>Total Appropriations &amp; Accum. Deficit</b>	<b>\$21,003,920</b>	<b>\$20,800,900</b>
Unrestricted Net Assets Utilized:		
Municipality/County Appropriation	\$374,070	\$374,070
Other	\$0	\$0
<b>Total net appropriations</b>	<b>\$20,629,850</b>	<b>\$20,448,830</b>



**NOW, THEREFORE BE IT RESOLVED**, by the Commissioners of the Mount Laurel Township Municipal Utilities Authority that the Fiscal Year 2017 adopted Budget is hereby amended as detailed above, and

**BE IT FURTHER RESOLVED**, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for adoption as part of the Authority's Fiscal Year 2017 budget.

MOUNT LAUREL TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

By: C.B. Smith  
Christopher Smith, Chairman

Attest:

Cheryl Coco Capri  
Cheryl Coco-Capri, Secretary

June 15, 2017

**Governing Body**

**Recorded Vote**

Member:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Christopher Smith	✓			
John Francesone	✓			
Cheryl Coco-Capri	✓			
Elwood Knight	✓			
Geraldine Nardello	✓			

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 15, 2017.

# SUMMARY

Mount Laurel Township Municipal Utilities Authority  
July 1, 2016 to June 30, 2017

For the Period

REVENUES	FY 2017 Proposed Budget							\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water Utility	Sewer Utility	N/A	N/A	N/A	N/A	Total All Operations		
	FY 2017 Adopted Budget						Total All Operations		
Total Operating Revenues	\$ 9,805,050	\$ 10,208,930	\$ -	\$ -	\$ -	\$ -	\$ 20,013,980	\$ (417,620)	-2.0%
Total Non-Operating Revenues	210,915	223,935	-	-	-	-	434,850	236,600	119.3%
Total Anticipated Revenues	10,015,965	10,432,865	-	-	-	-	20,448,830	(181,020)	-0.9%
<b>APPROPRIATIONS</b>									
Total Administration	1,026,271	1,051,711	-	-	-	-	2,077,982	13,023	0.6%
Total Cost of Providing Services	5,718,882	6,252,598	-	-	-	-	11,971,480	(14,356)	-0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,518,228	317,376	-	-	-	-	1,835,604	-	0.0%
Total Operating Appropriations	8,263,381	7,621,685	-	-	-	-	15,885,066	(1,333)	0.0%
Total Interest Payments on Debt	393,379	51,513	-	-	-	-	444,892	-	0.0%
Total Other Non-Operating Appropriations	1,359,205	3,133,737	-	-	-	-	4,492,942	(179,687)	-3.8%
Total Non-Operating Appropriations	1,752,584	3,185,250	-	-	-	-	4,937,834	(179,687)	-3.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	10,015,965	10,806,935	-	-	-	-	20,822,900	(181,020)	-0.9%
Less: Total Unrestricted Net Position Utilized	-	374,070	-	-	-	-	374,070	-	0.0%
Net Total Appropriations	10,015,965	10,432,865	-	-	-	-	20,448,830	(181,020)	-0.9%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

# Revenue Schedule

For the Period  
 Mount Laurel Township Municipal Utilities Authority  
 July 1, 2016 to June 30, 2017

	FY 2017 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water Utility	Sewer Utility	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	5388471	6377235					\$ 11,765,706	\$ 11,219,500	\$ 546,206 4.9%
Business/Commercial	2612592	3387906					6,000,498	5,880,400	120,098 2.0%
Industrial							-	-	#DIV/0!
Intergovernmental	163287	199289					362,576	351,900	10,676 3.0%
Other							-	-	-
Total Service Charges	8,164,350	9,964,430	-	-	-	-	18,128,780	17,451,800	676,980 3.9%
<i>Connection Fees</i>									
Residential	3390	5280					8,670	18,900	(10,230) -54.1%
Business/Commercial	109610	170720					280,330	1,399,400	(1,119,070) -80.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	113,000	176,000	-	-	-	-	289,000	1,418,300	(1,129,300) -79.6%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Hydrants/Fire Services	1287200						1,287,200	1,258,000	29,200 2.3%
Tower Rental	172000						172,000	126,500	45,500 36.0%
Solar Renewable Energy Credits	68500	68500					137,000	177,000	(40,000) -22.6%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	1,527,700	68,500	-	-	-	-	1,596,200	1,561,500	34,700 2.2%
Total Operating Revenues	9,805,050	10,208,930	-	-	-	-	20,013,980	20,431,600	(417,620) -2.0%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Miscellaneous	50,990	54,010					105,000	26,000	79,000 303.8%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	50,990	54,010	-	-	-	-	105,000	26,000	79,000 303.8%
<i>Interest on Investments &amp; Deposits (List)</i>									
Investments	79,925	79,925					159,850	40,750	119,100 292.3%
Penalties	80,000	90,000					170,000	131,500	38,500 29.3%
Other							-	-	#DIV/0!
Total Interest	159,925	169,925	-	-	-	-	329,850	172,250	157,600 91.5%
Total Non-Operating Revenues	210,915	223,935	-	-	-	-	434,850	198,250	236,600 119.3%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 10,015,965</b>	<b>\$ 10,432,865</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,448,830</b>	<b>\$ 20,629,850</b>	<b>\$ (181,020) -0.9%</b>

# Prior Year Adopted Revenue Schedule

## Mount Laurel Township Municipal Utilities Authority

### FY 2017 Adopted Budget

	Water Utility	Sewer Utility	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 4,693,500	\$ 6,526,000					\$ 11,219,500
Business/Commercial	2,822,400	3,058,000					5,880,400
Industrial							-
Intergovernmental	180,900	171,000					351,900
Other							-
Total Service Charges	7,696,800	9,755,000	-	-	-	-	17,451,800
<i>Connection Fees</i>							
Residential	8,600	10,300					18,900
Business/Commercial	568,400	831,000					1,399,400
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	577,000	841,300	-	-	-	-	1,418,300
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Hydrants/Fire Services	1258000						1,258,000
Tower Rental	126500						126,500
Solar Renewable Energy Credits	88500	88,500					177,000
Other Revenue 4							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	1,473,000	88,500	-	-	-	-	1,561,500
Total Operating Revenues	9,746,800	10,684,800	-	-	-	-	20,431,600
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Miscellaneous	12,500	13,500					26,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	12,500	13,500	-	-	-	-	26,000
<i>Interest on Investments &amp; Deposits</i>							
Investments	20,250	20,500					40,750
Penalties	62,000	69,500					131,500
Other							-
Total Interest	82,250	90,000	-	-	-	-	172,250
Total Non-Operating Revenues	94,750	103,500	-	-	-	-	198,250
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 9,841,550</b>	<b>\$ 10,788,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,629,850</b>



# Appropriations Schedule

Mount Laurel Township Municipal Utilities Authority  
For the Period July 1, 2016 to June 30, 2017

FY 2017 Proposed Budget							FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water Utility	Sewer Utility	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	Total All Operations
<b>OPERATING APPROPRIATIONS</b>									
Administration - Personnel									
Salary & Wages	\$ 414,900	\$ 414,900					\$ 829,800		
Fringe Benefits	207,171	210,261					417,432	\$ 23,500	2.9%
Total Administration - Personnel	622,071	625,161					1,247,232	(7,607)	-1.8%
Administration - Other (List)								15,893	1.3%
Computer Expenses	86,200	82,750					168,950		
Other Expenses	274,850	298,650					573,500	(13,550)	-7.4%
Insurance/Surety Bond Expense	4,400	6,400					10,800	110,100	23.8%
Trustee Expenses	35,000	35,000					70,000	80	0.7%
Miscellaneous Administration*	3,750	3,750					7,500	(102,000)	-59.3%
Total Administration - Other	404,200	426,550					830,750	2,500	50.0%
Total Administration	1,026,271	1,051,711					2,077,982	(2,870)	-0.3%
Cost of Providing Services - Personnel								13,023	0.6%
Salary & Wages	1,535,400	2,100,900					3,636,300		
Fringe Benefits	779,357	1,103,868					1,883,225	48,100	1.3%
Total COPS - Personnel	2,314,757	3,204,768					5,519,525	(5,826)	-0.3%
Cost of Providing Services - Other (List)								42,274	0.8%
Purchase of water(water); sludge & CCMUA	2,327,600	937,000					3,264,600		
Chemicals	139,400	586,250					725,650	(158,800)	-4.6%
Electric Power	368,400	665,500					1,033,900	66,550	10.1%
Other Expenses	546,225	845,080					1,391,305	(123,600)	-10.7%
Miscellaneous COPS*	22,500	14,000					36,500	141,220	11.3%
Total COPS - Other	3,404,125	3,047,830					6,451,955	18,000	97.3%
Total Cost of Providing Services	5,718,882	6,252,598					11,971,480	(56,630)	-0.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,518,228	317,376					11,985,836	(14,356)	-0.1%
Total Operating Appropriations	8,263,381	7,621,685					15,885,066	-	0.0%
<b>NON-OPERATING APPROPRIATIONS</b>								(1,333)	0.0%
Total Interest Payments on Debt	393,379	51,513					444,892		
Operations & Maintenance Reserve	1,089,205	4,899,667					5,988,872		
Renewal & Replacement Reserve	270,000	(2,140,000)					(1,870,000)	(179,687)	-2.9%
Municipality/County Appropriation		374,070					374,070		
Other Reserves									
Total Non-Operating Appropriations	1,752,584	3,185,250					4,937,834		#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	10,015,965	10,806,935					21,003,920	(179,687)	-3.5%
<b>ACCUMULATED DEFICIT</b>								(181,020)	-0.9%
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	10,015,965	10,806,935					21,003,920	(181,020)	-0.9%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation		374,070					374,070		
Other									
Total Unrestricted Net Position Utilized		374,070					374,070		#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ 10,015,965	\$ 10,432,865	\$ -	\$ -	\$ -	\$ -	\$ 20,448,830	\$ (181,020)	-0.9%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 413,169.05 \$ 381,084.25 \$ - \$ - \$ - \$ - \$ - \$ 794,253.30


# Prior Year Adopted Appropriations Schedule

## Mount Laurel Township Municipal Utilities Authority

FY 2017 Adopted Budget						
	Water Utility	Sewer Utility	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>						
<i>Administration - Personnel</i>						
Salary & Wages	\$ 403,150	\$ 403,150				\$ 806,300
Fringe Benefits	214,024	211,015				425,039
Total Administration - Personnel	617,174	614,165	-	-	-	1,231,339
<i>Administration - Other (List)</i>						
Computer Expenses	80,500	102,000				182,500
Other Expenses	212,150	251,250				463,400
Insurance/Surety Bond Expense	4,335	6,385				10,720
Trustee Expenses	105,000	67,000				172,000
Miscellaneous Administration*	2,500	2,500				5,000
Total Administration - Other	404,485	429,135	-	-	-	833,620
Total Administration	1,021,659	1,043,300	-	-	-	2,064,959
<i>Cost of Providing Services - Personnel</i>						
Salary & Wages	1,464,100	2,124,100				3,588,200
Fringe Benefits	777,261	1,111,790				1,889,051
Total COPS - Personnel	2,241,361	3,235,890	-	-	-	5,477,251
<i>Cost of Providing Services - Other (List)</i>						
Purchase of water(water) sludge & CCMUA(s)	2,529,500	893,900				3,423,400
Chemicals	146,200	512,900				659,100
Electric Power	377,300	780,200				1,157,500
Other Expenses	561,740	688,345				1,250,085
Miscellaneous COPS*	9,000	9,500				18,500
Total COPS - Other	3,623,740	2,884,845	-	-	-	6,508,585
Total Cost of Providing Services	5,865,101	6,120,735	-	-	-	11,985,836
Total Principal Payments on Debt Service in Lieu of Depreciation	1,518,228	317,376	-	-	-	1,835,604
Total Operating Appropriations	8,404,988	7,481,411	-	-	-	15,886,399
<b>NON-OPERATING APPROPRIATIONS</b>						
Total Interest Payments on Debt	393,379	51,513	-	-	-	444,892
Operations & Maintenance Reserve	773,183	5,395,376				6,168,559
Renewal & Replacement Reserve	270,000	(2,140,000)				(1,870,000)
Municipality/County Appropriation		374,070				374,070
Other Reserves						-
Total Non-Operating Appropriations	1,436,562	3,680,959	-	-	-	5,117,521
<b>TOTAL APPROPRIATIONS</b>	9,841,550	11,162,370	-	-	-	21,003,920
<b>ACCUMULATED DEFICIT</b>						
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	9,841,550	11,162,370	-	-	-	21,003,920
<b>UNRESTRICTED NET POSITION UTILIZED</b>						
Municipality/County Appropriation	-	374,070	-	-	-	374,070
Other						-
Total Unrestricted Net Position Utilized	-	374,070	-	-	-	374,070
<b>TOTAL NET APPROPRIATIONS</b>	\$ 9,841,550	\$ 10,788,300	\$ -	\$ -	\$ -	\$ 20,629,850

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 420,249.40 \$ 374,070.55 \$ - \$ - \$ - \$ - \$ 794,319.95

To: Pamela J. Carolan, Executive Director  
From: David R. Wiest, Finance Director   
Date: June 13, 2017  
Subject: Fiscal Year 2017 budget amendment

We have completed the amendment of our fiscal year 2017 (FY17) operating budget. Although not required by law, the amendment of the nearly completed fiscal year budget has been an internal routine that allows us to compare the budget to the actual results for the year, anticipate the final few months of fiscal activity, and make appropriate adjustments to the outgoing budget. Enclosed is a printout which shows the budget in a form familiar to the board members. This shows the adopted budget we have been operating under during FY17, the proposed amended FY17 budget and the amended budget's breakdown between our water and sewer utilities.

Significant Amendments:

**REVENUES:**

In the aggregate, revenues are expected to remain fairly consistent with the adopted FY17 budget, with an anticipated decrease of \$181,000. This is a reduction of just 0.9%.

User fee revenues are being increased by slightly over \$675,000, as water delivered to service in FY17 is projected to be about 1,500 mg. When the budget was created in March 2016, a two year average of 1,431 mg of water consumption was used. This yields about 70mg of more water delivered than we anticipated, accounting for the revenue increase.

Connection fee revenue is being decreased by over \$1.1 m, as several large projects that were anticipated to tie in during FY17 have not, in whole or in part. These projects have been included in our FY18 budget. Examples include the Hampton Inn on Briggs Road, 5000 Midlantic Drive (hotel phase), Bread of Life Cemetery and Walmart.

SREC income is being decreased by \$40,000 as the market price of SRECs declined during FY17. The weighted average price for an SREC is currently around \$220, while the FY17 budget was developed when the unit price was near \$280.

Interest income is increasing significantly, due in large part to the omission of some of the Authority's investment instruments when projecting interest income for the original FY17 budget.

Tower Rental / Other Income are increasing due to a combination of under budgeting tower rental in the adopted FY17 budget and an increase in other income due to the fees associated with a more aggressive collections process and more administrative fees realized due to a surge in settlements on new and existing homes.



## **EXPENSES:**

Overall expenses (excluding depreciation) are expected to remain virtually the same. The more significant changes are addressed below.

Salaries expense will increase by \$71,600. Contributing factors include higher than expected overtime costs associated with various operational issues throughout the year, salary adjustments for employees promoted to replace supervisors retiring at the end of calendar 2017 and the hiring of interns that, in part, were brought in to cover the responsibilities of an employee out on maternity leave.

Repairs and Maintenance expense has risen nearly \$165,000, largely as the result of repairs at the sewer treatment plant and several force main breaks through the course of FY17. Costs of repairs to the force main and the costs of tanking sewage have pushed this line item up substantially. Capital project budgeting is addressing a long term fix of the force main problem and steps are underway to replace a particular section of the force main within the next few months.

Chemical expense is projected to increase by \$66,500. Odor control chemicals are at the root of this increase. This is due to the fact that warmer weather means more odor control chemical consumption. Because the winter of 2017 was mild, the Authority used more of this chemical than was anticipated in the FY17 budget.

Vehicles – Fuel and Maintenance has been reduced by nearly \$25,000. The Authority has benefitted from a protracted period of low fuel costs and its fleet of vehicles has not needed any major repairs or maintenance to speak of.

Sludge Disposal expense is increasing \$38,000. Operational actions necessitate this adjustment, such as the sewer plant's thickener tank being pumped down (increasing sludge disposal) for cleaning. Also, the primary clarifier failed three times which required its sludge to be pumped to the thickener tank. This resulted in the sludge press running more than normal, generating more sludge and disposal cost.

Purchase of water (POW) expense is dropping by \$200,000. This line item was impacted by lower than normal system demand, reducing the overall purchase of water. This reduction of projected water purchase specifically impacted the Willingboro MUA supply as the NJAWC supply contract does not permit changes in supply flow. The original POW projections were based on historical demand trends and considered the supply of water during many demand patterns. The current supply pattern is somewhat less than normal historic delivery volumes.

Legal expense is increasing by \$33,500 largely due to unexpected costs arising from the Chase Partners issue and the costs associated with negotiating a separation agreement with an outgoing employee.

Engineering fees are more than doubling the original budget of \$50,000. The primary reason for this increase is the hiring of an engineering firm to work on the Authority's GIS system. Maser Consulting has been working toward getting the GIS system to where it should be and will continue to coordinate efforts with MUA personnel in order to move the process forward.



Merchant fees have been increased to account for bank fees imposed on the Authority part way through FY17. The original budget did not anticipate these fees, as they were not being charged at the time the FY17 budget was developed.

Employee group medical insurance expense will decrease \$73,300 or 6.2%. This decrease is due to a few things. First, premium reductions for CY17 in the State Health Benefits Plan (SHBP) were realized across all plan options. Also, 12 employees opted into the SHBP tier plan, which resulted in lower premium costs than the MUA base plan. The remaining savings are due to new employees not covered by group health insurance for a period of time at the beginning of their employment and the departure of employees that generally carried the same or higher levels of coverage compared to new employees.

Trustee expense is reducing due to the expiration of 1996 debt during FY17, while trustee fees for that issue were anticipated in the adopted budget. Additionally, significant publishing fees for the retirement of bonds from the Authority's 1977 issue were budgeted, but did not occur. Since that bond issue had a 40 year term, these costs will no longer be incurred.

We will be seeking board passage of an amending resolution at Thursday night's meeting.